



**Town of Cornelius
Historic Preservation Committee
"Preserving Our Heritage for Future Generations"**

**Agenda
January 9, 2020
6:00 PM
Manager Conference Room 217**

- I. Call To Order**
- II. Determination of Quorum**
- III. Citizen Concerns/Comments**
- IV. Approval of Minutes**
 - A.** November 14th, 2019 Minutes
- V. Old Business**
 - A.** Designated Properties
 - B.** Black History Month
- VI. New Business**
- VII. Announcements**
- VIII. Adjournment**

REQUEST FOR BOARD ACTION

 **Print**

Date of Meeting: January 9, 2020

To: Chair and HPC Members
From: Summer Smigelski, Planning Admin.

Action Requested:

Review and Approve

Manager's Recommendation:

Approval

ATTACHMENTS:

Name:	Description:	Type:
 HPC_Minutes_11.14.2019.DRAFT.doc	November 14th, 2019 Minutes	Cover Memo



**Town of Cornelius
Historic Preservation Committee
“Preserving Our Heritage for Future Generations”**

**Minutes
November 14th, 2019**

Members Present: Kathryn McClelland
Joe Purdy
Kyle Scharf
Walter Burgess
Cindi Ferguson
David Stockwell

Members Absent: Jessica Boye
David Stockwell
Julie Miller

Staff Present: Summer Smigelski, Secretary
Monterai Adams, Planner

Guests: None

DETERMINATION OF QUORUM

Chair McClelland called the meeting to order at 6:05pm and determined there was a quorum.

CITIZENS CONCERNS/COMMENTS

None

APPROVAL OF MINUTES

The Committee unanimously approved the October 10th, 2019 minutes.

Motion: Approve, moved by Walter Burgess, Seconded by Joe Purdy , Passed. 5-0. Committee Members voting Yes: Kathryn, Joe, Kyle, Walter, and Cindi

Designated Properties

Ms. Adams asked for the committee to discuss and decide how they would like to contact property owners about designating their property.



**Town of Cornelius
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**Minutes
October 10th, 2019**

After discussion the committee agreed to have Stewart Gray draft a letter and the committee will add to it to make it more personal.

The committee would like to have a drafted letter by January.

Black History Month

The committee is interested in continuing to help with the Black History Month program in February.

Agricultural Building

Ms. Adams announced that the Ag Building will be presented to Town Board on December 16th.

The committee would like for the mayor to be present for the designation.

Announcement

Chair McClelland informed the board that there will be no meeting in December unless it is needed.

The committee unanimously voted to cancel the December meeting.

Motion: Approve, moved by Kathryn McClelland. Seconded by Joe Purdy. Passed 5-0. Committee Members voting Yes: Kathryn, Joe, Kyle, Walter, and Cindi

ADJOURNMENT

By unanimous vote, the meeting adjourned at 6:42 p.m.

Motion: Approve, moved by Joe Purdy, Seconded by Walter Burgess, Passed. 5-0. Committee Members voting Yes: Kathryn, Joe, Kyle, Walter, and Cindi

REQUEST FOR BOARD ACTION

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Date of Meeting: January 9, 2020

To: HPC chair and committee members

From: Monterai Adams, MPA- Planner

Action Requested:

Monterai Adams spoke with Jody Clark from the Town's PARC department and she does need volunteers for the Celebration, which is on Saturday February 1st from 1-3pm.

Manager's Recommendation:

Please discuss and advise

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		
