



TOWN OF CORNELIUS

Cornelius Town Hall

BOARD OF COMMISSIONERS

June 4, 2018

Agenda

PRE-MEETING - 5:45 PM

- **FY2019 Budget Workshop**
- **Closed Session**

TOWN BOARD - 7:00 PM

1. **CALL TO ORDER**
2. **DETERMINATION OF QUORUM**
3. **APPROVAL OF AGENDA**
4. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
5. **MAYORAL PROCLAMATIONS**
 - A. **Boy Scout Troop 72 Anniversary**
 - B. **Lotta Good Day**
6. **MAYOR/COMMISSIONERS/MANAGER REPORTS**
 - A. **Ten80 STEM League National Champs**
7. **CITIZEN CONCERNS/COMMENTS**
8. **PUBLIC HEARING AND CONSIDERATION OF APPROVAL**
 - A. **FY2019 Operating Budget and Tax Rate**
9. **PRESENTATIONS**
 - A. **Recognition of Anthony Roberts**
10. **CONSIDERATION OF APPROVAL**
 - A. **Bond Referendum Resolutions**
 - B. **Interlocal Agreement with Mecklenburg County for the Willow Pond Stream Restoration Project**
 - C. **Resolution Declaring Surplus Property**
11. **COMMISSIONER CONCERNS**
12. **ADJOURNMENT**

Please note that to speak during **CITIZENS CONCERNS/COMMENTS** or **PUBLIC COMMENT**, please use the signup sheet provided before the Board meeting and list your name, address and topic. Each speaker will be allowed 3 minutes to speak. A "hard stop" will occur after 3 minutes for each speaker. Any information displayed must be submitted to the Town Clerk within 48 hours prior meeting.

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Andrew Grant, Asst. Town Manager

Julie Niswonger, Finance Director

Action Requested:

Continue discussion on the FY2019 Operating Budget and Tax Rate.

Manager's Recommendation:

Continue discussion.

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Anthony Roberts, Town Manager

Action Requested:

1. Discuss 2 real estate acquisition matters
2. Discuss 2 contractual matters

Manager's Recommendation:

Hold a Closed Session.

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Andrew Grant, Asst. Town Manager

Action Requested:

Mayor Washam will recognize Boy Scout Troop 72 on there 50th year anniversary.

Manager's Recommendation:

Execute a Proclamation.

ATTACHMENTS:

Name:	Description:	Type:
 Boy Scout Troop 72 Anniversary.docx	Anniversary Proclamation	Backup Material

***Mayoral Proclamation
Boy Scout Troop 72
50th Anniversary***

WHEREAS, Troop 72 was founded at and by Bethel Church in 1968; and

WHEREAS, Troop 72 has faithfully served the youth of Cornelius, North Carolina and the Lake Norman area since its inception; and

WHEREAS, Troop 72 has served over 1,000 young men in our community, teaching leadership and citizenship, instilling in them the values of the Scout Oath and Law, engendered a spirit of adventure, an awareness of patriotic duty, and a commitment to servant leadership in the youth it has served; and

WHEREAS, Troop 72 has developed boys into leaders and sent those leaders forth to serve our community and our nation through distinguished careers in business, teaching, medicine, the arts, the military and public service; and

WHEREAS, Troop 72 has contributed mightily to the development of a spirit of community service in the years since its founding through Scouting for Food drives, community gardening, the planting of trees and other projects. Every year, Troop 72, along with Cub Scout Pack 72, participates in the annual Scouting for Food drive, collecting more than 10,000 pounds of food for needy families in our community. Through the troop's community service garden, the troop produces an additional 2,000 pounds of fresh produce for these families; and

WHEREAS, Troop 72 has awarded 97 young men the rank of Eagle Scout representing years of dedicated hard work and devotion to the ideals of Scouting. Each Eagle Scout made significant contributions to the schools, churches, parks and other community organizations through an Eagle Scout Service Project. Together these projects have provided thousands of hours of service to the community; and

WHEREAS, Troop 72 has engaged hundreds of adult volunteers of good character to mentor the youth of Cornelius as Scoutmasters, Troop Committee Members and Merit Badge Counselors, these adults in their own right being recognized for the excellence with numerous awards and accomplishments.

NOW, THEREFORE, I, Woody Washam, Jr., Mayor of the Town of Cornelius, do hereby proclaim June 9, 2018 as

“Troop 72 Day”

Woody Washam, Jr., Mayor

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Cornelius to be affixed this the 4th day of June, 2018.

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Anthony Roberts, Town Manager

Action Requested:

Mayor Washam will recognize the Lotta Foundation and proclaim June 8th as "Do a Lotta Good Day".

Manager's Recommendation:

Execute the Proclamation.

ATTACHMENTS:

Name:	Description:	Type:
 Lotta_Good_Day.pdf	Lotta Good Day	Backup Material

MAYORAL PROCLAMATION

DO A LOTTA GOOD DAY

WHEREAS, Cornelius, North Carolina is proud to be the home of citizens who are committed to doing a Lotta good; and

WHEREAS, one out of four American's volunteer, two out of three Americans help their neighbor according to a study performed by The Corporation for National & Community Service; and

WHEREAS, citizens who live life with the understanding that there is no cut off point regarding how much good we all can do, have made significant economic, philanthropic, and physiological impact to our nation and their influences can be found in every walk of life; and

WHEREAS, the Lotta Foundation, which has been founded in Mecklenburg County, assists thousands of citizens each year with their multiple drives and never-ending commitment to do a "Lotta" good; and

WHEREAS, the Lotta Foundation has begun to inspire a culture, and positively change the path of our collective future by assisting and contributing to multiple other organizations who too are doing great things for people in need.

NOW, THEREFORE, I, Woody Washam, Jr., Mayor of the Town of Cornelius, North Carolina, do hereby proclaim June 8, 2018 as

Do a Lotta Good Day!

Woody Washam, Jr.
Mayor

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Cornelius to be affixed this the 4th day of June, 2018.

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Anthony Roberts, Town Manager

Action Requested:

Coach Brock Bishop and team members of the Ten80 STEM from Hough High will explain the Ten80 STEM competition.

Manager's Recommendation:

Recognize the Hough High members of [Ten80 STEM league national champs](#).

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Julie Niswonger, Finance Director



Action Requested:

In compliance with General Statutes, the public hearing was continued from May 21st to allow citizens the opportunity to comment on the Manager's Recommended Budget for the fiscal year ending June 30, 2019.

Manager's Recommendation:

Continue to receive public comments on the FY2019 Operating Budget and consider adopting the FY2019 operating budget and set the tax rate.

ATTACHMENTS:

Name:	Description:	Type:
 Budget presentation FY 2019 Budget Public Hearing Continued June 4 2018.pdf	FY2019 Budget and Tax Rate	Presentation
 ORD-FY19 Original Budget and Tax Rate.pdf	FY2019 Budget and Tax Rate Ordinance	Ordinance



Town of Cornelius
FY 2019
Budget Public Hearing-Continued

June 4, 2018

CMP Vision Statement

Cornelius is a vibrant and inclusive small community on Lake Norman, dedicated to promoting the highest quality of life for all residents.

Revenues

- ❖ Property Tax is the largest component of Town revenue
- ❖ The Cornelius assessed value projected for FY 2019 is 5.5 billion which is an increase of 2%
- ❖ Sales tax is expected to increase by 2%
- ❖ Cornelius electric customers will have no rate increase (NC Statute will require a residential 6 cent per month increase to the REPS rider)

Expenditures

❖ Personnel

- ❖ Merit Pool at average 3% (\$199k)
- ❖ Health Insurance 5% (\$72k)
- ❖ Convert IT Helpdesk in-house ½ yr. (\$24k)
- ❖ PD Records Clerk ½ yr. (\$21k)

❖ Operating

- ❖ Cornelius Arts and Community Center-501 c3 fundraising development (\$120k)
- ❖ Garbage collection costs (\$77k)
- ❖ Director of Public Safety (TBD) (\$100k)
- ❖ VFD \$2 per hour increase (\$125k)
- ❖ Additional sidewalk maintenance/stream restoration/street lights (\$42k)
- ❖ Maintenance for new park facilities (\$25k)
- ❖ Cloud Storage/PD body cameras (\$15k)
- ❖ Salary Study

Capital Funded in FY 2019

Capital (Fund Balance)

- ❖ Street Resurfacing (\$800k)
- ❖ DDI Aesthetics (\$200,000)
- ❖ Willow Pond Stream Restoration Project (\$100k)
- ❖ VFD Equipment for new fire truck (\$90k)
- ❖ Police car equipment (\$125k)
- ❖ Police camera system (\$50k)
- ❖ Computer replacement (\$45k)

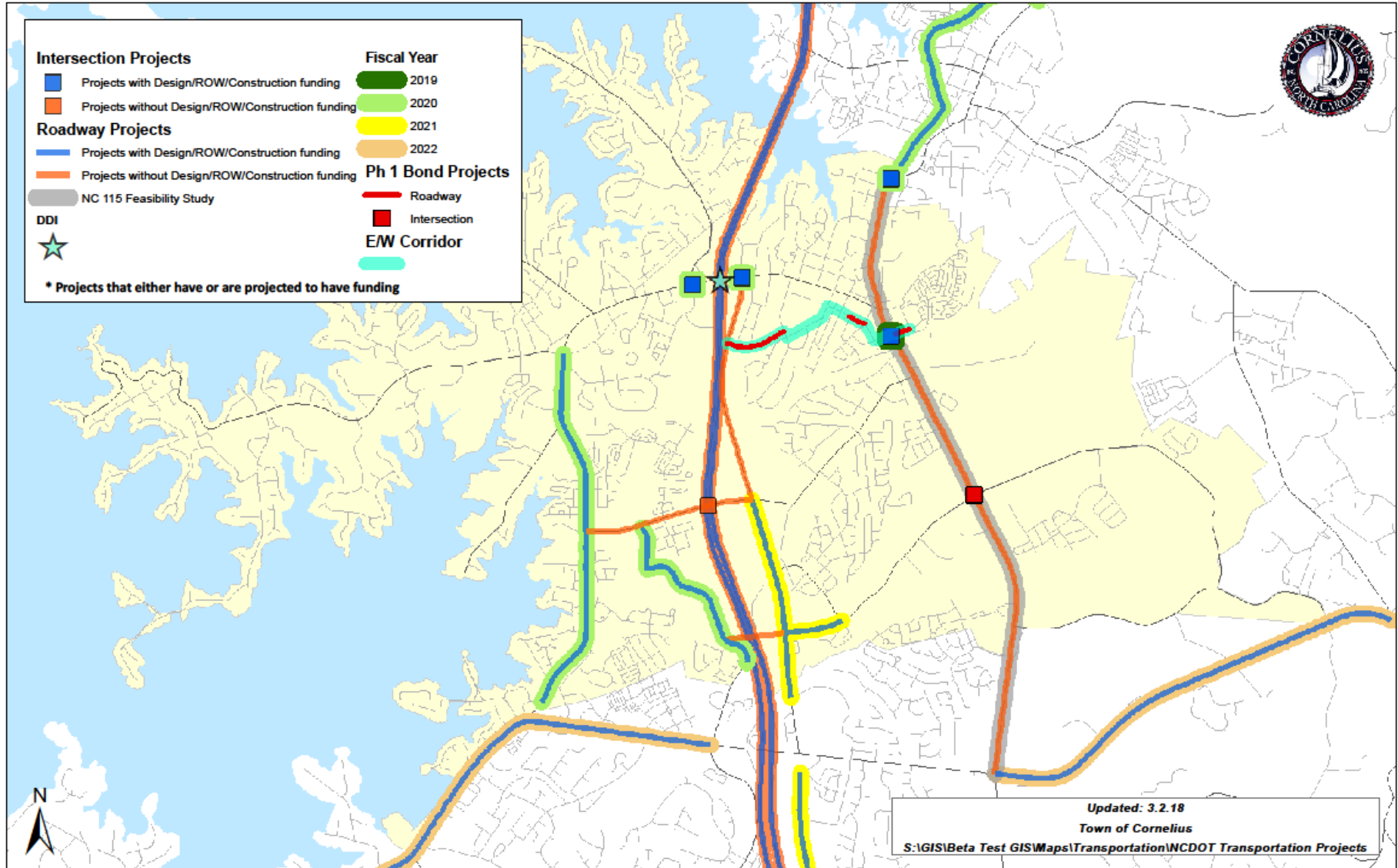
Capital Funded in FY 2019

Capital (Debt)

- ❖ \$6,715,000 Street and Park Bonds
- ❖ \$1,000,000 Park land
- ❖ \$ 950,000 Bailey Rd. Park Track synthetic turf field
- ❖ \$235,000 Police patrol vehicles
- ❖ \$35,000 VFD vehicle

Active Roadway Projects

Active Intersection and Roadway Projects *



CIP Bond Projects

DESCRIPTION	Source	2019	2020	2021	2022	Total
Bailey Road Extension	Bonds Ph-2	3,664,943	-	-	-	3,664,943
Funding for Phase I, II, and III Road Bond Projects	Bonds Ph-2	2,000,057	-	-	-	2,000,057
Smithville Park to JV Washam ES Greenway and Westmoreland Road MUP	Bonds Ph-2	1,050,000	-	-	-	1,050,000
Community/Art Center	Bonds Ph-2	-	4,000,000	-	-	4,000,000
Northcross Drive Extension-Local Match	F Bond	-	5,411,577	-	-	5,411,577
Torrence Chapel Rd/West Catawba Ave Intersection-Local Match	F Bond	-	3,115,589	-	-	3,115,589
West Catawba Ave, Phase II-Local Match	F Bond	-	1,200,000	-	-	1,200,000
Hwy 21 Quadrant- Bike/Ped Accommodations, aesthetics/utility burial	F Bond	-	1,100,000	-	-	1,100,000
Hwy 115/Potts St/Davidson St Intersection Improvement	F Bond	-	1,000,000	-	-	1,000,000
Northcross Dr. Extension- Bike/Ped Accommodations	F Bond	-	750,000	-	-	750,000
Hwy 115/Potts St/Davidson St Intersection Improvement-Aesthetics	F Bond	-	525,000	-	-	525,000
Hwy 21 Quadrant-Local Match	F Bond	-	452,000	-	-	452,000
Hwy 115/Hickory St. Intersection Improvements	F Bond	-	429,985	-	-	429,985
West Catawba Ave, Phase II- Bike/Ped, Aesthetics	F Bond	-	-	-	4,630,000	4,630,000
Hwy 21 Widening (A)- Bike/Ped Accommodations, Aesthetics	F Bond	-	-	-	3,000,000	3,000,000
Torrence Chapel Rd/West Catawba Ave Intersection-Bike Ped, Aesthetics	F Bond	-	-	-	2,400,000	2,400,000
TOTAL BOND PROJECTS		6,715,000	17,984,151	-	10,030,000	34,729,151

Remaining CIP

DDI Aesthetics	Fund Bal	200,000	-	-	-	-	-	200,000
Park Land Expansion	Debt	1,000,000	-	-	-	-	-	1,000,000
Bailey Road Park Track Renovation & Synthetic Turf Field	Debt	950,000	-	-	-	-	-	950,000
Street Resurfacing	FB Powell	800,000	-	800,000	-	800,000	-	2,400,000
Vehicle Replacement Program	Both	360,000	365,000	370,000	375,000	380,000	-	1,850,000
Stream Restoration Project- Willow Pond	Fund Bal	100,000	100,000	300,000	-	-	-	500,000
Equip New Engine	Fund Bal	90,000	-	-	-	-	-	90,000
Video Surveillance Program	Fund Bal	50,000	50,000	50,000	50,000	50,000	-	250,000
Computer Replacement Program	Fund Bal	45,000	45,000	45,000	45,000	45,000	-	225,000
Fire Chief's Vehicle Replacement	Both	40,000	-	-	-	-	-	40,000
Jetton Road Extension/Sefton Parkway	Debt	-	2,000,057	-	-	-	-	2,000,057
Bailey Road North Neighborhood Park	Debt	-	1,500,000	-	-	-	2,500,000	4,000,000
Smithville Park to JV Washam ES Greenway and Westmoreland Road MUP (Match)	Fund Bal	-	1,350,000	-	-	-	-	1,350,000
Village Center Neighborhood Park	Debt	-	1,000,000	-	-	-	3,000,000	4,000,000
South Bailey Road Greenway Phase II	Debt	-	300,000	-	-	-	-	300,000
Sidewalks	FB Powell	-	200,000	-	200,000	-	-	400,000
Field Grooming Equipment & Utility Vehicle	Fund Bal	-	150,000	-	-	-	-	150,000
Facility Renovation & Expansion	Fund Bal	-	145,000	290,000	145,000	145,000	210,000	935,000
Public Works Equipment	Debt	-	75,000	65,000	-	-	-	140,000
Hose Replacement	Fund Bal	-	60,000	-	-	-	-	60,000
Festival Street - Catawba Avenue	Debt	-	-	2,600,000	-	-	-	2,600,000
Southeast Cornelius Neighborhood Park (BMS land will take care of land cost)	Debt	-	-	2,000,000	-	-	-	2,000,000
Replace Engine 4	Debt	-	-	800,000	-	-	-	800,000
Torrence Chapel Park Major Renovations	Debt	-	-	650,000	-	-	-	650,000
Robbins Park	Debt	-	-	-	1,000,000	-	3,800,000	4,800,000
Replace Truck 4	Debt	-	-	-	1,000,000	-	-	1,000,000
Glen Oak Green Park Connector	Fund Bal	-	-	-	500,000	-	-	500,000
Bailey Road Park Major Renovations	Fund Bal	-	-	-	320,000	200,000	1,500,000	2,020,000
Hwy 73 West- Bike/Ped Accommodations	Fund Bal	-	-	-	275,000	275,000	550,000	1,100,000
Legion Park Major Renovations	Fund Bal	-	-	-	200,000	-	500,000	700,000
Stratford Forest Greenway	Fund Bal	-	-	-	160,000	540,000	-	700,000
Police Department Roof	Fund Bal	-	-	-	60,000	-	-	60,000
Hwy 73 East- Bike/Ped Accommodations	Fund Bal	-	-	-	45,000	45,000	90,000	180,000
Smithville Park Major Renovations	Fund Bal	-	-	-	-	180,000	-	180,000
Westmoreland Interchange-ROW	Fund Bal	-	-	-	-	-	7,000,000	7,000,000
Smithville to JV Washam Linear Park	Debt	-	-	-	-	-	6,000,000	6,000,000
Westmoreland/McDowell Creek Neighborhood Park	Debt	-	-	-	-	-	4,000,000	4,000,000
Fire Station #3	Debt	-	-	-	-	-	4,000,000	4,000,000
West Catawba Ave, Phase II- Aesthetic Utility Poles	Fund Bal	-	-	-	-	-	4,000,000	4,000,000
Training Center/Land & Tower	Debt	-	-	-	-	-	3,000,000	3,000,000
Hwy 115- North Corridor- Bike/Ped Accommodations, Aesthetics	Debt	-	-	-	-	-	3,000,000	3,000,000
North Bailey Road Greenway	Debt	-	-	-	-	-	2,600,000	2,600,000
South Bailey Road Greenway Phase III	Debt	-	-	-	-	-	2,500,000	2,500,000
Waterfront Park	Debt	-	-	-	-	-	2,500,000	2,500,000
Victoria Bay Greenway	Debt	-	-	-	-	-	2,400,000	2,400,000
Old Cornelius to Statesville Road Greenway	Debt	-	-	-	-	-	2,100,000	2,100,000
Mini Park Land Acquisitions & Development	Debt	-	-	-	-	-	2,000,000	2,000,000
Caldwell Station Creek Greenway (South) Phase II	Debt	-	-	-	-	-	1,800,000	1,800,000
Washam Neighborhood Park	Debt	-	-	-	-	-	1,400,000	1,400,000
Westmoreland Park Greenway	Debt	-	-	-	-	-	1,210,000	1,210,000
I-77 Service Road to Westmoreland	Debt	-	-	-	-	-	1,036,250	1,036,250
North Bailey Road to Bailey Road Greenway	Debt	-	-	-	-	-	1,000,000	1,000,000
Caldwell Station to Bailey Extension	Debt	-	-	-	-	-	1,000,000	1,000,000
Synthetic Turf Multi-Purpose Field- Smithville Park	Debt	-	-	-	-	-	850,000	850,000
Bailey Road Park Tennis/Pickleball Complex	Debt	-	-	-	-	-	555,000	555,000
Nantz Road Connector Greenway	Fund Bal	-	-	-	-	-	500,000	500,000
Spray Park	Debt	-	-	-	-	-	500,000	500,000
Jetton Neighborhood Park Major Renovations	Fund Bal	-	-	-	-	-	450,000	450,000
Police Substation	Fund Bal	-	-	-	-	-	300,000	300,000
Stream Restoration Project- Upper McDowell Creek	Debt	-	-	-	-	-	284,750	284,750
TOTAL NON BOND PROJECTS		3,635,000	7,340,057	7,970,000	4,375,000	2,660,000	68,136,000	94,116,057

	<u>FY 2017 ACTUAL</u>	<u>FY 2018 EYE</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Beginning Fund Balance	18,073,909	17,181,392	17,994,149	18,992,679	18,235,727	16,938,557	14,685,484
Revenues:							
Property tax	13,416,474	13,573,958	13,772,622	15,235,434	15,534,674	15,839,898	16,151,226
Sales tax	3,237,518	3,620,468	3,692,877	3,803,663	3,917,773	4,035,306	4,156,366
Franchise tax	1,790,002	1,736,306	1,736,302	1,784,918	1,834,896	1,886,273	1,939,089
Powell Bill allocation	751,187	762,256	769,879	769,879	769,879	769,879	769,879
All others	3,434,651	3,399,584	3,219,733	2,712,429	2,623,515	2,662,868	2,702,811
Total Revenues	22,629,832	23,092,572	23,191,413	24,306,324	24,680,737	25,194,225	25,719,371
Expenditures:							
Personnel	7,193,011	7,728,727	8,106,272	8,430,523	8,767,744	9,118,454	9,483,192
Operating	8,500,850	8,676,376	8,692,690	9,040,398	9,402,014	9,778,094	10,169,218
Art Center (land, op	-	245,000	365,000	275,950	284,229	292,755	301,538
Debt service	4,773,616	2,239,607	2,132,324	1,270,803	1,205,456	1,003,125	979,717
Capital (prev & Pub	-	-	900,000	300,000	1,100,000	200,000	800,000
Capital fund balance	3,039,441	3,015,455	1,335,240	1,925,000	535,000	1,945,000	1,460,000
New debt svc	-	-	691,357	3,820,602	4,683,467	5,109,869	5,680,045
Transfers	6,735	400,000	-	-	-	-	-
Use of Cap Reserve	8,696	(25,350)	(30,000)	-	-	-	-
Total Expenditures	23,522,349	22,279,815	22,192,883	25,063,276	25,977,908	27,447,297	28,873,710
Net	(892,517)	812,757	998,530	(756,951)	(1,297,171)	(2,253,073)	(3,154,339)
Ending Fund Bal	17,181,392	17,994,149	18,992,679	18,235,727	16,938,557	14,685,484	11,531,145
Capital Reserve	-	-	-	-	-	-	-
Total Balances	17,181,392	17,994,149	18,992,679	18,235,727	16,938,557	14,685,484	11,531,145
End Bal as % of Exps	73%	81%	86%	73%	65%	54%	40%
Tax Assumptions:							
Value	5,235,561,500	5,370,063,074	5,477,464,336	5,587,013,623	6,838,504,674	6,975,274,768	7,114,780,263
% Increase growth	2.569%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
% Change reval	0%	0%	0%	20%	0%	0%	0%
New Value	5,370,063,074	5,477,464,336	5,587,013,623	6,838,504,674	6,975,274,768	7,114,780,263	7,257,075,868
Collection rate	97.8%	97.8%	99.0%	99.0%	99.0%	99.0%	99.0%
Rate	0.255	0.255	0.255	0.221	0.221	0.221	0.221
Tax produced	13,392,400	13,660,248	14,104,416	14,961,964	15,261,204	15,566,428	15,877,756
Revenue assumptions:							
Sales tax				3.0%	3.0%	3.0%	3.0%
Franchise tax				2.8%	2.8%	2.8%	2.8%
Powell Bill				0.0%	0.0%	0.0%	0.0%
Other				1.5%	1.5%	1.5%	1.5%
Expense assumptions:							
Personnel				4.00%	4.00%	4.00%	4.00%
Operating				4.00%	4.00%	4.00%	4.00%
Debt issuance variable:							
Beginning Debt O/S	16,370,722	12,436,983	14,123,658	21,377,184	41,122,464	43,492,547	51,765,636
Principal retired	(4,345,739)	(997,240)	(1,266,645)	(1,042,403)	(1,004,105)	(827,767)	(979,717)
Principal issued	412,000	2,911,179	8,934,000	23,099,208	6,335,000	12,260,000	400,000
Princ on new debt	-	(227,264)	(413,829)	(2,311,526)	(2,960,811)	(3,159,145)	(3,637,311)
Ending Debt O/S	12,436,983	14,123,658	21,377,184	41,122,464	43,492,547	51,765,636	47,548,608

FY 2019 Budget – Summary

- ❖ Recommended Tax Rate: 25.5 cents
 - ❖ Keeps 1.5 cents dedicated to transportation capital reserve (~\$784,240 in FY 19)
 - ❖ As of FY 19 total collected will be \$2,325,715

- ❖ Total General Fund Budget: \$22,222,883

- ❖ Fund Balance \$968,530
 - ❖ \$1,382,270 General Fund
 - ❖ (\$191,369) Tourism
 - ❖ (\$222,371) Powell Bill (Bi-annual resurfacing program)
 - ❖ **\$968,530** Contribution to Fund Balance

Calendar

❖ Adopt Budget & Set Tax Rate—June 4th or June 18th

TOWN OF CORNELIUS

**AN ORDINANCE ESTABLISHING
THE OPERATING BUDGET FOR
FISCAL YEAR 2018-2019**

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF
COMMISSIONERS OF THE TOWN OF CORNELIUS:**

SECTION 1. The following amounts are hereby authorized for all appropriations, expenditures and inter-fund transfers necessary for the administration and operation of the Town of Cornelius for the fiscal year beginning July 1, 2018 and ending June 30, 2019 in accordance with the following schedule of accounts heretofore established for this Town:

**Original
Budget**

SCHEDULE A: GENERAL FUND

General Fund Revenues

Ad Valorem Taxes	\$ 14,120,455
Local Option Sales Tax	3,692,877
Utility Franchise Tax	1,736,302
Powell Bill Allocation	769,879
Other Taxes and Licenses	545,000
Unrestricted Intergovernmental	1,184,939
Restricted Intergovernmental	787,761
Permits and Fees	781,900
Sales and Services	190,000
Investment earnings	119,000
Donations	20,000
Micellaneous	18,800
Debt Issued	2,219,000
Appropriated Fund Balance	(968,530)
Total General Fund Revenues	<u>\$25,217,383</u>

General Fund Expenditures

Governing Board	\$ 79,698
General Government	1,627,960
General Services	350,006
Police	6,690,183
Communications	636,002
Fire Operations	1,742,139
Animal Control	183,262
Public Works	1,303,280
Powell Bill	998,250
Solid Waste/Recycling	2,014,451
Stormwater	320,000
Planning / Land Development	610,580
Tourism	539,523
Art Center	652,746
Parks, Arts, Recreation, and Culture	3,861,382
Transfer to Capital Project Funds/ 911 Fund	784,240
Debt Service	2,823,681
Total General Fund Expenditures	<u>\$25,217,383</u>

**Original
Budget**

SCHEDULE B: ELECTRIC FUND

Electric Fund Revenues

Sales and Services	\$ 6,689,526
Fund Balance	7,278
Miscellaneous	10,000
Total Electric Fund Revenues	\$ 6,706,804

Electric Fund Expenditures

Electric Department	\$6,706,804
Total Electric Fund Expenditures	\$ 6,706,804

SCHEDULE C: 911 FUND

911 Fund Revenues:

911 Fee Revenue	\$184,876
Fund Interest Earnings	\$1,650
911 Appropriated Fund Balance	\$12,494
Total 911 Fund Revenues	\$ 199,020

911 Fund Expenditures:

911 Department	\$199,020
Total 911 Fund Expenditures	\$ 199,020

SECTION 2. An ad valorem tax rate of \$.255 per \$100 of assessed valuation is hereby established as the official tax rate for the Town of Cornelius for the fiscal year 2018-19. This rate is based on an estimated valuation of \$5,085,620,782 and an estimated 98.5% percent collection rate, which is at least the collection rate expected during the 2017-18 fiscal year.

SECTION 3. In accordance with G.S. §159-9 and G.S. §159-15, the Town Manager shall serve as the budget officer and is hereby authorized to reallocate appropriations among the objects of expenditure under the following conditions:

- a. The Town Manager may transfer amounts between line-item expenditures even among departments as believed to be necessary and prudent.
- b. He may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Adopted this the 4th day of June, 2018.

Woody T. Washam Jr., Mayor

SEAL

ATTEST:

APPROVED AS TO FORM:

Lori A. Harrell, Town Clerk

Town Attorney

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Andrew Grant, Town Manager

Action Requested:

Mayor Washam and Commissioners to recognize Anthony's years of service.

Manager's Recommendation:

- Present Anthony with a gift of appreciation
- Hold a 15 minute recess in the Community Room

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

REQUEST FOR BOARD ACTION

 **Print**

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Andrew Grant, Town Manager

Action Requested:

Resolution Directing Publication of Notice

Approve a Resolution directing the publication of notice of intent to apply to the Local Government Commission (LGC) for a General Obligation (GO) Bond Referendum

Resolution Authorizing Finance Director

Approve a Resolution authorizing the Finance Director to apply to the LGC for a GO Bond Referendum

Resolution of Findings of Fact




Approve a Resolution making certain findings of fact for the GO Bond Referendum

Explanation of board actions: These 3 items collectively are intended to direct staff to take the actions necessary to get the process started to put the bond question(s) on the ballot. The first item that the NC Statutes require is the publication of the notice of intention to apply to the LGC for approval of the bonds to be put on the ballot. These actions direct staff to do that and also directs the finance officer to make application to the LGC. The final item is intended to have the Board make the same findings that the LGC has to make in order to approve the bonds and, per LGC policy is being done to support the application that is being made to the LGC.

Manager's Recommendation:

Approve required Resolution(s) for bond referendum.

ATTACHMENTS:

Name:	Description:	Type:
 Resolution re Notice of Intent to Apply - Town of Cornelius - 2018 GO Referendum.pdf	Notice of Intent to Apply-2018 GO Bond Referendum	Cover Memo
 Resolution Directing Application to Apply - Town of Cornelius - 2018 GO Referendum.pdf	Resolution Directing Application to Apply	Cover Memo
 Resolution making statements of fact - Town of Cornelius - 2018 GO Referendum.pdf	Resolution Making Statement of Fact	Cover Memo

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF CORNELIUS,
NORTH CAROLINA DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO
APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS**

WHEREAS, the Board of Commissioners (the “*Board of Commissioners*”) of the Town of Cornelius, North Carolina (the “*Town*”) is considering the issuance of general obligation bonds of the Town which shall be for the following purposes and in the following maximum amount:

\$24,000,000 of bonds to pay the capital costs of acquiring, constructing, widening, extending, paving, resurfacing, grading or improving streets, roads and intersections, including the cost of related studies, plans and design; acquiring, constructing, reconstructing or improving sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings and providing related landscaping, lighting, utility improvements and traffic controls, signals and markers; and the acquisition of any necessary land, rights-of-way and easements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Town Clerk is hereby directed to cause a copy of the “NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS” to be published in a newspaper of general circulation in the Town on or about June 8, 2018.

READ, APPROVED AND ADOPTED this 4th day of June, 2018.

Town Clerk

Mayor

APPROVED AS TO FORM:

Town Attorney

STATE OF NORTH CAROLINA)
) SS:
COUNTY OF MECKLENBURG)

I, *Lori Harrell*, Town Clerk of the Town of Cornelius, North Carolina, *DO HEREBY CERTIFY* the attached to be a true and correct copy of a Resolution entitled, “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF CORNELIUS, NORTH CAROLINA DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS**” adopted by the Board of Commissioners at a meeting held on the 4th day of June, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Town, this the ____ day of June, 2018.

(SEAL)

Town Clerk
Town of Cornelius, North Carolina

**NOTICE OF INTENTION TO APPLY TO THE
LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS**

NOTICE IS HEREBY GIVEN of intention of the undersigned to file application with the Local Government Commission, Raleigh, North Carolina for its approval of the issuance of general obligation bonds of the Town of Cornelius, North Carolina which shall be for the following purposes and in the following maximum amount:

\$24,000,000 of bonds to pay the capital costs of acquiring, constructing, widening, extending, paving, resurfacing, grading or improving streets, roads and intersections, including the cost of related studies, plans and design; acquiring, constructing, reconstructing or improving sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings and providing related landscaping, lighting, utility improvements and traffic controls, signals and markers; and the acquisition of any necessary land, rights-of-way and easements.

Any citizen or taxpayer of the Town of Cornelius, North Carolina objecting to the issuance of any or all of said bonds, within seven (7) days after the date of publication of this notice, may file with the Local Government Commission, 3200 Atlantic Avenue, Longleaf Building, Raleigh, NC 27604, Attention: Secretary, and with the undersigned a written statement setting forth each objection to the proposed bond issue and such statement shall contain the name and address of the person filing it.

TOWN OF CORNELIUS, NORTH CAROLINA

/s/ Lori Harrell

Town Clerk

Town of Cornelius, North Carolina

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF CORNELIUS,
NORTH CAROLINA AUTHORIZING THE FINANCE DIRECTOR TO APPLY TO THE LOCAL
GOVERNMENT COMMISSION FOR APPROVAL OF THE TOWN'S PROPOSED GENERAL
OBLIGATION BONDS AND TO SUBMIT SUCH APPLICATION TO THE LOCAL
GOVERNMENT COMMISSION**

WHEREAS, the Board of Commissioners (the "*Board of Commissioners*") of the Town of Cornelius, North Carolina (the "*Town*") proposes to set a public hearing on the following Bond Order entitled:

"BOND ORDER AUTHORIZING THE ISSUANCE OF \$24,000,000 GENERAL
OBLIGATION TRANSPORTATION BONDS OF THE TOWN OF CORNELIUS,
NORTH CAROLINA"

WHEREAS, it is necessary, as a condition to the consideration and adoption of the Bond Order, to submit an Application to the Local Government Commission for Approval of the Bonds, all in the manner required by The Local Government Bond Act.

NOW, THEREFORE, be it resolved by the Board of Commissioners that the Finance Director, or her designee, is hereby directed to file with the Local Government Commission an application for its approval of the General Obligation Transportation Bonds hereinbefore described, on a form prescribed by said Commission, and (1) to request in such application that said Commission approve the Town's use of Parker Poe Adams & Bernstein LLP, as bond counsel for the Town and (2) to state in such application such facts and to attach thereto such exhibits in regard to such General Obligation Transportation Bonds and to the Town and its financial condition, as may be required by said Commission.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

READ, APPROVED AND ADOPTED this 4th day of June, 2018.

Town Clerk

Mayor

APPROVED AS TO FORM:

Town Attorney

STATE OF NORTH CAROLINA)
) SS:
COUNTY OF MECKLENBURG)

I, *Lori Harrell*, Town Clerk of the Town of Cornelius, North Carolina, *DO HEREBY CERTIFY* the attached to be a true and correct copy of a Resolution entitled, “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF CORNELIUS, NORTH CAROLINA AUTHORIZING THE FINANCE DIRECTOR TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE TOWN’S PROPOSED GENERAL OBLIGATION BONDS AND TO SUBMIT SUCH APPLICATION TO THE LOCAL GOVERNMENT COMMISSION**” adopted by the Board of Commissioners at a meeting held on the 4th day of June, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Town, this the ____ day of June, 2018.

(SEAL)

Town Clerk
Town of Cornelius, North Carolina

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF CORNELIUS,
NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING
PROPOSED BOND ISSUE**

WHEREAS, the Board of Commissioners (the “*Board of Commissioners*”) of the Town of Cornelius, North Carolina (the “*Town*”) is considering the issuance of bonds of the Town which shall be for the following purposes and in the following maximum amount:

\$24,000,000 of bonds to pay the capital costs of acquiring, constructing, widening, extending, paving, resurfacing, grading or improving streets, roads and intersections, including the cost of related studies, plans and design; acquiring, constructing, reconstructing or improving sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings and providing related landscaping, lighting, utility improvements and traffic controls, signals and markers; and the acquisition of any necessary land, rights-of-way and easements.

WHEREAS, certain findings of fact by the Board of Commissioners must be presented to enable the Local Government Commission of the State of North Carolina to make certain determinations as set forth in Section 159-52 the North Carolina General Statutes, as amended.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners, meeting in open session on the 4th day of June, 2018, makes the following factual findings in regard to this matter:

A. ***Facts Regarding Necessity of Proposed Financing.*** The proposed bonds are necessary and expedient to pay the capital costs of acquiring, constructing, widening, extending, paving, resurfacing, grading or improving streets, roads and intersections, including the cost of related studies, plans and design; acquiring, constructing, reconstructing or improving sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings and providing related landscaping, lighting, utility improvements and traffic controls, signals and markers; and the acquisition of any necessary land, rights-of-way and easements.

B. ***Facts Supporting the Amount of Bonds Proposed.*** The sums estimated for these bonds are adequate and not excessive for the proposed purposes. Estimates for the proposed construction and improvements have been carefully analyzed and determined by persons knowledgeable about the construction and improvements.

C. ***Past Debt Management Procedures and Policies.*** The Town’s debt management procedures and policies are good and have been carried out in compliance with law. The Town employs a Finance Director to oversee compliance with applicable laws relating to debt management. The Board of Commissioners requires annual audits of Town finances. In connection with these audits, compliance with laws is reviewed. The Town is not in default in any of its debt service obligations. The Town Attorney reviews all debt-related documents for compliance with laws.

D. ***Past Budgetary and Fiscal Management Policies.*** The Town’s budgetary and fiscal management policies have been carried out in compliance with laws. Annual budgets are closely reviewed by the Board of Commissioners before final approval of budget ordinances. Budget

amendments changing a function total or between functions are presented to the Board of Commissioners at regular Board of Commissioners meetings. The Finance Director presents financial information to the Board of Commissioners which shows budget to actual comparisons annually and otherwise as the Town Manager deems necessary or as a member of the Board of Commissioners may request.

E. ***Increase in Taxes; Retirement of Debt.*** The increase in taxes, if any, necessary to service the proposed debt will not be excessive. The schedule for issuance anticipates issuing all of the bonds in one or more series during the seven years following the adoption of the bond order.

F. ***Marketing of Bonds.*** The proposed bonds can be marketed at reasonable rates of interest.

READ, APPROVED AND ADOPTED this 4th day of June, 2018.

Town Clerk

Mayor

APPROVED AS TO FORM:

Town Attorney

STATE OF NORTH CAROLINA)
) SS:
COUNTY OF MECKLENBURG)

I, *Lori Harrell*, Town Clerk of the Town of Cornelius, North Carolina, *DO HEREBY CERTIFY* the attached to be a true and correct copy of a Resolution entitled, “**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF CORNELIUS, NORTH CAROLINA MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE**” adopted by the Board of Commissioners at a meeting held on the 4th day of June, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Town, this the ____ day of June, 2018.

(SEAL)

Town Clerk
Town of Cornelius, North Carolina

REQUEST FOR BOARD ACTION

 **Print**

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Tyler Beardsley, Assistant to the Manager



Action Requested:

As part of the Willow Pond Stream Restoration Project, Mecklenburg County has agreed to partner with the Town to restore the Major Stormwater portion of this project at the same time as the Town's project. The Town will be the lead agency for both the design and construction of this project. This interlocal agreement lays out the specific Town and County projects as well as funding. The Town will be reimbursed by the County for design and construction cost of the major system which are estimated at \$50,000 design and \$150,000 for construction. The Town can choose to use Mecklenburg County's services for design review, construction administration, and grant administration. The interlocal agreement outlines the estimated cost to the Town for these services.

Manager's Recommendation:

Authorize Town Manager and Attorney to finalize interlocal agreement with Mecklenburg County.

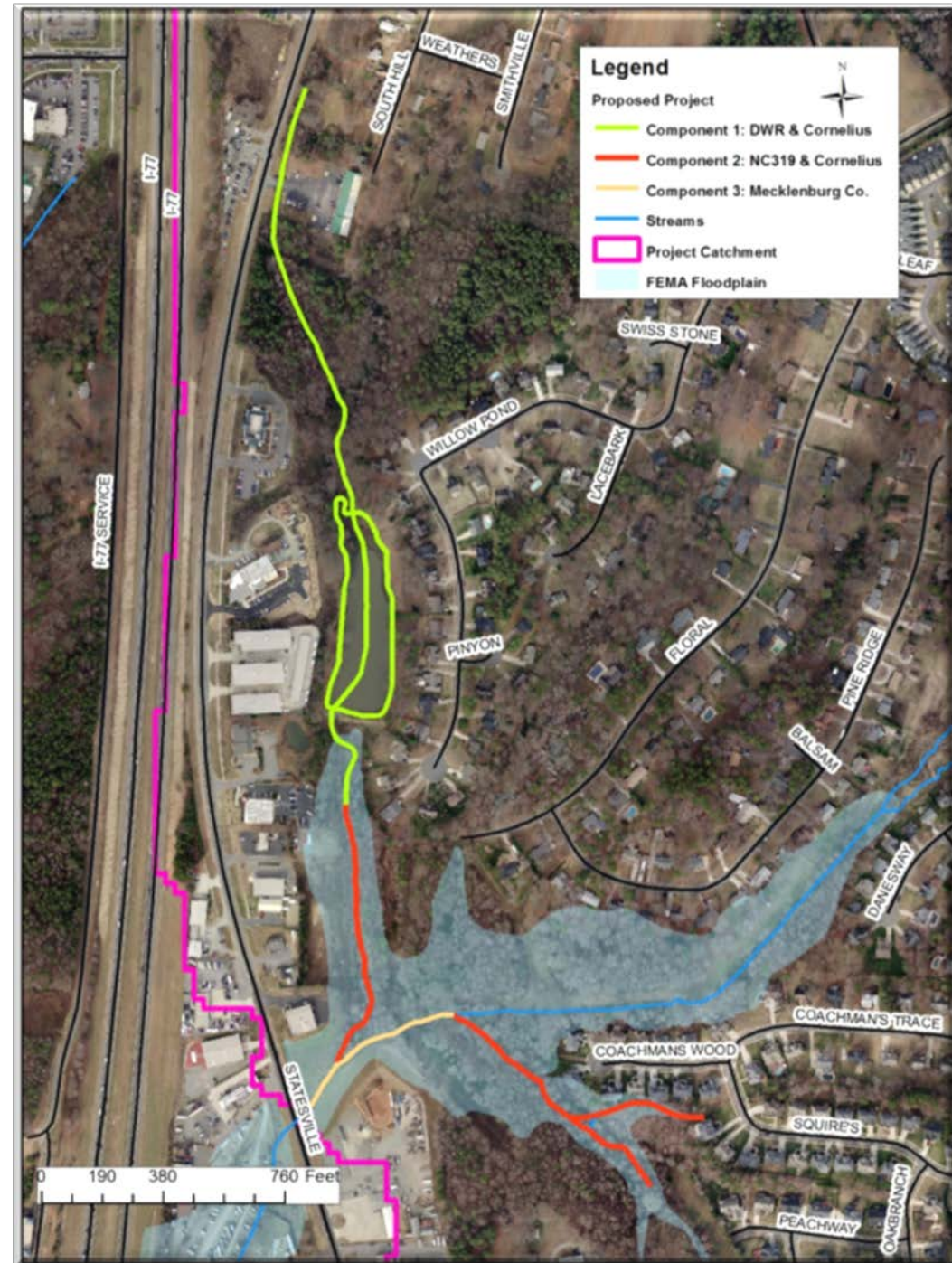
ATTACHMENTS:

Name:	Description:	Type:
 McDowell Creek-Mecklenburg County Interlocal.pdf	McDowell Creek Stream Restoration	Presentation
 Willow_Pond_Stream_Restoration_ILA_with_Cornelius_5-15-18_marked_draft_(197454x96BE2).docx	Interlocal Agreement with Mecklenburg County	Backup Material

McDowell Creek Restoration Background:

Identified in 2008
McDowell Creek Watershed Management Plan

2nd highest ranked sub-watershed project



Willow Pond Existing Conditions:

Dam failure

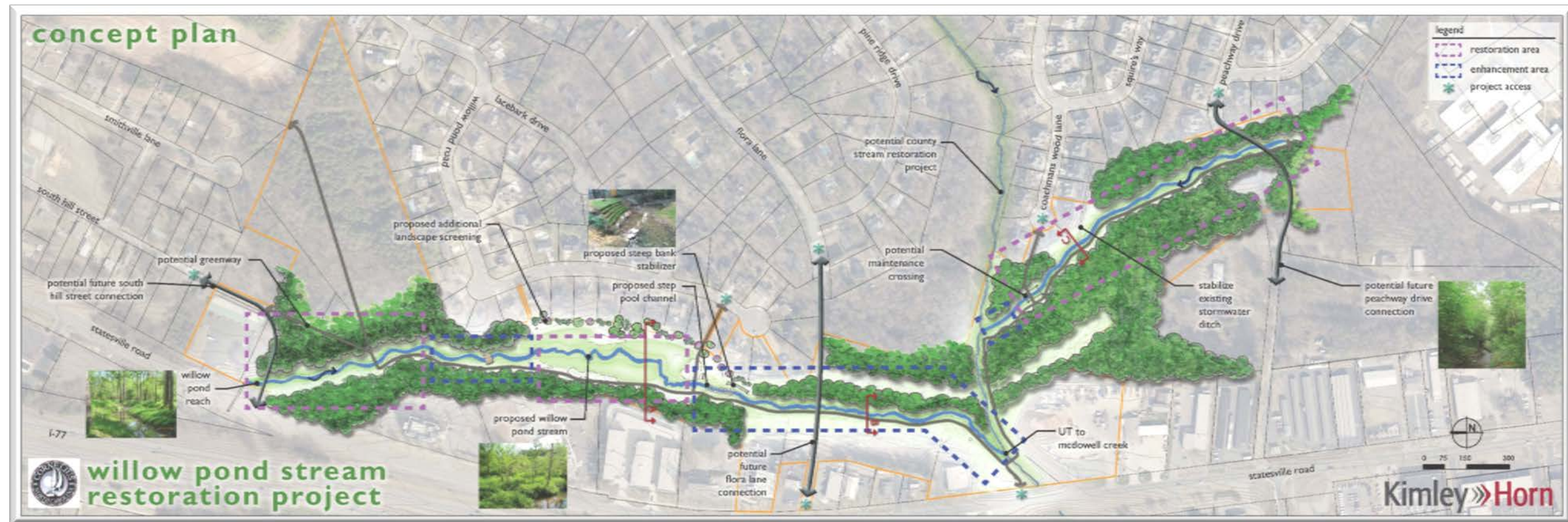


McDowell Creek Existing Conditions:

Creek channel
incised



McDowell Creek Restoration:



McDowell Creek Future:

Laid back creek
bank and
vegetation



**INTERLOCAL AGREEMENT FOR FUNDING
OF THE WILLOW POND STREAM RESTORATION PROJECT**

This Interlocal Agreement for Funding of the Willow Pond Stream Restoration Project (this “Agreement”) is entered into and agreed upon as of _____, 2018, (the “Effective Date”), by and between **MECKLENBURG COUNTY**, a political subdivision of the State of North Carolina (“County”), and the **TOWN OF CORNELIUS**, a municipal corporation organized under the laws of the State of North Carolina (the “Town”, and together with County, each a “Party” and collectively the “Parties”).

WITNESSETH:

WHEREAS, Town intends to make certain improvements to the water resources in the McDowell Creek watershed, in an area located between Statesville Road and JV Washam Elementary School in Cornelius, North Carolina, as shown on the map attached hereto as Exhibit A (hereinafter, the “Property”), which improvements may include (i) the restoration of streams, (ii) the construction of best management practices (“BMPs”), and (iii) the construction of greenway trails ((i), (ii), and (iii) collectively, the “Town Project”);

WHEREAS, County is also currently interested in improving major system water resources by making certain improvements on said Property, which improvements may include the restoration of a section of the McDowell Creek major system (hereinafter, the “County Project”);

WHEREAS, County has, on Town’s behalf, assembled and submitted applications to each of the (i) North Carolina Division of Water Resources and (ii) North Carolina Department of Environmental Quality 319 grant programs;

WHEREAS, it is in the Parties’ mutual interest to undertake the County Project and the Town Project concurrently as one project (hereinafter, the “Combined Project”); and

WHEREAS, the Parties desire to enter into a funding and development agreement that sets out their respective rights and responsibilities with respect to the Combined Project.

AGREEMENT:

NOW, THEREFORE, in consideration of the premises and the fulfillment of the terms of this Agreement, County and Town agree as follows:

1. Combined Project Description. The Combined Project may include a combination of the following: stream restoration; stream enhancement; stream stabilization; habitat structure placement; buffer enhancements; construction of greenway trails; interpretative signage, and implementation of structural BMPs. Town will execute and manage both the design and construction contracts for the Combined Project.

2. Exhibit List. The following exhibits are attached to this agreement and incorporated herein by reference:

Exhibit A: map of the Property.

Exhibit B: estimated Combined Project funding.

Each reference to the Agreement shall be deemed to include all exhibits (including additional exhibits as may be added after execution of the Agreement to detail construction and any construction phases as provided in Section 6).

3. Consultant Selection. Town, after complying with all applicable statutory procedures, will select a qualified engineering firm(the “Engineer”), which has expertise in the field of water resource and greenway design and construction contract services with projects similar in size and scope to the Combined Project, to provide engineering services with respect to the Combined Project.

4. Design. Town, with Engineer’s assistance, shall be responsible for design of the Combined Project. The design plans will consist of (i) major-system improvements (the “County Project Design Plans”) and (ii) minor-system improvements and greenway trails (the “Town Project Design Plans”). Upon receipt of the design plans from the Engineer, Town will submit to County a copy of the County Project Design Plans for review at the 30% and 70% design milestones. County shall have fifteen (15) business days to review the County Project Design Plans after each such milestone, and shall provide Town any written comments. County will have final approval authority for County Project Design Plans. Town shall also be responsible for contract administration for the design contract, any grant contracts, and the agreed funding for the Combined Project as specified at Exhibit B attached. Town, with assistance from Engineer, will be responsible for separating all design and land acquisition costs between the County Project and the Town Project. Town will invoice County for all Design costs associated with the County Project as specified in Exhibit B attached hereto, and County shall have thirty (30) days from receipt of any such invoice to remit payment thereof.

5. Permits. Town shall, with Engineer’s assistance, obtain all federal, state and local permits necessary for the Combined Project, and will upon receipt thereof submit to County copies of all such permits and authorizations.

6. Construction Contract. As required by state law and any grant requirements, Town shall solicit and obtain bids for the construction of the Combined Project (including all labor, materials and services necessary to execute the work associated with the approved design plans and construction documents) and award the contract or contracts for the Combined Project to a qualified contractor (hereinafter the “Contractor”) in accordance with applicable law. Before awarding any contract that includes any portion of the County Project, Town shall notify the County of all bidders for the Combined Project, and their bid amounts. Town shall also be responsible for contract administration for the construction contract, any grant contracts, and the agreed funding for the Combined Project as specified at Exhibit B attached hereto. Town, with assistance from Engineer, will be responsible for separating all construction and construction administration costs between the County Project and Town Project. Town will invoice County for all Construction costs associated with the County Project as specified in Exhibit B attached hereto, and County shall have thirty (30) days from receipt of any such invoice to remit payment thereof.

7. Warranty Period Maintenance. Upon completion of the Combined Project, Town agrees to oversee (and enforce, as necessary) the one (1) year maintenance warranty provided by Contractor.

8. Services. County will, as requested, provide Town technical services (including, but not limited to, plan review, education and outreach, bid review, construction supervision inspection, warranty period maintenance oversight and other services related to the Combined Project). County will invoice Town for such services as specified at Exhibit B attached hereto.

9. Payment Responsibilities of County. Upon receipt by County of an invoice or invoices from Town detailing the costs associated with the design and construction of the County Project (together with actual cost documentation supporting said invoice or invoices), County agrees to pay Town the amounts set forth at Exhibit B attached hereto for the design and construction of the County Project. County shall remit payment for each invoice meeting the requirements above within thirty (30) days of receipt thereof.

10. Intentionally Omitted.

11. Notices. All notices required or permitted to be given hereunder shall be deemed given if emailed, hand delivered, or faxed with a mailed copy to follow, or mailed in a sealed wrapper and deposited in the United States Mail, registered or certified, return receipt requested, postage prepaid, properly addressed as follows:

If to the County: Charlotte Mecklenburg Storm Water Services
2145 Suttle Avenue
Charlotte NC, 28208-5237
Attention: David Woodie
Email: David.Woodie@MecklenburgCountyNC.gov

If to the Town: Town of Cornelius
P.O. Box 339
Cornelius, NC 28031
Attention: Tyler Beardsley
Email: TBeardsley@Cornelius.org

Either party may change its notice address by giving written notice of the change to the other party in the manner specified above ten (10) days prior to the effective date of such change.

12. Applicable Law. This Agreement shall be enforced, interpreted and construed by and under the laws of the State of North Carolina.

13. Dispute Resolution. The Parties agree that any disputes which cannot be resolved by the respective managers of Town and County (or their designees) will first be attempted to be resolved by mediation, and if not resolved by mediation, then by binding arbitration. If the Parties cannot agree upon an arbitrator and a process for arbitration, any disputes between the Parties arising out of or in connection with this Agreement or the performance or breach thereof shall be resolved by binding arbitration in accordance with the then-applicable Commercial Arbitration Rules (the “Rules”) of the American Arbitration Association. The Rules will apply except as specified in this paragraph. All arbitration proceedings will be held in Charlotte, North Carolina, before a single arbitrator. The Parties agree to submit to the enforcement of any award resulting therefrom by any court of competent jurisdiction. Judgment upon the award rendered in any such arbitration proceeding may be entered into any court having competent jurisdiction thereof, or application may be made to such court for a judicial acceptance of the award and an order of enforcement, as the case may be.

14. Term of Agreement. Unless sooner terminated or extended in accordance with the provisions hereof, the term of this Agreement shall commence on the Effective Date and shall expire at the conclusion of the Contractor’s construction warranty period, as approved by each of County, Town, and Contractor.

15. Amendments. This Agreement may be amended only by written agreement authorized by the Parties and signed by authorized representatives of the Parties.

16. Third Party Beneficiaries. This Agreement is solely for the benefit of the Parties, and no provision of this Agreement shall be deemed to confer upon any other person or entity any remedy, claim, liability, reimbursement, cause of action or right.

17. Termination. Each of Town and County may terminate this Agreement at any time by mutual consent under such terms as may be agreed to in writing by the Board of County Commissioners and the Town Board of Commissioners.

18. Project Managers. The following individuals shall serve as project managers for the Combined Project, and are authorized to add exhibits to this Agreement describing (i) the construction to be performed, (ii) the contracted price for the construction, and (ii) any construction phases as necessary, as may be outlined in Section 6. The managers of County and Town may change their respective Project Managers from time to time following the Notice provisions in Section 11 above.

County Project Manager:
David Woodie, Project Manager
Charlotte-Mecklenburg Storm Water Services
2145 Suttle Avenue
Charlotte, NC 28208

980-314-3210

Town Project Manager:

Tyler Beardsley, Assistant to the Manager
Town of Cornelius, NC
P.O. Box 339
Cornelius, NC 28031
704-892-6031

19. Easements for Combined Project. Town agrees to (i) obtain all easements and rights-of-way as may be necessary for any surveying, design, construction and maintenance related to the County Project, (ii) be responsible for recording such easements and rights-of-way and providing the recording information to County and (iii) indemnify and hold County harmless should any such rights not be sufficient for such purposes. Town agrees to use an easement form provided by the County for easements to be granted to the County.

Town agrees to (i) obtain all easements and rights-of-way necessary for any surveying, design, construction and maintenance related to the Town Project, (ii) be responsible for recording such easements and rights-of-way and providing the recording information to County, and (iii) indemnify and hold County harmless should any such rights not be sufficient for such purposes.

[Signatures are on following pages]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the day and year first above written by the authority duly granted by their respective governing bodies.

TOWN:

TOWN OF CORNELIUS,
a municipal corporation organized under
the laws of the State of North Carolina

By: _____
Name: _____
Title: Town Manager

ATTEST:

Town Clerk

This instrument has been pre-audited in the manner
required by the Local Government Budget
and Fiscal Control Act.

By: _____
Name: _____
Title: Director of Finance, Town of Cornelius

Approved as to form:

Town Attorney

COUNTY:

MECKLENBURG COUNTY,
a political subdivision of the State of North Carolina

By: _____
Name: Dena R. Diorio
Title: County Manager

Attest:

Clerk to the Board

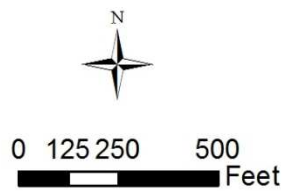
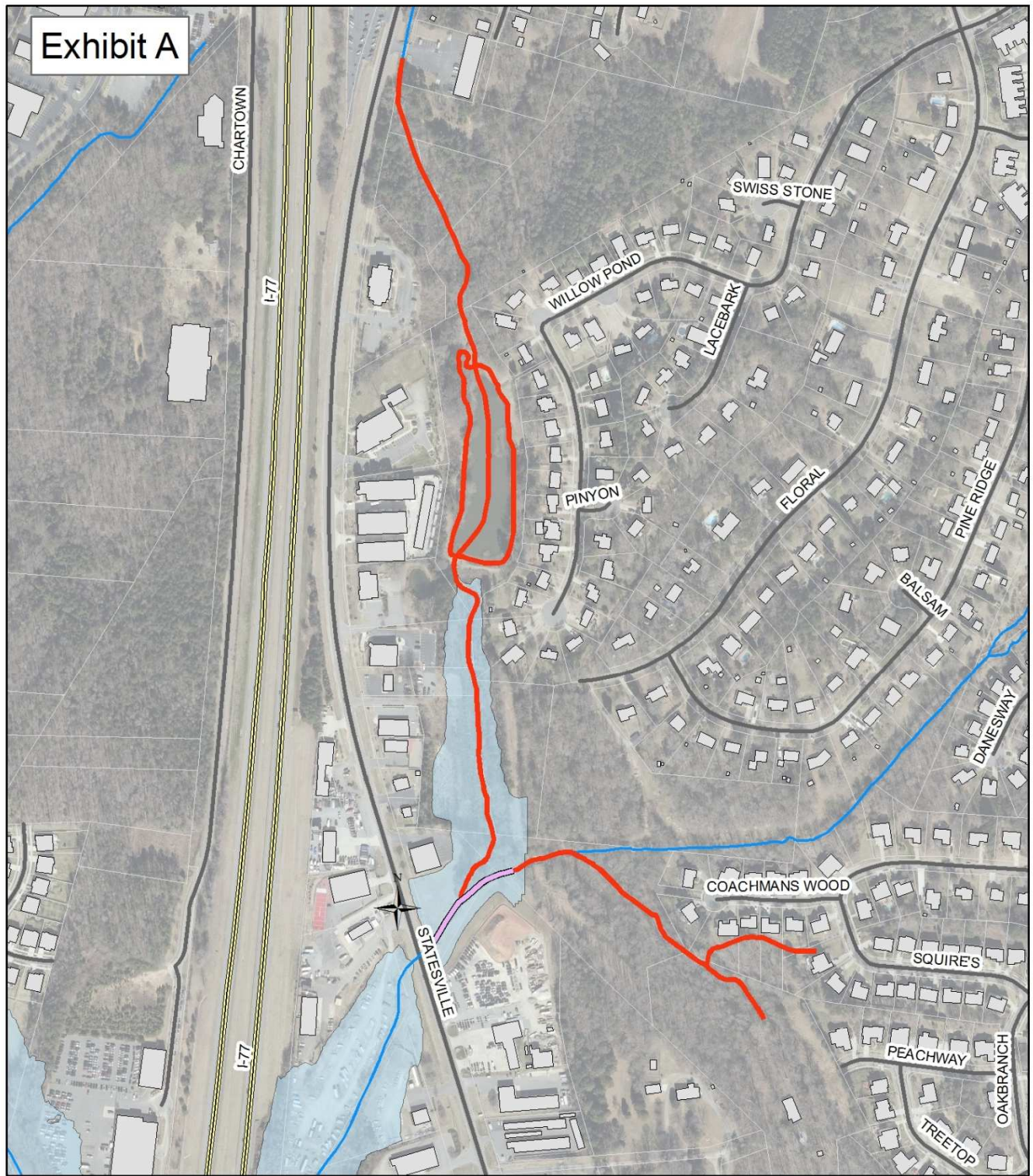
Approved as to form:

County Real Estate Attorney

This instrument has been pre-audited in the manner
required by the Local Government Budget
and Fiscal Control Act.

By: _____
Name: _____
Title: Mecklenburg County Director of Finance

Exhibit A



Legend

- | | |
|--------------|-----------------|
| County Reach | Streets |
| Town Reaches | FEMA Floodplain |
| Streams | Parcels |
| Interstate | |

Exhibit B

[Combined Project funding]

The total overall cost for design and construction of the Combined Project is estimated to be \$1,750,000.00. The total overall cost of the County Project is estimated to be \$150,000.00. The total overall cost for the Town Project is estimated to be \$1,600,000.00.

Feasibility Planning and Design

- County agrees to fund 100% of the planning and design of the County Project, *i.e.*, the major system improvements, which is estimated to be \$50,000.00.
- Town agrees to fund 100% of the planning and design, of the Town Project, *i.e.*, the minor system improvements, which is estimated to be \$250,000.00.

Technical Services

Town may choose to request technical advice from County related to the Town Project. These services may include design review, construction administration, public meeting support, grant administration and other services related to the Town Project. County will invoice Town for the staff resources expended on the Town Project through the existing agreement and invoice process between County and Town.

Town will be invoiced for County staff hours expended on the Town Project at the following billing rates:

Project Manager	\$63.09 per hour
Public Information Officer	\$43.74 per hour
Lead Project Manager	\$67.60 per hour
Associate Project Manager	\$42.75 per hour
Program Manager	\$77.08 per hour
Administrative	\$32.96 per hour

These services will be provided only when requested by Town; however, it is estimated that the following County staff costs will be invoiced to Town for the Town Project:

Project Manager	150 hours for a total of \$9,463.50
Public Information Officer	40 hours for a total of \$1,749.6
Total	190 hours for a total of \$11,213.10

In 2020 the aforementioned rates will be increased to reflect full cost recoverable calculations per the Storm Water Interlocal Agreement between the Town and County.

Construction and Construction Administration

- County agrees to fund 100% of the construction of the County Project, *i.e.*, the major system improvements.
- Town agrees to fund 100% of the construction of the Town Project, *i.e.*, the minor system improvements.
- County and Town agree that construction administration by Engineer (or a third party) is a cost of construction and that Town shall fund 100% of said cost associated with the Town Project and County will fund 100% of said cost associated with the County Project, *i.e.*, the major system improvements.
- Town will manage the construction of the Combined Project.

Anticipated Schedule

The following table presents the anticipated schedule including estimated funding needs.

Project Phase	Start Date (encumbrance date)
Design	July, 2018
Construction	April, 2020

Note: Construction management agreement to be determined mutually by County and Town after receipt of construction estimates from design engineer.

Miscellaneous

- All miscellaneous costs associated with the Town Project areas (*e.g.*, educational, signs, administrative, etc.) will be paid by Town.
- All miscellaneous costs associated with the County Project areas will be paid by County, provided, however, County will not reimburse the Town for any payments to property owners for easements granted to the County for the County Project, i.e., the major system improvements.

REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: June 4, 2018

To: Mayor and Board of Commissioners

From: Tyler Beardsley, Assistant to the Manager

Action Requested:

Per NC General Status 160A-270(c), municipalities must declare property surplus in order to dispose of property no longer usable or needed. The Town will list property on the GovDeals.com auction website to sell the property declared surplus.

Manager's Recommendation:

Approve Resolution to surplus property.

ATTACHMENTS:

Name:	Description:	Type:
 RES-Surplus_Property_6-4-2018.pdf	Surplus Property	Resolution Letter

A RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, it has been determined by the Board of Commissioners that certain property owned by the Town of Cornelius is dilapidated and in need of repair or replacement; and

WHEREAS, it has been determined that the cost of repair is beyond the value of the piece of equipment; and

WHEREAS, the Board of Commissioners is desirous of disposing of the property; and

WHEREAS, North Carolina General Statute 160a-270(c) enables municipalities to conduct auctions of real or personal property electronically by authorizing the establishment of an electronic auction services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Cornelius that the attached as *Exhibit A* of property shall be declared surplus property and sold via GovDeals online auction service.

NOW, THEREFORE, IT IS FURTHER RESOLVED that the Town Manager is hereby authorized to dispose of said items in accordance with law.

Adopted this 4th day of June, 2018.

SEAL

Woody Washam Jr., Mayor

ATTEST:

APPROVED AS TO FORM:

Lori A. Harrell, Town Clerk

Town Attorney

Exhibit A

VEHICLES

Year	Make	Model	VIN	Mileage	
2008	Ford CV	Crown Vic	2FAFP71V98X150958	111388	Out of Service-Mechanical Issues
2009	Ford CV	Crown Vic	2FAHP71V69X109956	123153	Out of Service-Mechanical Issues
2009	Ford CV	Crown Vic	2FAHP71VX9X109958	111452	Mileaged out
2010	Ford CV	Crown Vic	2FAHP71V89X109960	115997	Out of Service-Mechanical Issues
2010	Ford CV	Crown Vic	2FABP7BV6AX106435	115298	Mileaged out
2010	Ford CV	Crown Vic	2FABP7BV6AX114518	118554	Out of Service-Mechanical Issues
2010	Ford CV	Crown Vic	2FABP7BV8AX114522	131857	Out of Service-Mechanical Issues

Computers	Serial Number
Dell Optiplex 9030	G41YR22
Dell Optiplex 9030	G41XR22
Dell Optiplex 9030	G417S22
Dell Optiplex 9030	G414S22
Dell Optiplex 9030	H110TX1
Dell Optiplex 9030	G416S22

Other Town Property

2 Basketball Backboard with no goal
2 Rain Bird Irrigation Timers
2 Hunter Irrigation Timers
1 Toro Irrigation Timers
3-Intermatic Field Timers