



Parks, Arts, Recreation & Culture  
(PARC) Commission  
February 13, 2020  
5:30 PM

Cornelius Town Hall  
[www.cornelius.org/parc](http://www.cornelius.org/parc)

## **AGENDA**

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### **PARC COMMISSION - 5:30 PM**

- 1. CALL TO ORDER**
- 2. DETERMINATION OF QUORUM**
- 3. APPROVAL OF MINUTES**
  - A. January 2020 Draft Minutes**
- 4. PUBLIC APPEARANCES - CITIZEN CONCERNS/COMMENTS**
- 5. DIRECTOR'S REPORT**
  - A. January 2020 Director's Report**
- 6. PARC COMMISSIONER RECOMMENDATIONS AND REPORTS**
- 7. OLD BUSINESS**
  - A. Cain Center for the Arts**
  - B. PARC Commission Goals & Committees**
- 8. NEW BUSINESS**
  - A. Xtreme Lacrosse Partnership Agreement**
- 9. ADJOURNMENT**
- 10. NEXT MEETING**

## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: February 13, 2020

To: PARC Commissioners  
From: Troy Fitzsimmons, PARC Director

Action Requested:

Manager's Recommendation:

<b>ATTACHMENTS:</b>		
Name:	Description:	Type:
 <a href="#">2020.1.9.Minutes.pdf</a>	January 2020 Draft Minutes	Backup Material



Parks, Arts, Recreation & Culture (PARC) Commission  
Thursday, January 9, 2020  
5:30 – 7:00 pm

Cornelius Town Hall  
21445 Catawba Avenue  
Cornelius, NC 28031  
[www.cornelius.org/parc](http://www.cornelius.org/parc)

## MINUTES

- 1) **Call to Order** – Chair Higgins called the meeting to order at 5:30 pm.
- 2) **Determination of Quorum** – A quorum was reached with eight commissioners in attendance.  
Commissioners present: Rob McCloskey, Trey Fouche, Meghan Stamper, Carol Livingston, Chris Kolkhorst, Chair Scott Higgins, Andrew Heywood, Dave Rusk, and Town Commissioner Jim Duke  
Commissioners absent: Travis Dancy  
Staff present: Assistant Director John DeKemper, Karen Ulmer
- 3) **Approval of Minutes (December)** – Commissioner Kolkhorst made a motion to accept the minutes from the December 5, 2019, meeting as written. Commissioner Rusk seconded and the motion passed unanimously.
- 4) **Public Appearances – Citizen Concerns/Comments** – None
- 5) **Presentations** – None
- 6) **Director's Report**  
Since PARC Director Fitzsimmons was unable to attend the meeting, Assistant Director DeKemper asked that the Commissioners refer to the Director's Report as included with the agenda packet. He shared a presentation [see attached] with two additional items: the Mecklenburg County Northern Regional Recreation Center (NRRC) groundbreaking has been moved to February 19 (time TBD), and planning and design for the Caldwell Station Creek Greenway Extension, from NRRC to the existing Caldwell Station Creek Greenway at Poole Place, is underway. Chair Higgins reminded the Commissioners to go online to [www.meckplaybook.com](http://www.meckplaybook.com) and participate in Mecklenburg County's master plan survey.
- 7) **PARC Commissioner Recommendations & Reports**
  - a) Items to be placed on record
  - b) Commissioner Reports
    - 1) Commissioner Rob McCloskey – He is keeping the articles going in *Lakeside Living* magazine. If anyone has any ideas or has something they feel passionate about, let him know and that can be coordinated. Town Commissioner Duke added that he is now writing for the *Peninsula Navigator* magazine and an email newsletter and he also welcomes topic ideas.
    - 2) Commissioner Trey Fouche – No report
    - 3) Commissioner Meghan Stamper – No report
    - 4) Commissioner Carol Livingston – No report
    - 5) Commissioner Chris Kolkhorst – No report
    - 6) Commissioner Andrew Heywood – No report
    - 7) Commissioner Dave Rusk – No report
    - 8) Commissioner Travis Dancy – Absent
    - 9) Chair Scott Higgins – He has been meeting with the Town Manager and Town Commissioners in support of the full \$300,000 PARC has been seeking for the ops maintenance budget. He is also on the committee planning police and fire needs. The closing reception for *Horse of Different Color* is tomorrow night at the

Cornelius Arts Center. He has been working behind the scenes to ensure a smooth transition to the Cain Center.

- c) Town Commissioner Report – Commissioner Jim Duke – He has met twice with the Town Manager and Finance Director, mostly about PARC getting the full \$300,000 next year. There is nothing more important than what we need here in PARC, as it is the face of the Town. He asked for a specific list of projects that he can use for the upcoming budget meetings and asked that the PARC Commissioners attend as many of those as they can, including the budget retreat at Graylyn – it makes a difference.

#### **8) Old Business**

- a) Cain Center for the Arts  
Town Commissioner Duke advised there are discussions on the Cain Center assuming operations of the PARC's Cornelius Arts Center. He wants to ensure Cain is ready and able prior to any turnover. Commissioner Fouche said Commissioner McCloskey, Town Commissioner Duke, Mayor Washam and he had met before the end of the year to discuss a transition. Commissioners McCloskey and Fouche are crafting emails to the Town Commissioners to express their thoughts on an appropriate transition process. They welcomed input from the rest of the PARC Commissioners. Commissioner McCloskey said the PARC Commission will need to actively listen to community input to ensure public needs are met.
- b) PARC Commission Goals & Committees  
Public Awareness: Commissioner Heywood said this committee has a meeting coming up with Town Communications Manager Dani Flynn.

#### **9) New Business**

- a) FY21 Operations Budget Goals  
Assistant Director DeKemper gave a presentation [see attached] regarding PARC's operating budget goals and capital needs request for FY21. Commissioner Heywood made a motion to recommend the PARC Commission support the operational and capital requests for the proposed FY21 budget and to have the Director work with the Town Manager to incorporate it into the Town Manager's recommended FY21 budget to the Town Board. Commissioner Kolkhorst seconded and the motion passed unanimously.
- b) Cornelius Youth Orchestras Partnership Agreement  
Tabled

#### **10) Adjournment** – Chair Higgins adjourned the meeting at 6:36 pm.

**Next Meetings** – Thursday, **February 13**, 2020

**Future Dates** – Thursday, March 5, 2020; Thursday, April 2, 2020; Thursday, May 7, 2020

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From: Troy Fitzsimmons, PARC Director

Action Requested:

Manager's Recommendation:

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 <a href="#">2020.1.27.January_Director_Report.pdf</a>	January 2020 Director's Report	Backup Material

# PARC Director's Report

## January 2020

### **PROGRAMMING**

#### **Recreation Centers**

- Lake Norman Bridge Club served 617 participants in December. (2018 – 531)
- Cardio Funk had 97 participants in November. (2018 – 84)
- Open gym activities: Senior Pickleball had 29 total participants. (2018 – 13). Adult Basketball is on break due to gym use from youth basketball league.
- Lake Norman Youth Orchestras continue with 36 participants.
- Completed a session of Senior Fit with 3 participants. (2018 – 7)

#### **Arts Center**

- The Winter Session of arts education programs for youth and adults started the week of January 6. Registration opened for Spring A on January 27 to Cornelius residents and on January 29 to non-residents.
- Completed 6 sessions of Drop-In Art on Mondays and Thursdays with 41 participants (in 2019, 6 sessions offered with 47 participants).
- Held the *Horse of a Different Color* closing reception on January 10 with 30 attendees. Up next in the gallery: Accepting entries for *Home Grown* January 27 – February 1. The opening reception will be held on Friday, February 7, 6:30-8:30 pm, and the show will run February 7 – March 28.
- The 2019-2020 Beyond Walls exhibition concluded on January 31. The call for artists for the 6<sup>th</sup> annual, 2020-2021 *Beyond Walls* Public Art Exhibition is underway.
- Continued planning for *Home Grown* exhibition, February 7-March 28. An opening reception will be held on Friday, February 7, 6:30-8:30 pm.
- Upcoming event: HeART pARTy on Saturday, February 8, 9:30-11:30 am.

#### **Athletics**

- Cornelius-Davidson Youth Basketball: The instructional division for ages 5-6, sessions began January 11. Overall, there are 902 participants (881 participants in 2018).
- Managed 528 hours of facility usage in December (287 hours in 2018).

#### **Special Events**

- Upcoming events: Black History Month Celebration at Town Hall on Saturday, February 1, 1:00-3:00 pm; art exhibit featuring works by Charlotte artist, Kevin Harris, on display in the Town Hall lobby throughout February; Sponsor Appreciation Reception on at Eleven Lakes on Wednesday, February 12, 5:30 pm; Outdoor Adventures Hike at Latta Plantation on Sunday, March 8, 1:00-3:00 pm; Hop Into Spring at Robbins Park on Saturday, April 4, 2:00-4:00 pm; and Earth Jam 2020 at Robbins Park on Saturday, April 25, 4:00-7:00 pm.
- Planning efforts are underway for marketing of summer camps. Billboard will be up by February 17, ads are beginning to run or will run by March 1, in *Cornelius Today*, *Herald-Citizen*, and *Lake Norman Currents*.

## **CAPITAL PROJECTS**

### **Under Design**

- **Smithville-to-JV Washam Greenway** – Resubmitted for right-of-way authorization to NCDOT based on their comments for revisions. Staff requested an update from NCDOT.
- **Robbins Park Master Plan** –Met with Charlotte Disc Golf to discuss the plan and received comments on needs; sent some questions to Mecklenburg County for feedback. Once feedback is received, consultant will make final revisions for PARC Commission and Town Board approval.
- **Bailey Road Park Master Plan** – Bailey’s Glen developer is reviewing construction plans to determine costs and discuss with possible park namer and restaurateur.
- **Plum Creek (Beverly) Greenway** – Water and Land Solutions is proceeding with design for a wetland mitigation bank site including grading and stone sub-base for a greenway from the Bailey Road multi-use path to Quiet Brook Lane in the Beverly subdivision. Town will be responsible for the asphalt paving, furnishings, and signage.

### **Completed Bid**

- **McDowell Creek Greenway** – Staff submitted a CRTPO Discretionary Funding application requesting \$700K for construction. CRTPO is recommending to NCDOT that supplemental funding be approved. Town is awaiting final NCDOT approval or supplemental funds. Construction is planned to begin in May 2020 if Discretionary Funds are approved.

### **Under Construction**

- **Plum Creek (South Bailey Road) Greenway** – Construction is expected to be completed in May of 2020.

## **OPERATIONS**

- **Bailey Road Park** – Repaired restroom partition door torn off by vandals. Repaired lights inside shelter #2 and 16 pedestrian lights around the park. Numerous dead limbs were removed from two large oak trees adjacent to the farm theme playground.
- **Smithville Park** – RFQ is out to find a new certified pool operator for the splashpad.
- **Jetton Neighborhood Park** – Several dead trees and large limbs were removed.
- **Robbins Park** – Hauled away two trailer loads of bamboo.
- **WAC** – Repaired outlet drain cover in large BMP behind field #4.
- **Park Restrooms** – Performed a deep clean in each restroom.

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