



**Town of Cornelius  
Historic Preservation Committee  
"Preserving Our Heritage for Future Generations"**

**Agenda  
April 13, 2017  
6:00 PM  
Cornelius Town Hall-Manager's Conference Room**

- I. Call To Order**
- II. Determination of Quorum**
- III. Citizen Concerns/Comments**
- IV. Approval of Minutes**
  - A.** Approval of Minutes
- V. New Business**
  - A.** Meeting Length
  - B.** HPC Board Presentation
  - C.** New HPC appointments
- VI. Old Business**
- VII. Announcements**
- VIII. Adjournment**

## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: April 13, 2017

**To:** HPC Committee Members  
**From:** Summer Smigelski, Planning Admin.


**Action Requested:**

Approval of Minutes

**Manager's Recommendation:**

Approval

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">HPC_Minutes_03162017.DRAFT.doc</a>	March 16, 2017 Minutes	Backup Material

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**Town of Cornelius  
Historic Preservation Committee  
“Preserving Our Heritage for Future Generations”**

**Minutes  
March 16, 2017**

**Members Present:** Jess Boye  
Kathryn McClelland  
Julie Miller  
Ron Potts  
Joe Purdy

**Members Absent:** David Stockwell

**Staff Present:** Will Washam, Senior Planner/Staff Liason  
Summer Smigelski, Administrative Assistant

**Guests:** Ralph Gettings

**DETERMINATION OF QUORUM**

Ms. Miller called the meeting to order at 6:08 pm and determined there was a quorum.

**CITIZENS CONCERNS/COMMENTS**

None

**WELCOME NEW MEMBER**

Chair Miller gave a brief introduction for Ron Potts

Mr. Potts: “I am a longtime resident of Cornelius and I have seen a lot of changes. One of the things I have been really active in is the Smithville Community Coalition. The Smithville community is the historic black community in Cornelius and was established after the Civil War. My dad had a great passion for service in the community so I think I inherited that.”

The Committee Welcomed Ron Potts

**APPROVAL OF MINUTES**

The Committee unanimously approved the February 9, 2017 minutes.

Motion: Approve, Moved by Kathryn McClelland, Seconded by Jess Boye. Passed. 5-0. Committee Members voting Ayes: Jess, Kathryn, Julie, Ron, Joe

**March 18<sup>th</sup> Downtown Walking Tour Preparation**

Chair Miller gave a brief summary on the proposed arts district for new members and guests.



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The purpose of the walking tour is to educate other boards, committees and their families of what properties are still standing and to get options on preserving. The committee ranked each of the properties based on specific criteria such as architectural significance, endangerment and the significance to the history of Cornelius, the Cotton Gin ranked number one in all area's.

Mr. Washam discussed the brochure for the walking and informed them of a couple properties that are missing. Chair Miller and the committee agreed to use the brochure that was provided by staff.

The committee continued discussion on history, designation and what each member feels is important for the walking tour.

**2017 Planning**

The committee discussed 2017 Events:

- Trash or Treasure
- Big Dig
- Walking tours
- To participate with Smithville on black history month

Other items and ideas for 2017:

- Educational or creative community workshops.
- Host a lecturer/speaker at a regular meeting
- The committee would like to engage other boards
- More historic designations

One of the most important items for 2017 is to prepare a presentation to go to the Town Board on the work that the HPC has done over the past year.

**Announcements**

Ms. Boye announced that she has seen some people moving some stuff out of the Smith Sisters Building, Ms. McClelland will check on that.

**ADJOURNMENT**

By unanimous vote, the meeting adjourned at 7:51 p.m.

## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: April 13, 2017

To: HPC Members  
From: Julie Miller, Chair

**Action Requested:**

Hear a recommendation on meeting length

**Manager's Recommendation:**

Adopt a new goal time for meeting length

**ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		

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## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: April 13, 2017

**To:** HPC Members  
**From:** Will Washam - Senior Planner

**Action Requested:**

Work on presentation to board

**Manager's Recommendation:**

Work on presentation

**ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		

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## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: April 13, 2017

To: HPC Members

From: Will Washam - Senior Planner

**Action Requested:**

Hear information on new HPC appointments

**Manager's Recommendation:**

Hear information on appointments

**ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		

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