



# **TOWN OF CORNELIUS**

Cornelius Town Hall

## **BOARD OF COMMISSIONERS**

February 4, 2019

Agenda

### **PRE-MEETING - 5:45 PM**

- North Corridor Presentation - CATS
- Closed Session - Contract Matter

---

### **TOWN BOARD - 7:00 PM**

1. CALL TO ORDER
2. DETERMINATION OF QUORUM
3. APPROVAL OF AGENDA
4. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
5. MAYOR/COMMISSIONERS/MANAGER REPORTS
6. CITIZEN CONCERNS/COMMENTS
7. PUBLIC HEARING
  - A. REZ 02-18 Mulberry Townhomes
8. CONSIDERATION OF APPROVAL
  - A. PARC Commission Appointments
  - B. NCDOT Municipal Agreement--Bailey Road Realignment
9. CONSENT AGENDA
  - A. Approve Minutes - Regular Meeting
  - B. Approve Minutes - Closed Session
10. COMMISSIONER CONCERNS
11. ADJOURNMENT

Please note that to speak during **CITIZENS CONCERNS/COMMENTS** or **PUBLIC COMMENT**, please use the signup sheet provided before the Board meeting and list your name, address and topic. Each speaker will be allowed 3 minutes to speak. A "hard stop" will occur after 3 minutes for each speaker. Any information displayed must be submitted to the Town Clerk within 48 hours prior meeting.

## REQUEST FOR BOARD ACTION

 **Print**

**Date of Meeting:** February 4, 2019

**To:** Mayor and Board of Commissioners

**From:** Wayne Herron, AICP

Deputy Manager/Director of Planning

**Action Requested:**

Jason Lawrence, Senior Transportation Planner with CATS, will provide the Town Board with a LYNX System update for the North Corridor.

The update will include the status of the red line commuter train option as well as an overview of the Bus Rapid Transit (BRT) recommendation utilizing I-77. The BRT update will include recommendations from Staff that were presented to the Metropolitan Transit Commission (MTC) on January 23rd.

CATS is seeking input from Towns in the North Corridor and asking Board Members to provide feedback to MTC representatives for future discussion.

**Manager's Recommendation:**

Hear presentation and provide a directed vote for Mayor Washam to take to the next Metropolitan Transit Commission (MTC) on behalf of the Town of Cornelius.

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">LYNX_System_Update_CorneliusBoard_020419.pdf</a>	North Corridor	Presentation

---



# **LYNX SYSTEM UPDATE**

## **Staff Recommendations**

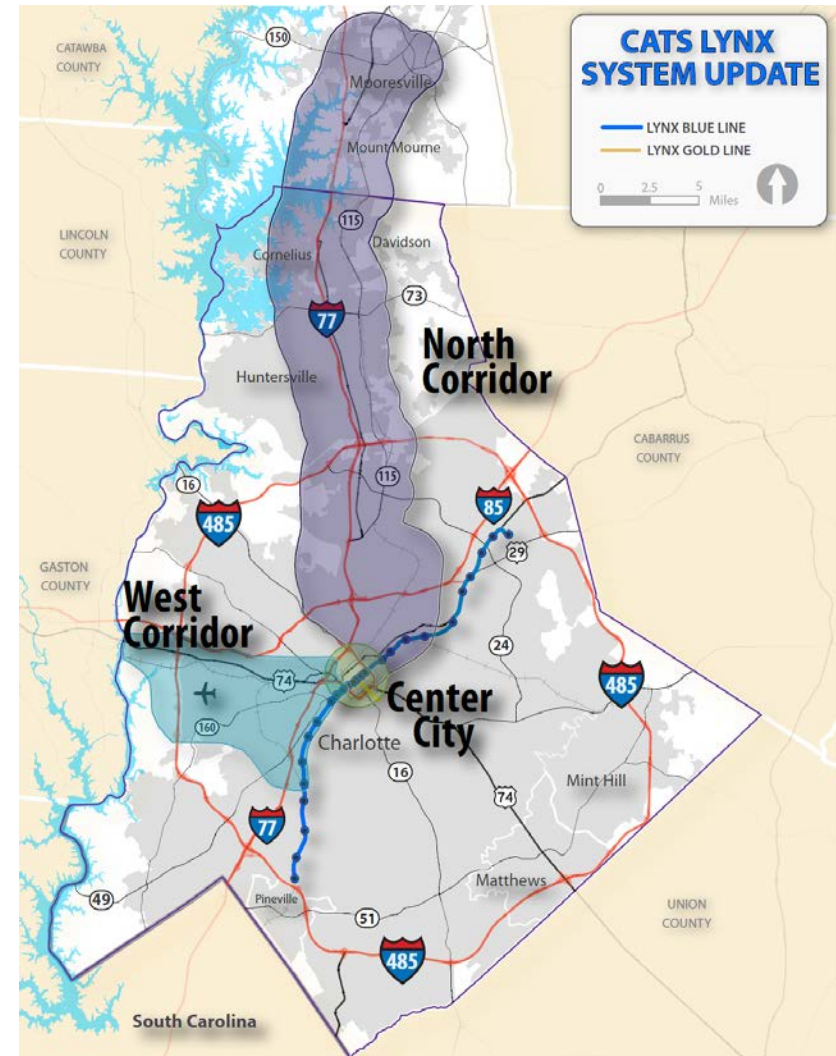
### **Cornelius Board of Commissioners**

### **February 4, 2019**





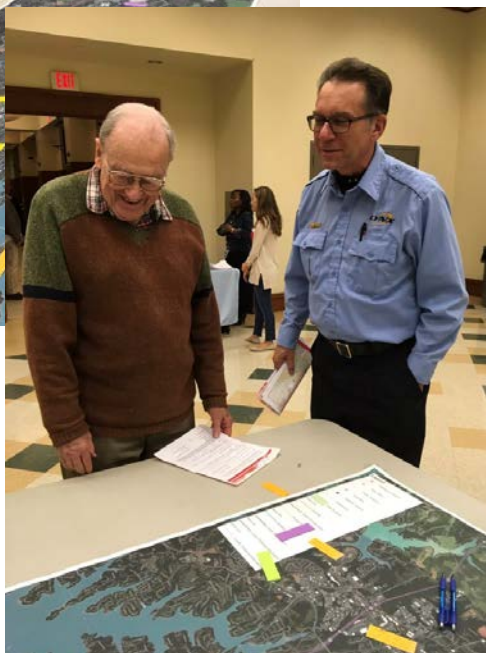
- **Southeast Corridor (Silver Line)**
  - MTC adopted light rail to Matthews as the LYNX Silver Line LPA in November 2016
  - Need to determine Center City access
- **North Corridor (Red Line)**
  - LYNX Red Line LPA is commuter rail on Norfolk Southern (NS) O-Line
  - Use of NS O-Line corridor problematic
  - In addition to O-Line, the study considered rapid transit on other alignments
- **West Corridor**
  - Extends approximately 9.5 miles from Uptown Charlotte to the Gaston County border
  - Current LPA is streetcar
  - Plan to study light rail and potential alignments
- **Center City Integration Study**
  - Determine how best to integrate three corridors into Uptown with LYNX Blue Line, CityLYNX Gold Line, and Charlotte Gateway





**19** Public Workshops

**600+** Attendees at  
Public Workshops



Cornelius Town Hall  
October 17, 2017



**19** Public Workshops

**600+** Attendees at  
Public Workshops

Gaston College, Belmont  
August 21, 2018





**3,200+** Survey Participants

**2,800+** Facebook Live Public Workshop Video Views

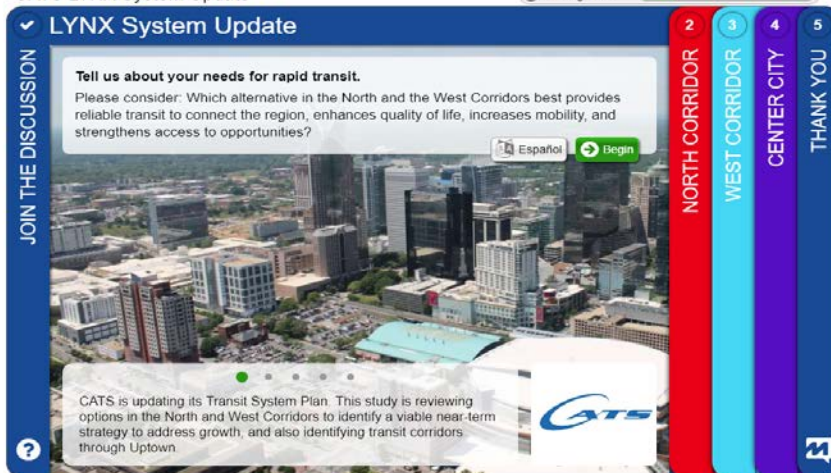
**Charlotte Area Transit System (CATS)** was live.  
August 9 at 3:15 PM · 🌐

LYNX Red Line public meeting is underway this evening at Charles Mack Citizen Center in Mooresville. We will be here until 7:30 discussing future transit options. Can't stop by? Watch the public meeting LIVE now and comment with your questions!



CATS LYNX System Update

Progress





# 70

Stakeholder, Civic  
Organization, and  
Neighborhood Meetings



# 2,000

 Engaged



Establish **reliable transit** to connect the region, enhance quality of life, and strengthen access to opportunities



Use transit to **influence and shape growth** while respecting community character

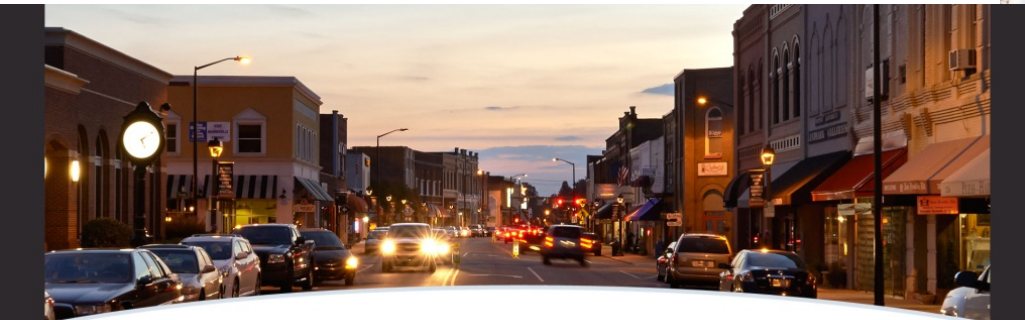


**Increase mobility** in each corridor through effective transit investments





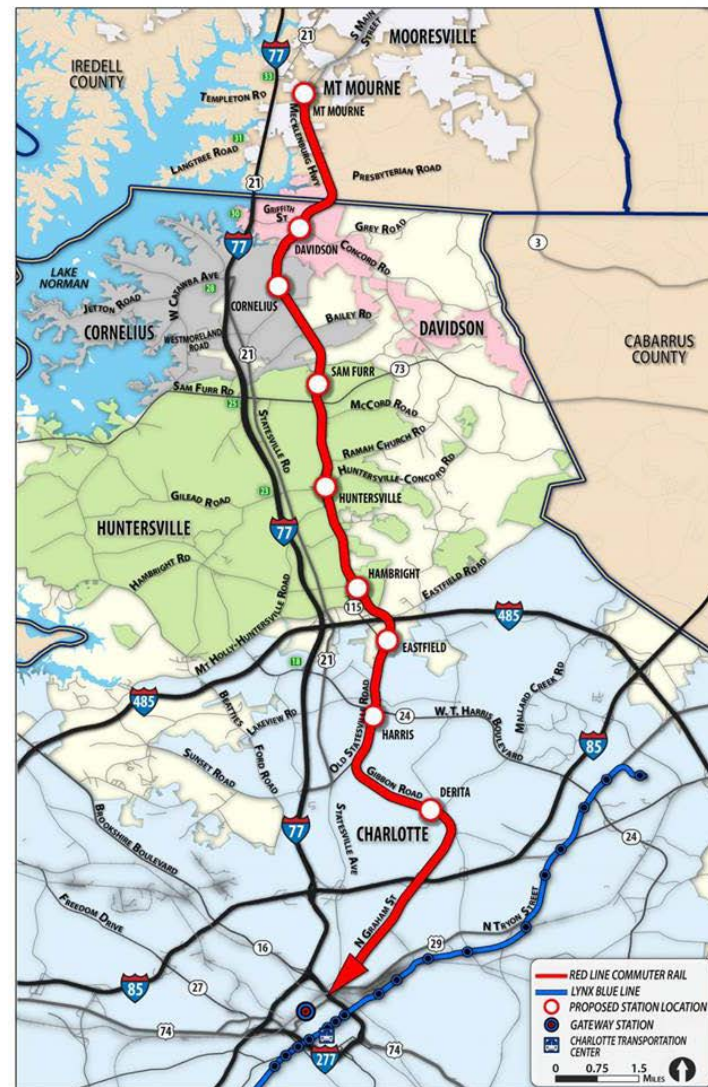
# North Corridor





## LYNX Red Line Commuter Rail

- Utilizes existing tracks owned by Norfolk Southern (NS) from south of Mooresville to Uptown Charlotte
- Strong downtown land use connection in Mooresville, Davidson, Cornelius, and Huntersville
- Intended to terminate at multimodal Charlotte Gateway Station
- Peak and limited midday service only
- Adopted rapid transit vision for the North Corridor since 1998
- LYNX System Update Study has evaluated potential rapid transit options for consideration by the MTC



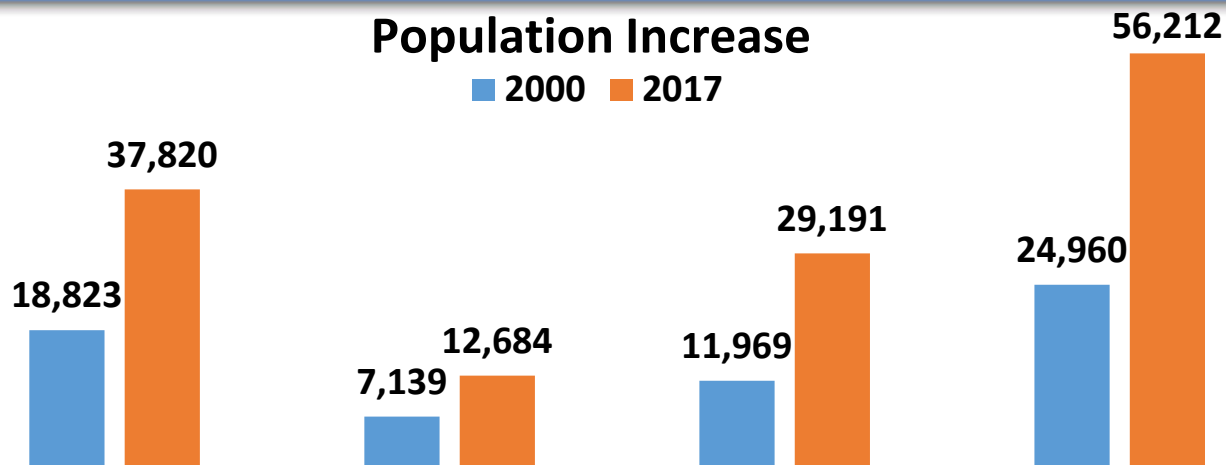
# What's Changed since 1998?



**Lowes moves to Mooresville in 2004**

## Population Increase

■ 2000 ■ 2017

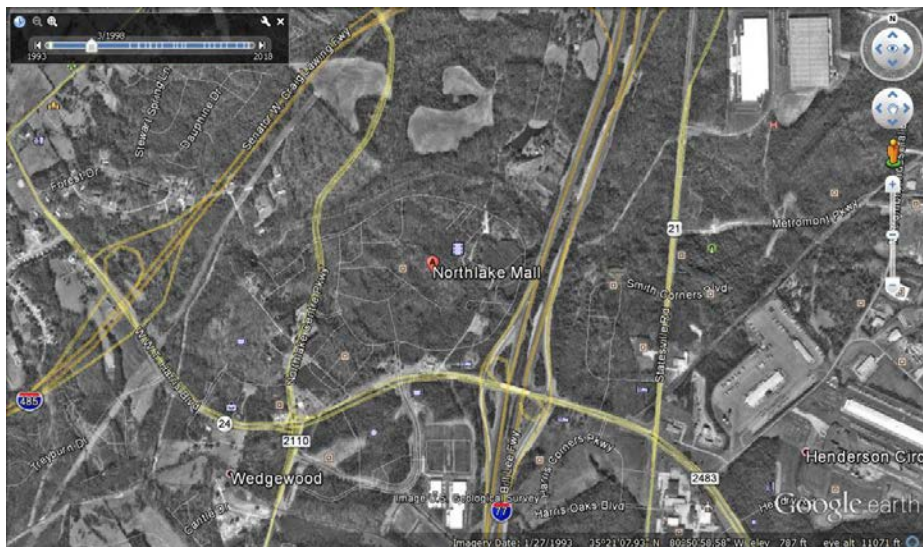


**Mooresville--101%**

**Davidson--78%**

**Cornelius--144%**

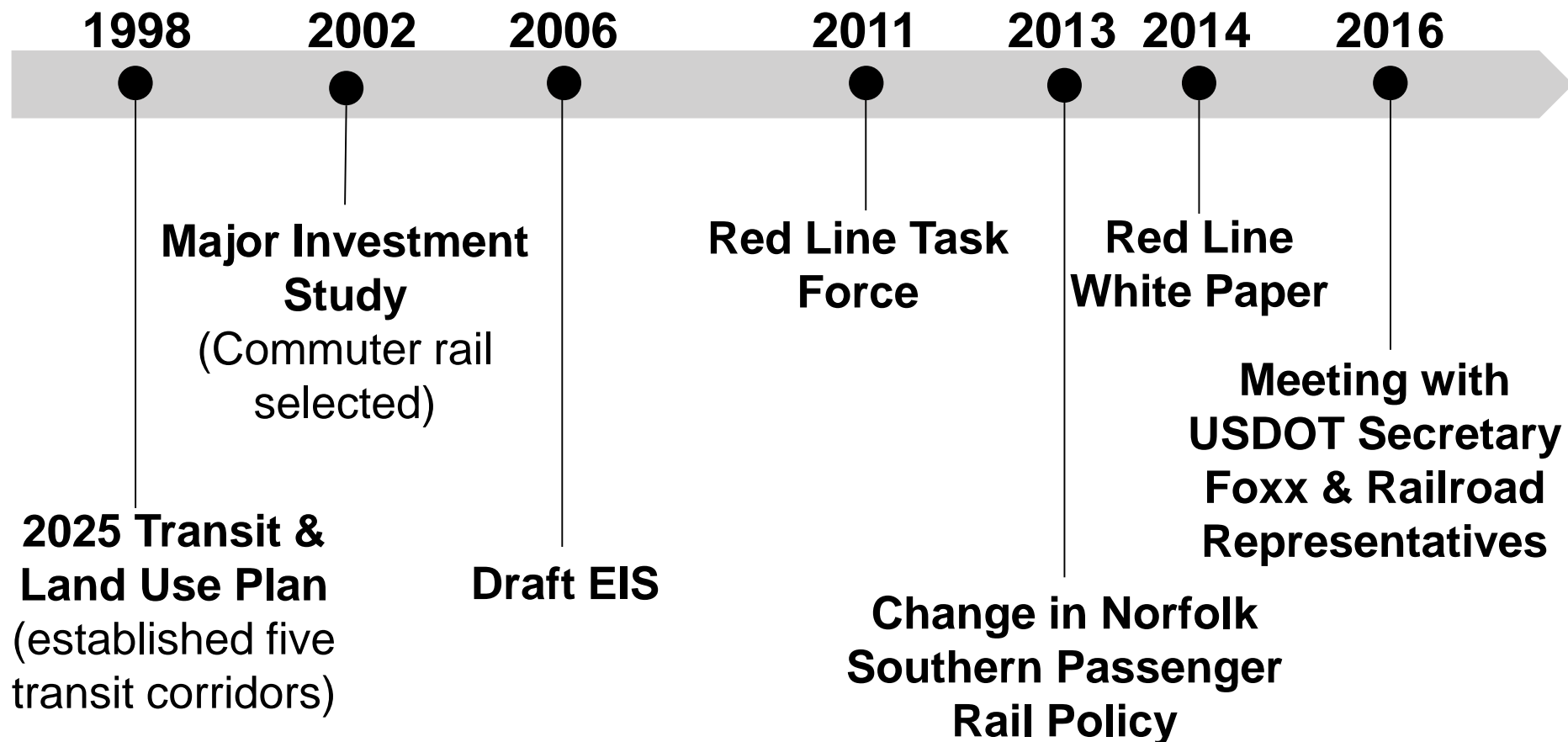
**Huntersville-125%**



**1998--NorthLake Mall--2018**



## North Corridor Planning History





Light rail service involves use of equipment that is not appropriate for use on NS tracks. Physical separation is required.

- ***Additional, separate tracks with buffer space would be required***

- NS will coordinate the operational feasibility study. The cost of the study (including NS' time) is the responsibility by the sponsoring public agency. For planning purposes, NS can estimate study costs in advance. Studies are detailed and specific and take a year, and often longer, to complete.

NS will receive fair compensation for use of its transportation corridors.

- NS' corridors consist of track and right-of-way that might, or might not, be fully utilized at any given time. As rail traffic flows change over time, this capacity, and the flexibility and potential it represents, is a key NS asset.
- Amtrak has certain statutory intercity passenger service access rights and therefore is not a good example to use in determining the fair and commercial price for use of NS assets.
- In determining a fair price for use of assets, NS will factor in any new equipment (including Positive Train Control) and costs, as well as additional property and other taxes, that would not be incurred absent passenger service.

New and expanded passenger operations require adequate liability protection.

- Passenger operators must compensate or indemnify NS for additional risk created by passenger projects, and any such indemnification needs to be backed up by an adequate level of insurance.
- Liability issues can create major hurdles. Often, sovereign immunity issues must be overcome. The cost to the passenger carrier for insurance and indemnification is substantial, as borne out by our experience with commuter authorities.

Special considerations are necessary for high speed rail service and corridors.

- Norfolk Southern is pleased to assist states planning for dedicated HSR and will work with planners to insulate those corridors from interference with and from NS freight corridors.
- Passenger trains operating in excess of 79 mph require their own dedicated tracks. Passenger trains operating in excess of 90 mph require their own private right-of-way.
- Where higher-speed trains share tracks with conventional freight trains, they will be able to reach 79 mph maximum. Where shared track is concerned, higher-speed trains must meet the same safety standards as conventional trains.

Special considerations are necessary for light rail service.

- Light rail service involves use of equipment that is not appropriate for use on NS tracks. Physical separation is required.
- It is not viable for operating "non-compliant" passenger equipment (equipment that does not meet Federal Railway Administration standards) in joint operations with freight trains are not viable.
- Light-rail and non-compliant project sponsors should approach NS early in the process so that NS can advise if any of the project elements are compatible with freight trains and track.

## Commuter Rail



- Typically 2-5 miles between stations
- Typically operates during peak periods Monday – Friday with limited midday trips
- Typically single track with passing tracks

## Light Rail



- Typically 1 mile between stations
- Typically all day service with frequent trips
- Typically double track



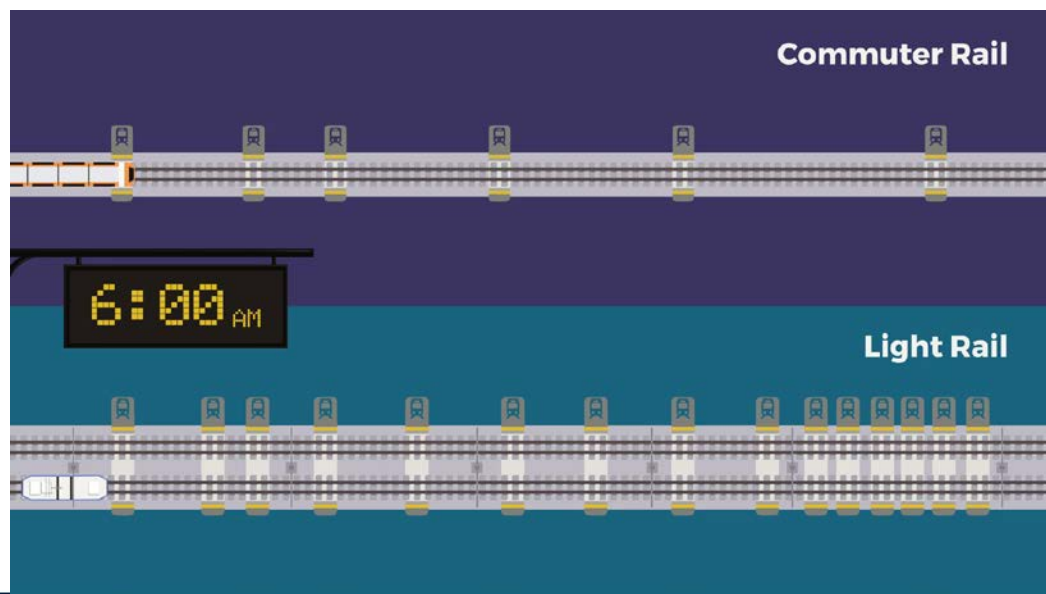
### Trade Off Exercises

SPEED VS. ACCESS

MIXED-USE VS. STAND-ALONE STATION

PEAK DEMAND VS. ALL-DAY SERVICE

DRIVING VS. OTHER





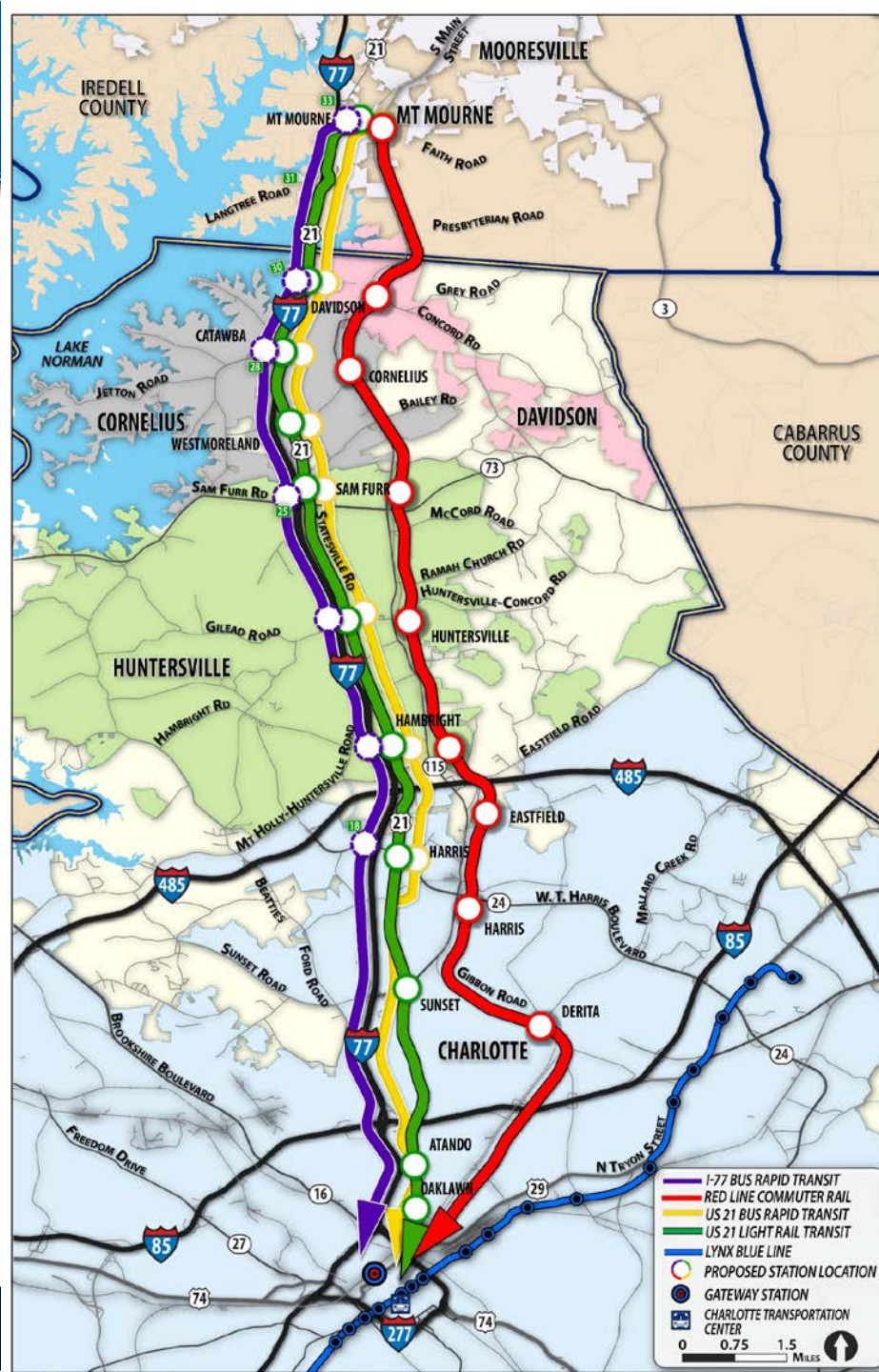
# North Corridor Summer 2018 Rapid Transit Options

Red Line  
Commuter  
Rail

Interstate 77  
BRT






US 21 Light  
Rail

US 21 BRT





## Alternative Highlights

-  Requires O Line agreement with Norfolk Southern and permission to cross their main line to access Gateway Station.
-  Travel time of 56 minutes is higher than options using the I-77 express lanes.
-  Frequent service desired, increasing operating costs and need for more passing tracks.
-  Only option directly serving downtowns of Huntersville, Cornelius, and Davidson.
-  Local service within towns is possible but is limited by service frequency.



LYNX Red Line Commuter Rail

## Alternative Highlights

-  Low capital cost due to use of I-77 express lanes as transit guideway.
-  Travel time of 40 minutes is faster than other options due to express lanes and direct routing to park-and-ride lots.
-  New commute option that is now available due to construction of I-77 express lanes.
-  Transit-oriented development opportunities are more limited and require more creativity.
-  Local service within towns is not viable due to limited stops.

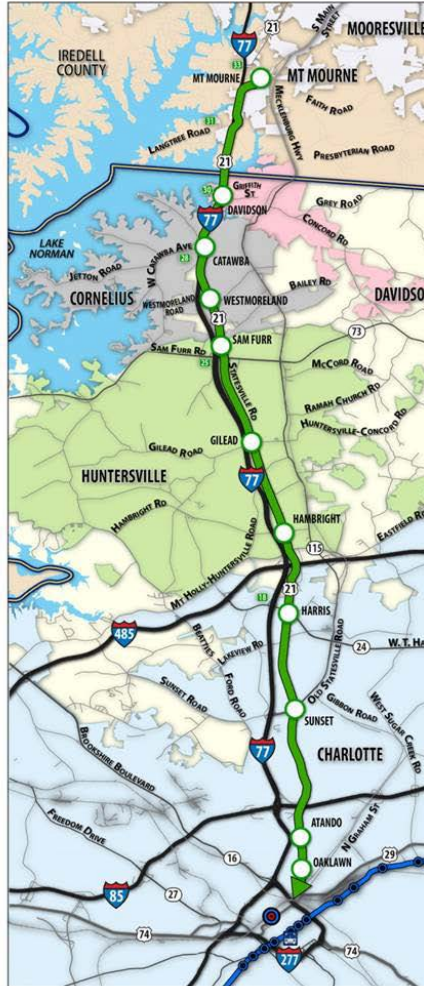


I-77 BRT



## Alternative Highlights

-  Higher capital and operating costs than commuter rail.
-  Travel time of 63 minutes is much higher than other options.
-  Major new infrastructure required, including new bridge next to I-77 over Lake Norman.
-  Planned roadway widening will use most of the available right-of-way along US 21, requiring more space adjacent to US 21.
-  Frequent service provides strong connections between the towns.



US 21 LRT

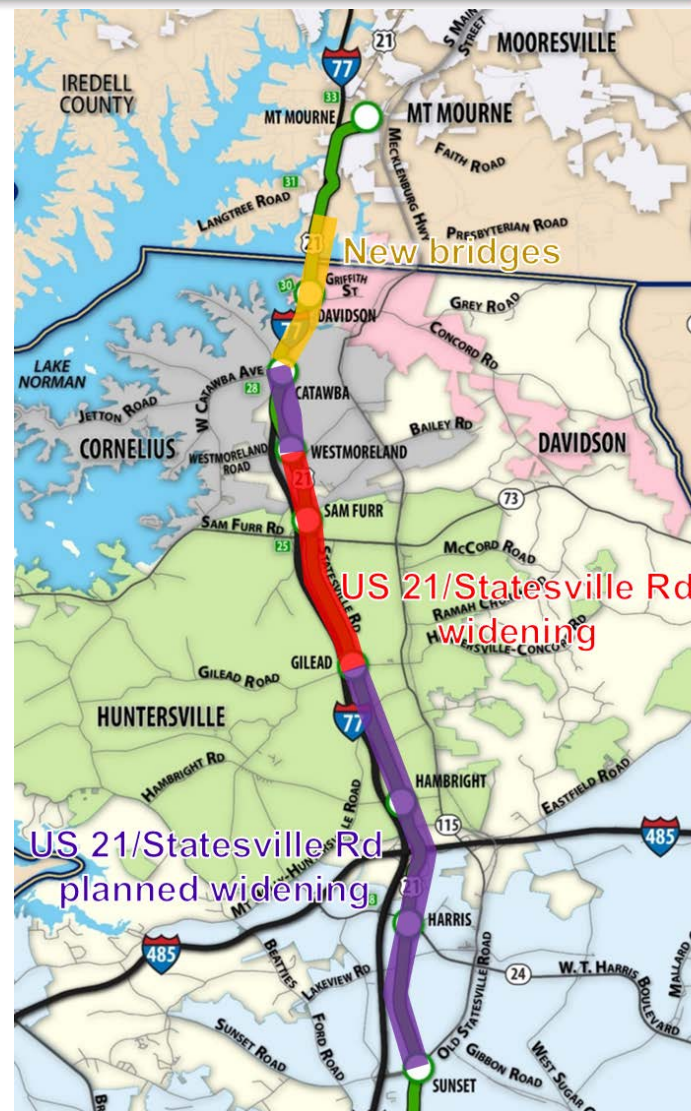
## Alternative Highlights

-  Higher capital and operating costs than commuter rail, but capital costs are lower than for LRT.
-  Travel time of 54 minutes is less than LRT due to use of I-77 express lanes for some of the corridor.
-  Significant new infrastructure required, but less than LRT.
-  Planned roadway widening will use much of the available right-of-way along US 21, requiring more space adjacent to US 21.
-  Bus provides good opportunities for circulation within towns.



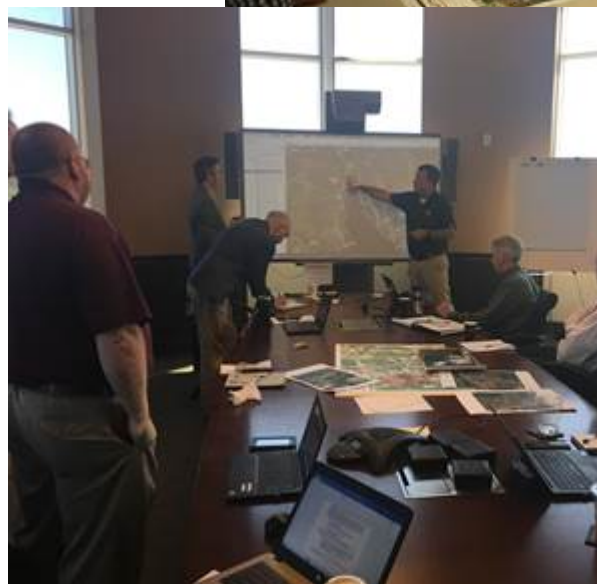
US 21/I-77 BRT

- Fall 2017 survey indicated a preference for more frequent service regardless of mode. However Summer 2018 survey indicated a preference for the LYNX Red Line commuter rail
- Advancing LRT or BRT along US-21/Statesville Rd. would require changes to NCDOT planned road projects and a shift in decades of land use planning
- The project team held BRT station workshops with town staff September 18-20 and November 30



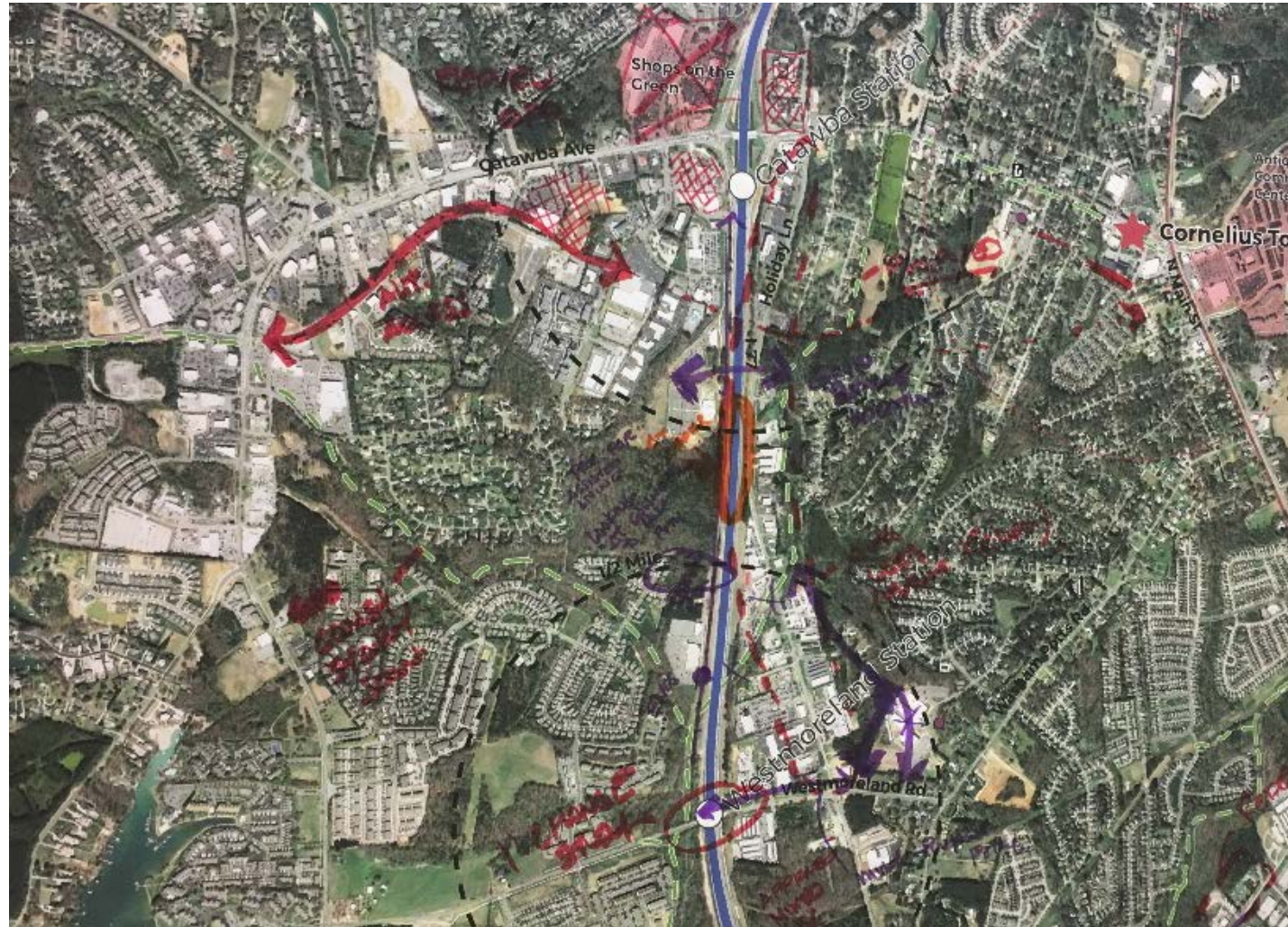


- Establish desired project design elements
- Potential direct connections to I-77 express lanes
- Potential station locations and types
- Mobility Hub concepts
- Land use opportunities



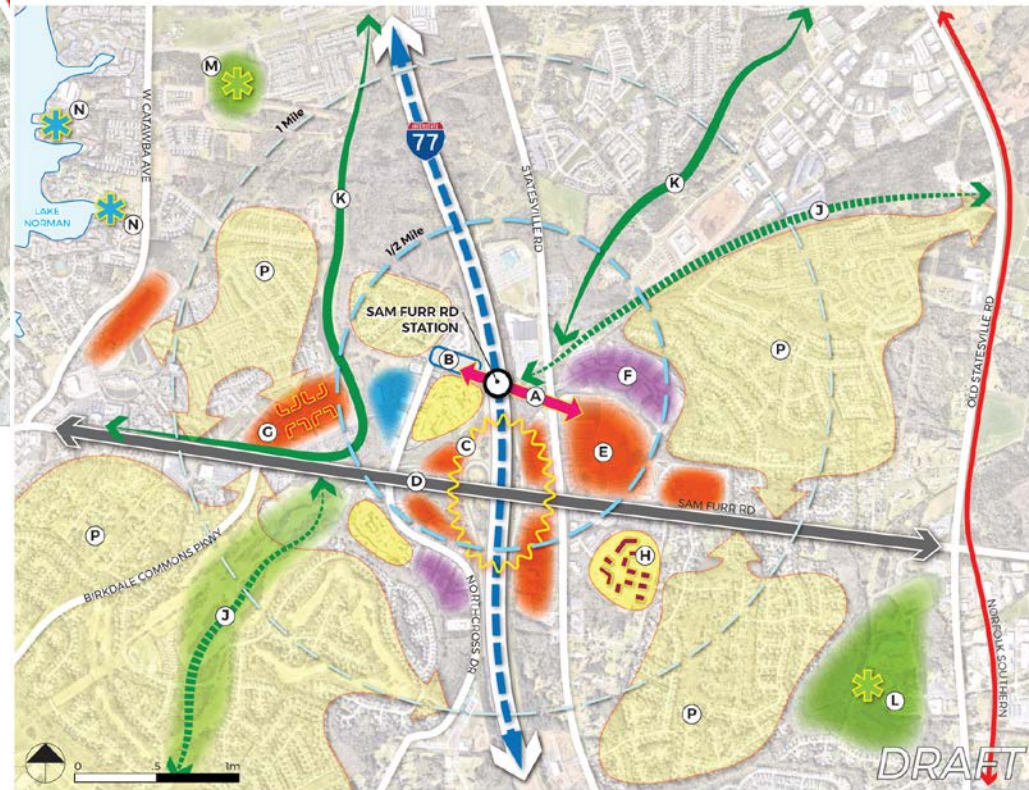
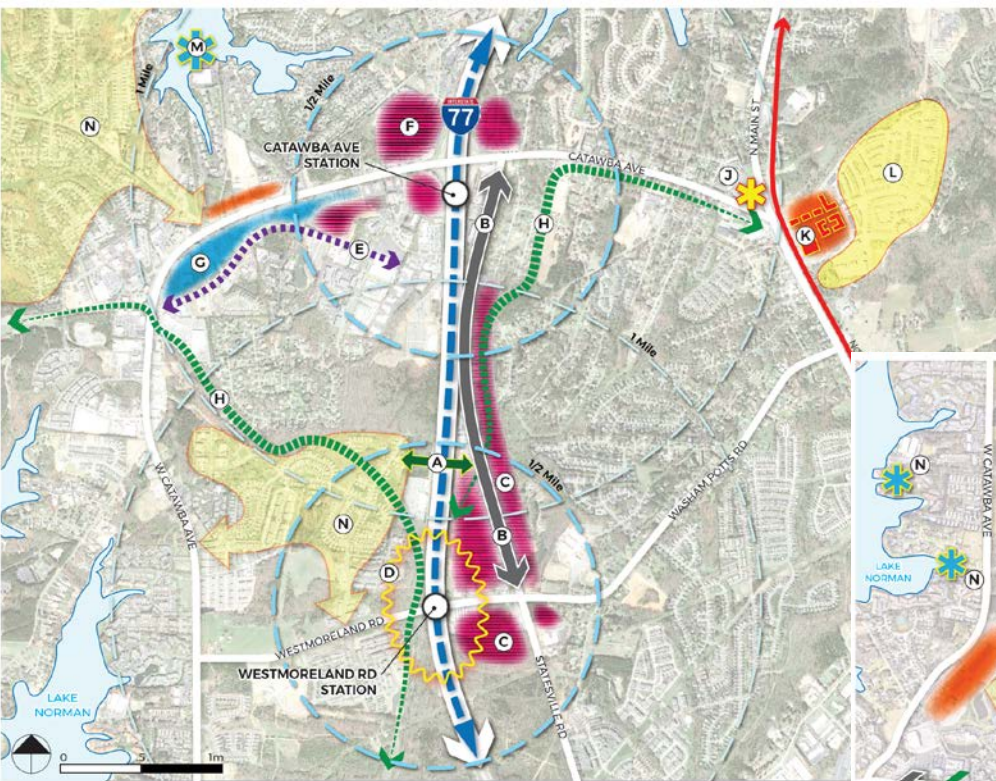


- Determine potential locations for new direct connects and street network in coordination with town plans
- Potential for new flyover to US-21 to development area between Catawba and Westmoreland
- Westmoreland Area should be closely coordinated with Huntersville NorthCross options





# Cornelius BRT Station Planning



The LYNX Red Line Commuter Rail is the current North Corridor LPA. However, until the NS passenger rail policy changes there is no path forward. In order to meet the public's desire for rapid transit services and increased mobility, CATS staff recommends:

## Short term

Village Rider and Express bus stop amenity improvements

Continued express lane bus service improvements as recommended in the North Corridor Mobility Study and Envision My Ride

## Medium term

Implementation of an I-77 Bus Rapid Transit service from Charlotte Gateway Station to Mooresville to include:

- All day service including nights and weekends
- Four new park and rides and two new express lane direct connects
- Integrated BRT stations into mixed use developments that also incorporate emerging mobility technologies for first/last mile.

## Long term

Continue dialogue with Norfolk Southern on use of the "O" Line corridor for a Rapid Transit project





### Transit Service

- 6 stations
- 6 routes
  - Some express
  - Some serve all stations
  - Some stop on-street in Boulder and downtown Denver
- Frequent peak service
- Off-peak service all day, nights, and weekends
- Branded coach buses



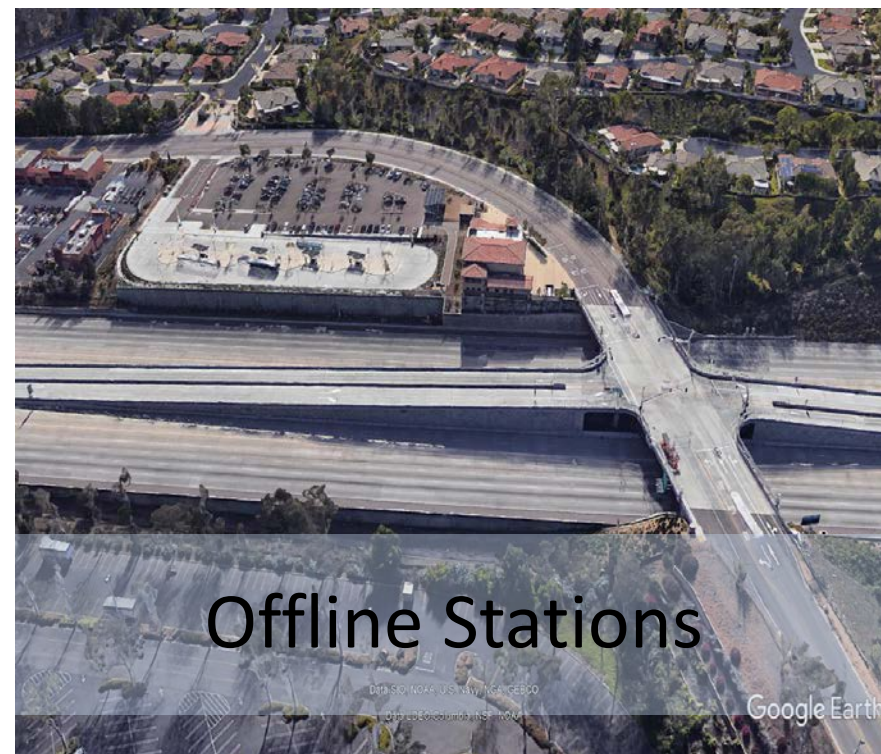
Use of express lanes



Stations functioning as local mobility and development hubs



Robust service plan





## New or Expanded Park and Rides/Stations

- Mooresville
- Langtree
- Griffith
- Catawba
- NorthCross
- Gilead
- Hambright
- Northlake Mall

## New Direct Connects/Access Improvements:

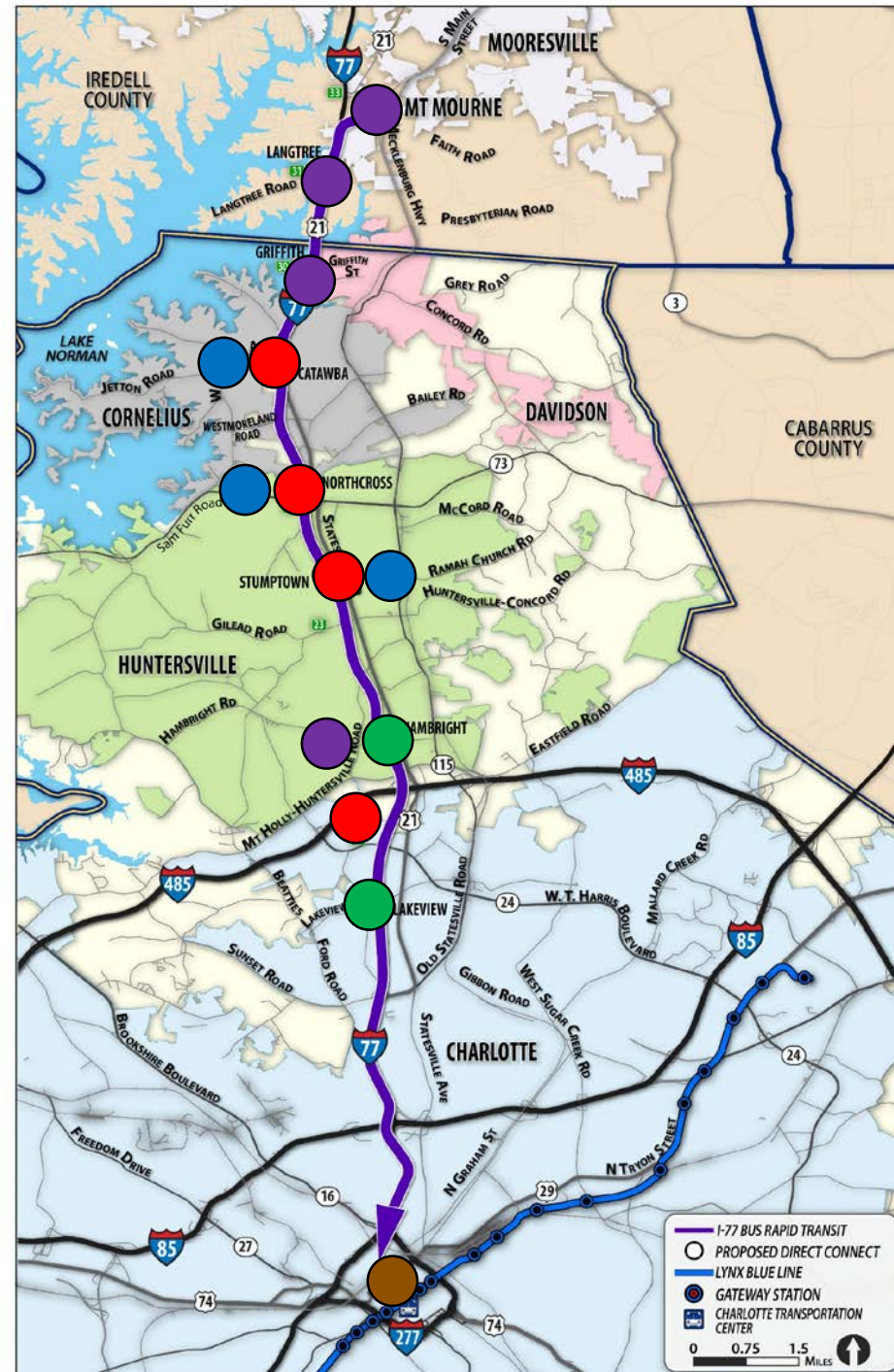
- Catawba (bus access to station)
- NorthCross (direct connect)
- Stumptown/Gilead (direct connect)

## Use of Existing Direct Connects:

- Hambright
- Lakeview

## On-Street Transit Prioritization/Amenities:

- Center City Charlotte



## I-77 BRT Critical Coordination

Possibility to extend service past Langtree

Fairview Rd overpass

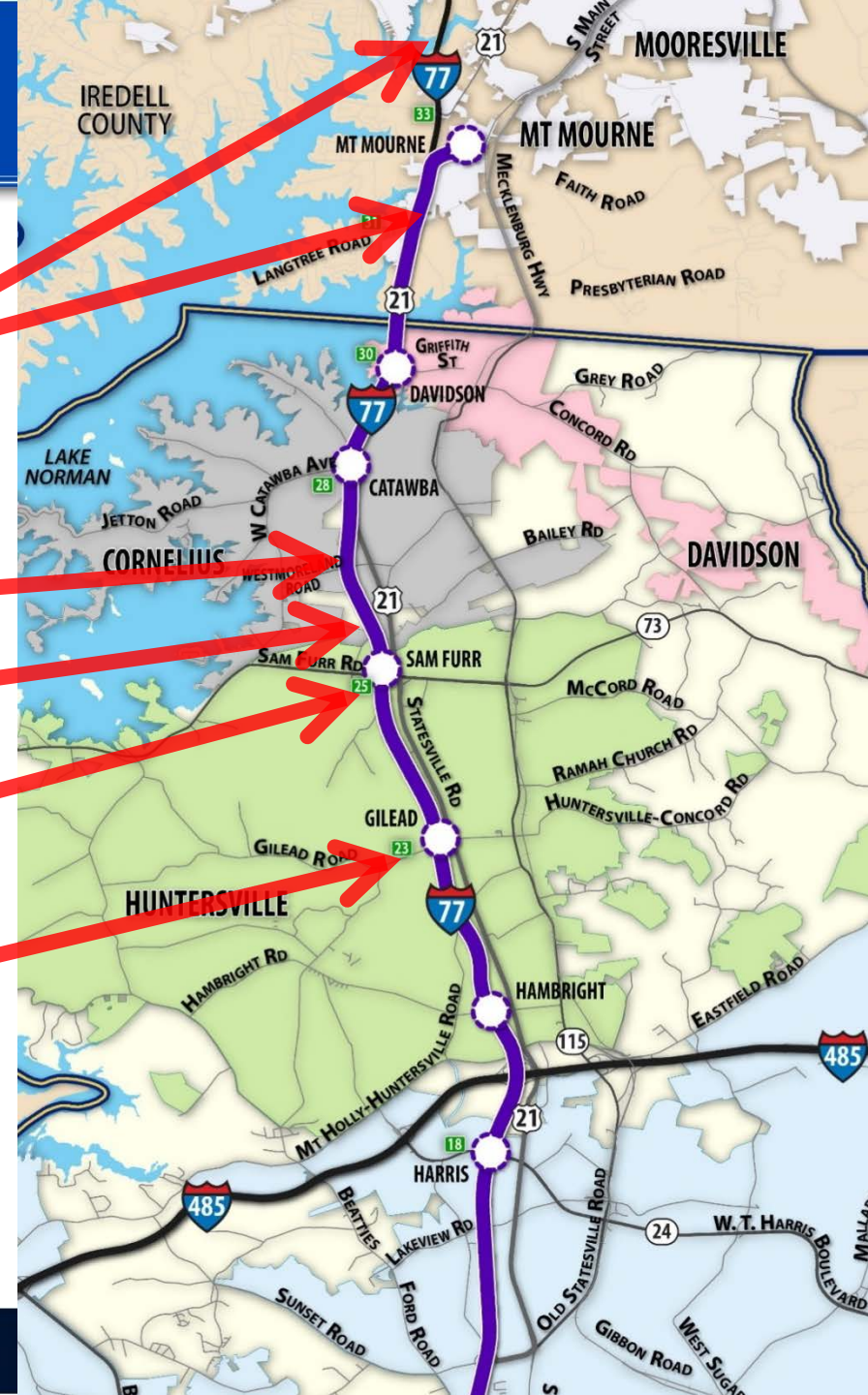
Westmoreland Rd interchange

Bailey Rd flyover

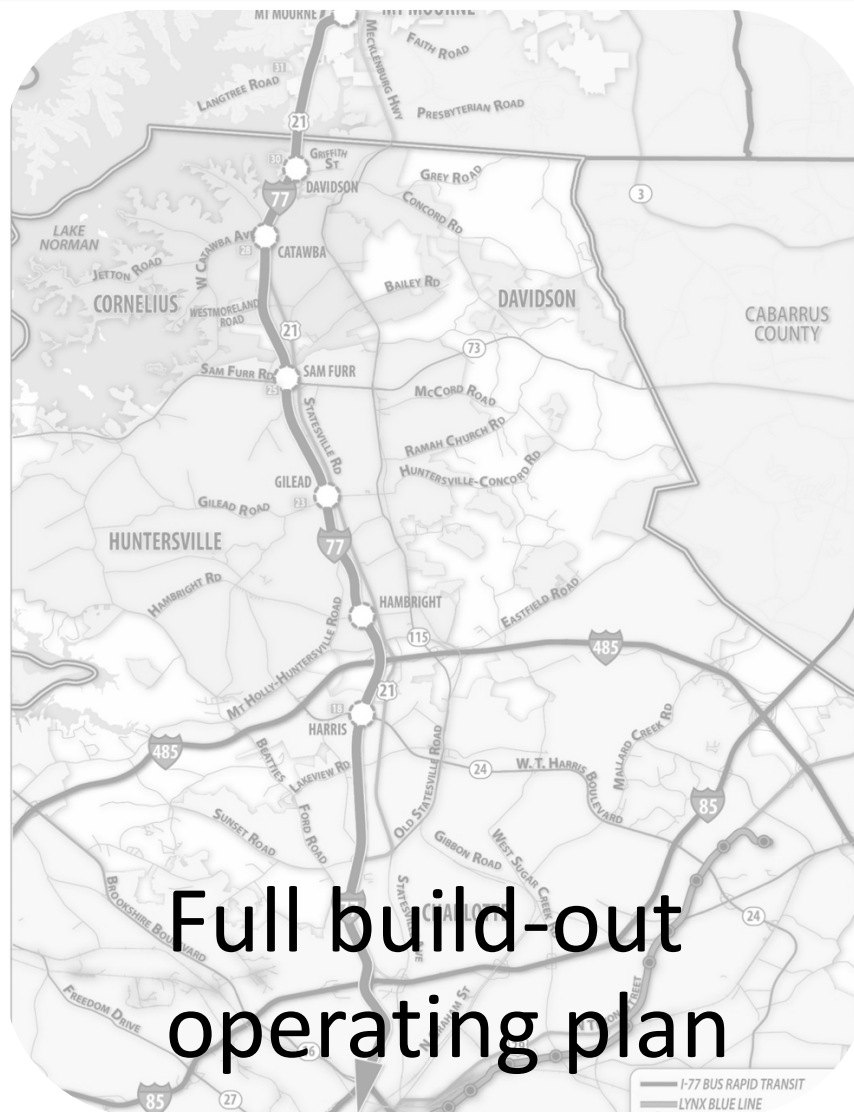
Exit 25 reconfiguration

Exit 23 reconfiguration

Coordination with comprehensive land use planning efforts throughout corridor







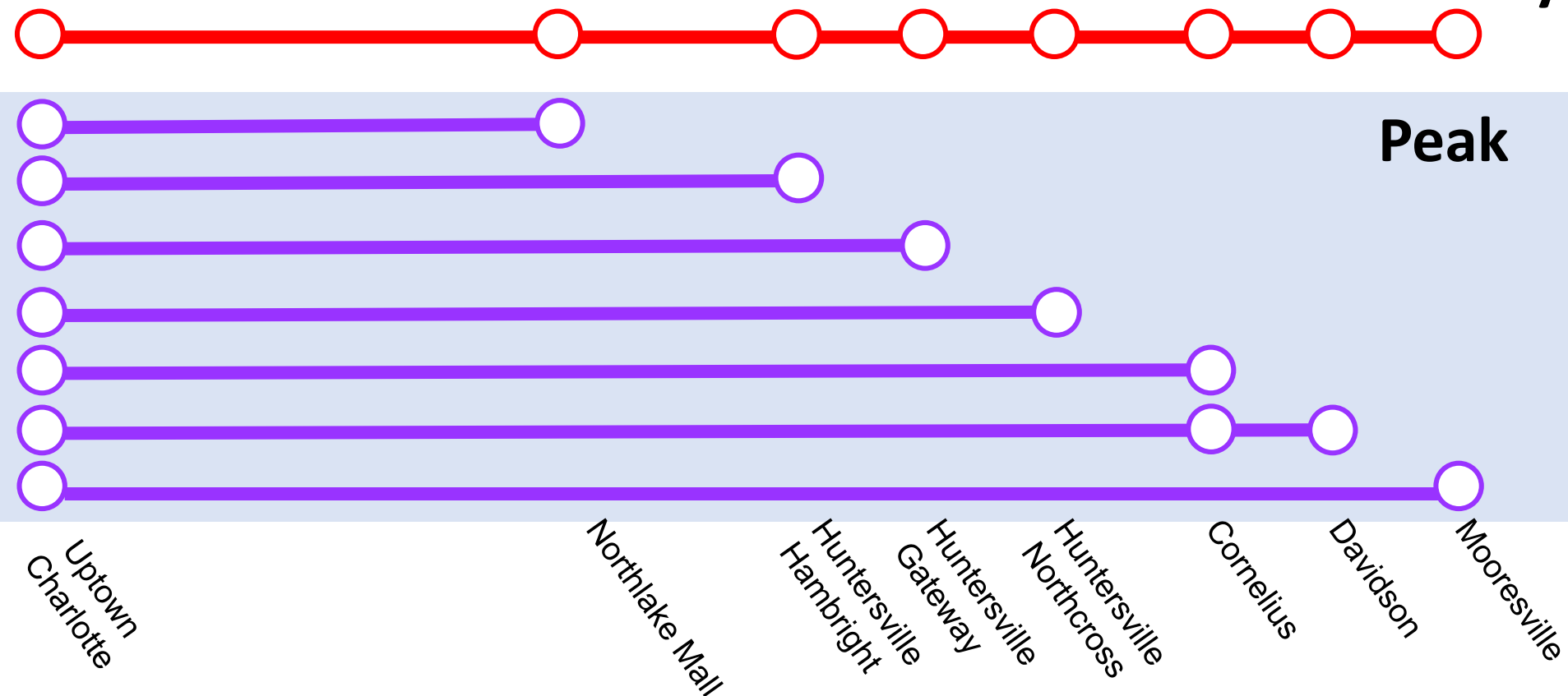
Family of services operating in the corridor



Mobility hub with flexibility to offer future autonomous service

**All Day**

**Peak**



- Peak direct service to existing and future park and rides
- Frequent service all day to each park and ride and stops



## Current Study

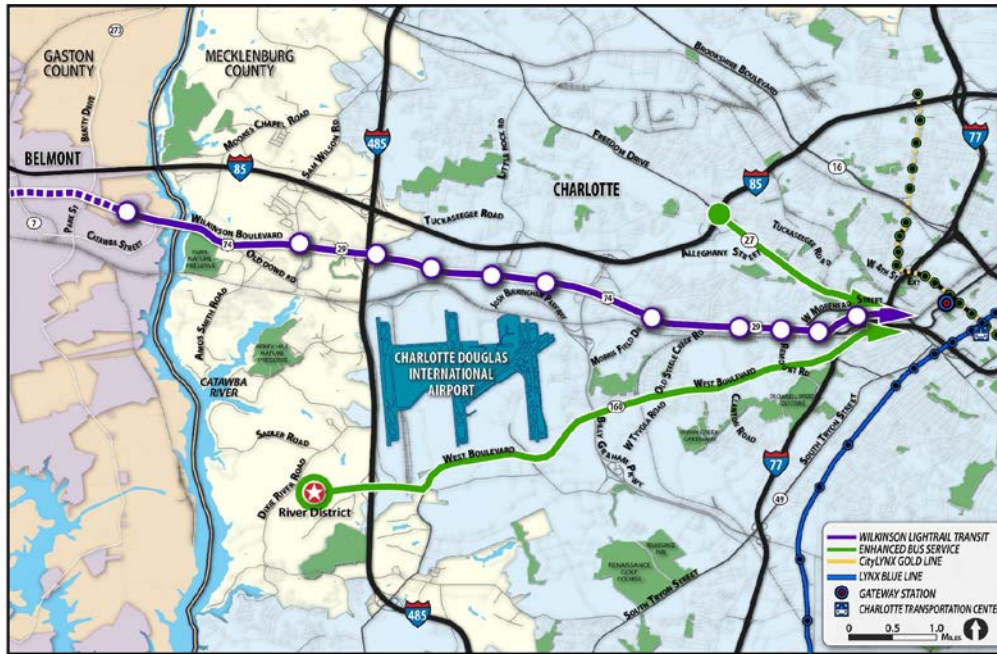
- Establishment of conceptual program of projects
- Development of initial illustrative station site framework concepts

## Next Phase of Study

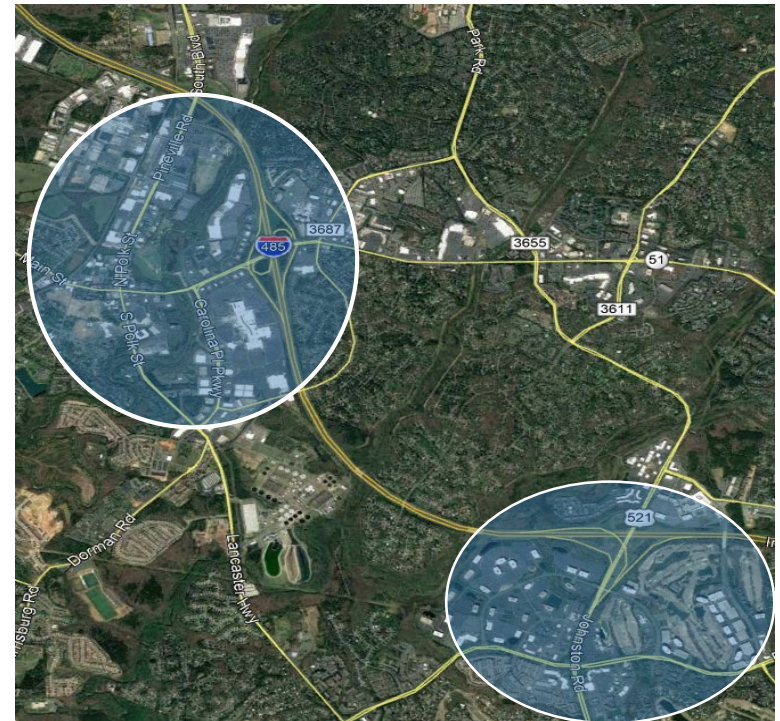
- Detailed evaluation of locations for stations and direct connects
- Coordination with NCDOT & I-77 Mobility Partners
- Community input on possible site locations
- Detailed operations planning for BRT service
- Site selection for park-and-rides

## Future Implementation

- Submit program of projects for STI/FTA funding
- Final design for stations and direct connects
- Project construction



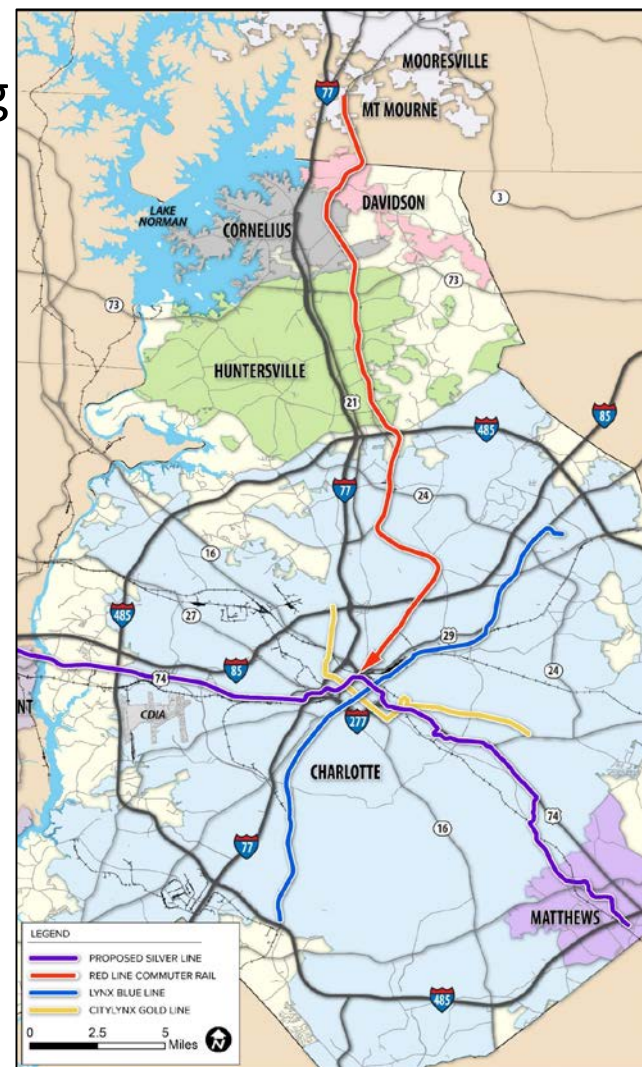
- Light rail replace streetcar as the West Corridor Transit Mode along Wilkinson Blvd.
- West Corridor be included in the LYNX Silver Line project
- Extend light rail across the Catawba River to the City of Belmont
- As part of the Regional Transit Study, evaluate light rail to downtown Gastonia



- During the LYNX System Update and the Regional Transit Engagement Series there was significant interest in rapid transit to Pineville and Ballantyne
- CATS recommends to continue the LYNX System Update efforts by beginning an immediate LYNX Blue Line Extension study to Pineville and Ballantyne as well as develop near-term mobility options



- Continue to meet with stakeholders including Affordable Housing Agencies
- Davidson Town Board, February 12
- Lake Norman Transportation Commission, February 13
- Charlotte Regional Transportation Planning Organization, February 13
- Huntersville Town Board, February 18
- CATS staff will present the LYNX System Update Staff Recommendations as an action item at the February 27, 2019 MTC Meeting







# LYNX SYSTEM UPDATE

## Staff Recommendations

### Questions?





## REQUEST FOR BOARD ACTION

 [Print](#)

**Date of Meeting:** February 4, 2019

**To:** Mayor and Board of Commissioners

**From:** Andrew Grant, Town Manager

**Action Requested:**

Hold a Closed Session to discuss a contractual matter under attorney-client privilege.

**Manager's Recommendation:**

Hold a Closed Session.

**ATTACHMENTS:**

Name:	Description:	Type:
No Attachments Available		

---

## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: February 4, 2019

To: Mayor and Board of Commissioners

From: Aaron Tucker – Assistant Planning Director

**Action Requested:**








Receive public input for a request by Investors Resource Management, LLC to rezone and develop .323 acres of property located at 19834 Mulberry Street (PID# 00317725). The property is currently owned by The McAdams Company of the Carolinas, LLC and is currently zoned Town Center (TC). The proposed development will include 6 town homes.

The community meeting was held on January 30th.

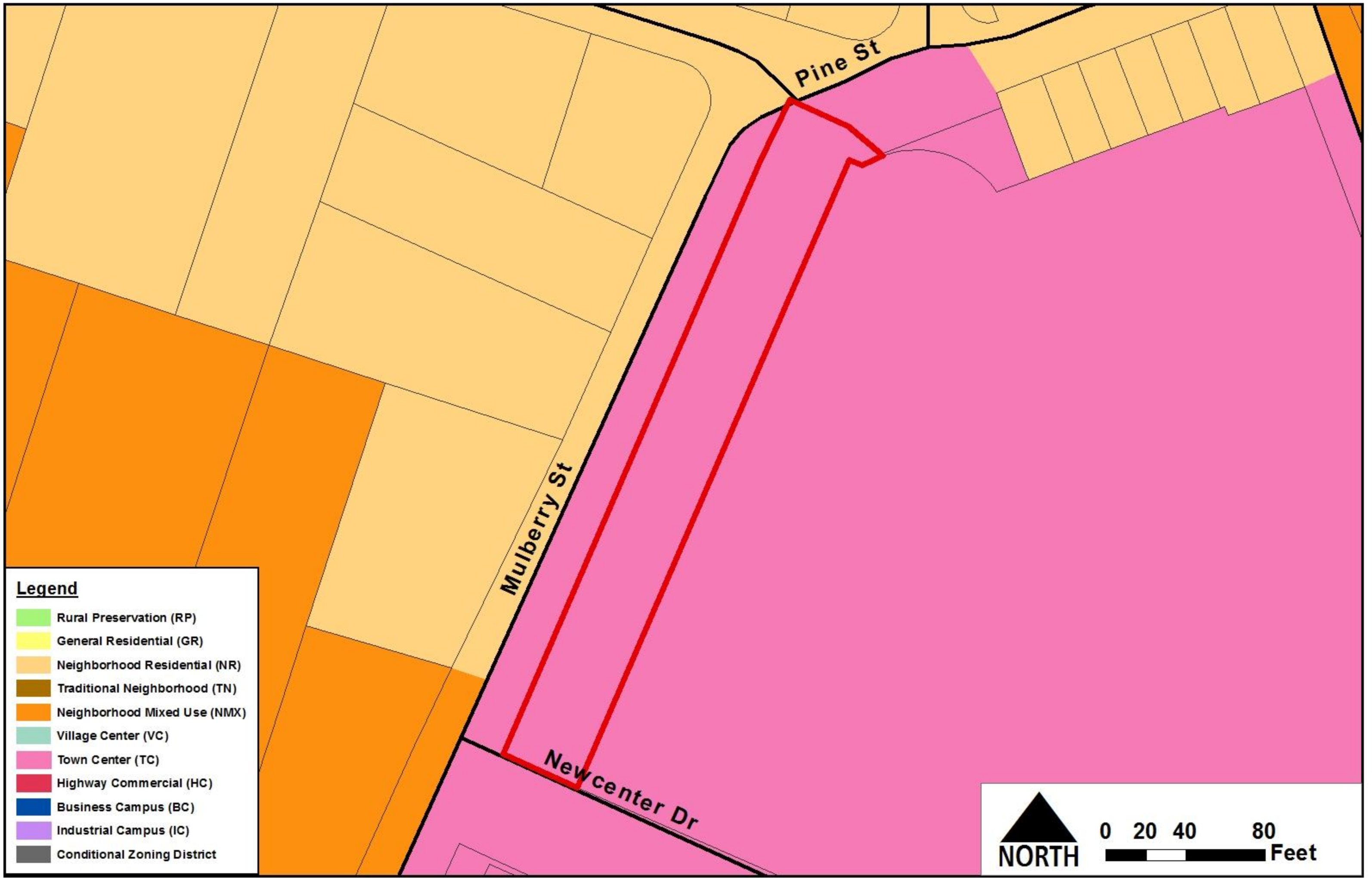
**Manager's Recommendation:**

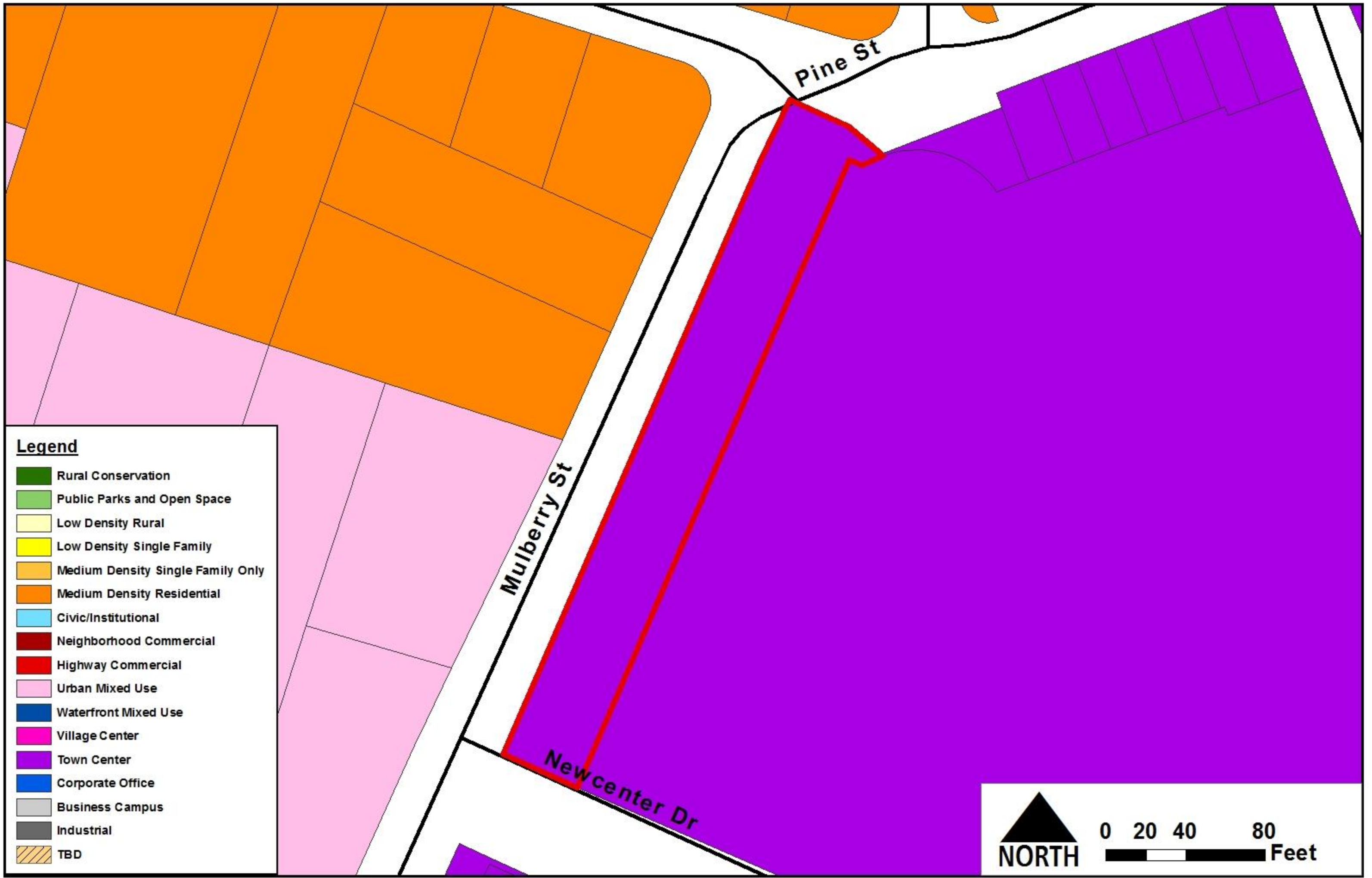
Conduct Public Hearing #1

**ATTACHMENTS:**

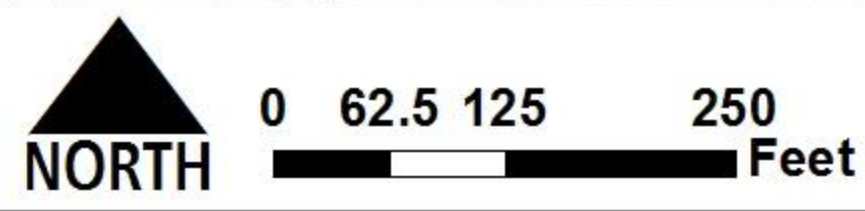
Name:	Description:	Type:
 <a href="#">Mulberry_Zoning.jpg</a>	Zoning Map	Cover Memo
 <a href="#">Mulberry_LU.jpg</a>	Land Use Map	Cover Memo
 <a href="#">Mulberry_Vicinity.jpg</a>	Aerial Vicinity Map	Cover Memo
 <a href="#">Mulberry_Property.jpg</a>	Property Map	Cover Memo
 <a href="#">2018-12-28_Site_Plan_rezoning.pdf</a>	Site Plan	Cover Memo
 <a href="#">Front_and_side_elevations-Mulberry_duplex_mock_up_10_11.pdf</a>	Elevations	Cover Memo
 <a href="#">TBFeb_4Planning.pdf</a>	Staff Presentation	Presentation



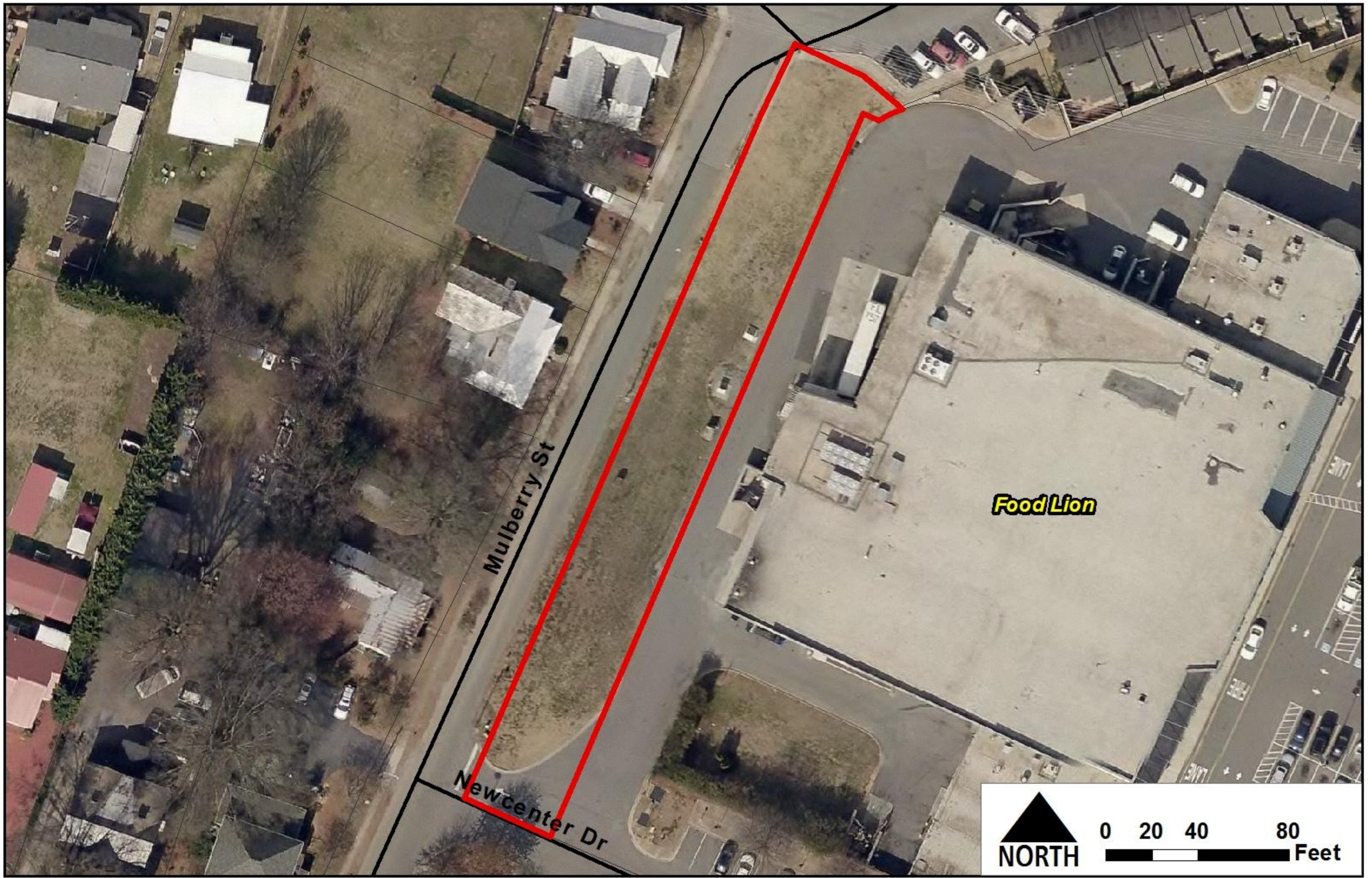








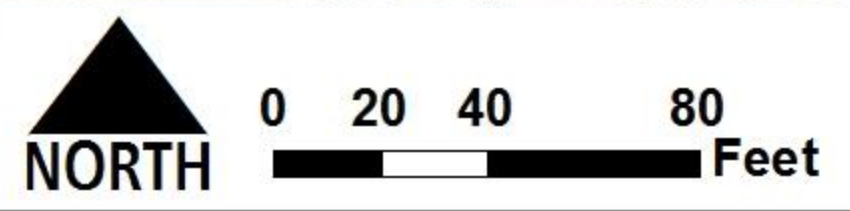




Mulberry St

**Food Lion**

Newcenter Dr





SITE DATA	
LOCATION:	19834 MULBERRY ST, CORNELIUS, MECKLENBURG COUNTY 28031 (PIN #00317725, 00317604)
EXISTING ZONING:	1C      PROPOSED ZONING: CZ - MULBERRY TOWNHOMES
USE:	TOWN HOMES
CONTACT:	HENSONFOLEY (JAY HENSON) 704-875-1615
BUILDING TYPE	CIVIC
ITEM	PROVIDED
LOT AREA	0.323 AC
FRONT BUILD TO LINE	10'
MIN. SIDE SETBACK	NA
MIN. REAR SETBACK	5'
MAX. BUILDING HEIGHT	30'
FEMA MAP NUMBER	3710464300K
FEMA EFFECTIVE DATE	SEPTEMBER 2, 2015
WATERSHED	LAKE NORMAN
SOIL TYPE	Ur, CUB

ZONING CODE SUMMARY		
ITEM#	ITEM	PROVIDED
1	BUILDING SIZE	810 SF EACH UNIT 102-106 768 SF UNIT 101 4,818 SF TOTAL
2	PARKING SPACES REQUIRED	RESIDENTIAL ATTACHED @ 2 PER HOME = 12 SPACES
3	PARKING SPACES PROVIDED	6 GARAGE, 6 PARALLEL (12 TOTAL)
5	MIN. DRIVE AISLE WIDTH	AS NOTED
6	MIN. DRIVEWAY RADIUS	AS NOTED
7	HANDICAP SPACES	NONE REQUIRED
8	BUILDING HEIGHTS	2 STORY (30 FT MAX.)

SITE PLAN NOTES	
1.	NO CERTIFICATE OF OCCUPANCY WILL BE ISSUED UNTIL THE PROPOSED DEVELOPMENT IS IN COMPLIANCE WITH THE APPROVED PLAN IN ACCORDANCE WITH SECTION 9.9.3 OF THE TOWN OF CORNELIUS
2.	SITE LIGHTING WILL BE SUBMITTED AND APPROVED AT TIME OF SITE PLAN REVIEW
3.	SIGN PERMITS WILL BE PER SEPARATE SUBMITTAL
4.	ARCHITECTURAL FOOTPRINT IS FOR INFORMATIONAL PURPOSES ONLY. REFER TO ARCHITECTS PLANS FOR FINAL LAYOUT AND DIMENSIONS
5.	ROLL OUT CONTAINERS WILL BE PLACED AT REAR OF THE TOWNHOMES. SCREENING PROVIDED
POST CONSTRUCTION/DETENTION	
1.	THIS PROJECT IS LESS THAN 1 ACRE (DISTURBED AND PARCEL SIZE) AND IS EXEMPT FROM POST CONSTRUCTION/ WATER QUALITY
2.	STORMWATER DETENTION IS NOT REQUIRED SINCE THE BUA INCREASE IS LESS THAN 20,000 SF FROM EFFECTIVE DATE

IMPERVIOUS SUMMARY			
ITEM	SQUARE FOOT	ACRES	PERCENTAGE OF TOTAL SITE
TOTAL SITE AREA	14069.88	0.3230	N/A
EXISTING IMPERVIOUS	0	0.00 AC	0.00 %
PROPOSED BUILDING (BUA)	4,818 SF	0.11 AC	34.24 %
PROPOSED ASPHALT/CONCRETE (BUA)	1,942 SF	0.04 AC	13.80 %
TOTAL OFF-SITE IMPERVIOUS	2,163 SF	0.05 AC	15.37 %
TOTAL BUA ON-SITE	6,760 SF	0.16 AC	48.05 %
TOTAL BUA (ON AND OFF SITE)	10,099 SF	0.23 AC	N/A
TOTAL PERVIOUS	7,309.88 SF	0.17 AC	51.95 %

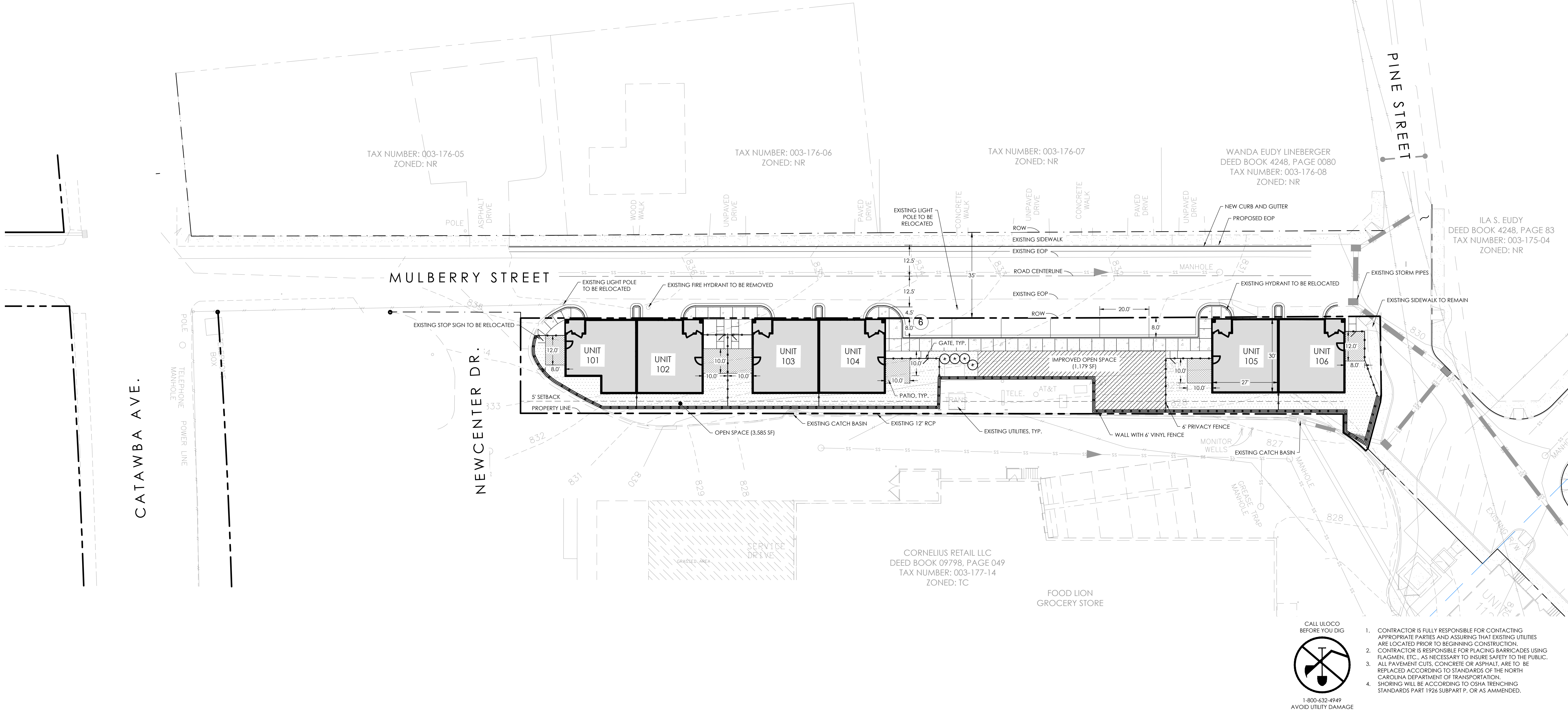
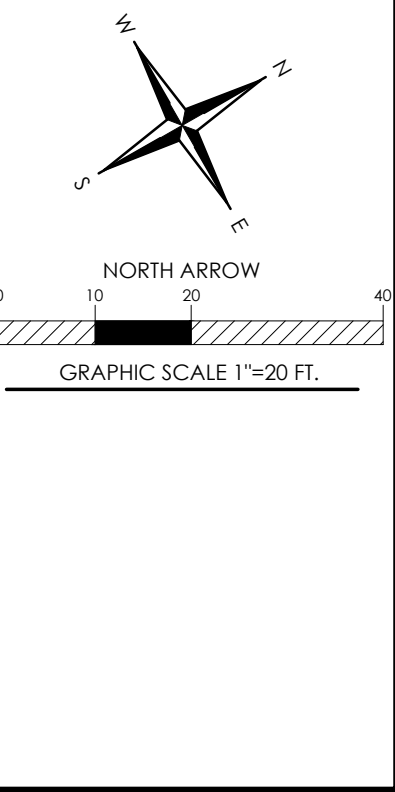
OPEN SPACE REQUIREMENTS	
ITEM	PROVIDED
LOT AREA	0.323 AC (14,069 SF)
OPEN SPACE REQUIRED	15% OF SITE = 2,110 SF
OPEN SPACE PROVIDED	3,585 SF
IMPROVED OPEN SPACE REQUIRED	50% OF REQUIRED OPEN SPACE = 1,055 SF
IMPROVED OPEN SPACE PROVIDED	1,179 SF

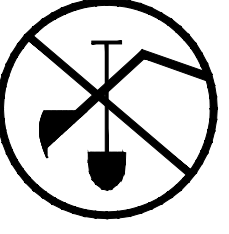


VICINITY MAP  
SCALE: N.T.S.



**HensonFoley**  
Landscape Architecture | Civil Engineering | Surveying  
8712 Lindholm Dr Suite 202A, Huntersville, NC 28078  
p: 704.875.1615 | 704.875.0959 | www.hensonfoley.com  
NC ENGINEERING BOARD LICENSE # C-3781 C-399  
NC LAND SURVEYING BOARD LICENSE # L-1580





1-800-632-4949  
AVOID UTILITY DAMAGE

- CONTRACTOR IS FULLY RESPONSIBLE FOR CONTACTING APPROPRIATE PARTIES AND ASSURING THAT EXISTING UTILITIES ARE LOCATED PRIOR TO BEGINNING CONSTRUCTION.
- CONTRACTOR IS RESPONSIBLE FOR PLACING BARRICADES USING FLAGMEN, ETC., AS NECESSARY TO INSURE SAFETY TO THE PUBLIC.
- ALL PAVEMENT CUTS, CONCRETE OR ASPHALT, ARE TO BE REPLACED ACCORDING TO STANDARDS OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.
- SHORING WILL BE ACCORDING TO OSHA TRENCHING STANDARDS PART 1926 SUBPART P, OR AS AMENDED.

MULBERRY STREET TOWNHOMES

PIN # 00317725, 00317604  
19834 MULBERRY ST, CORNELIUS, NC

SITE PLAN

REVISIONS:

PROJECT NUMBER:	218030
DATE:	12/28/2018
DRAWN BY:	TLM







Example  
Unit 103

FRONT

SIDE

36"-42"  
railing

30" x 16'  
Balcony

- 2 french doors  
from main level  
to balcony

wrapped  
column

1 step up  
to covered  
patio slab

4' x 10'  
recessed  
front door alcove

6' privacy  
fence

- side door  
from front foyer  
to side yard +  
10 x 10 patio

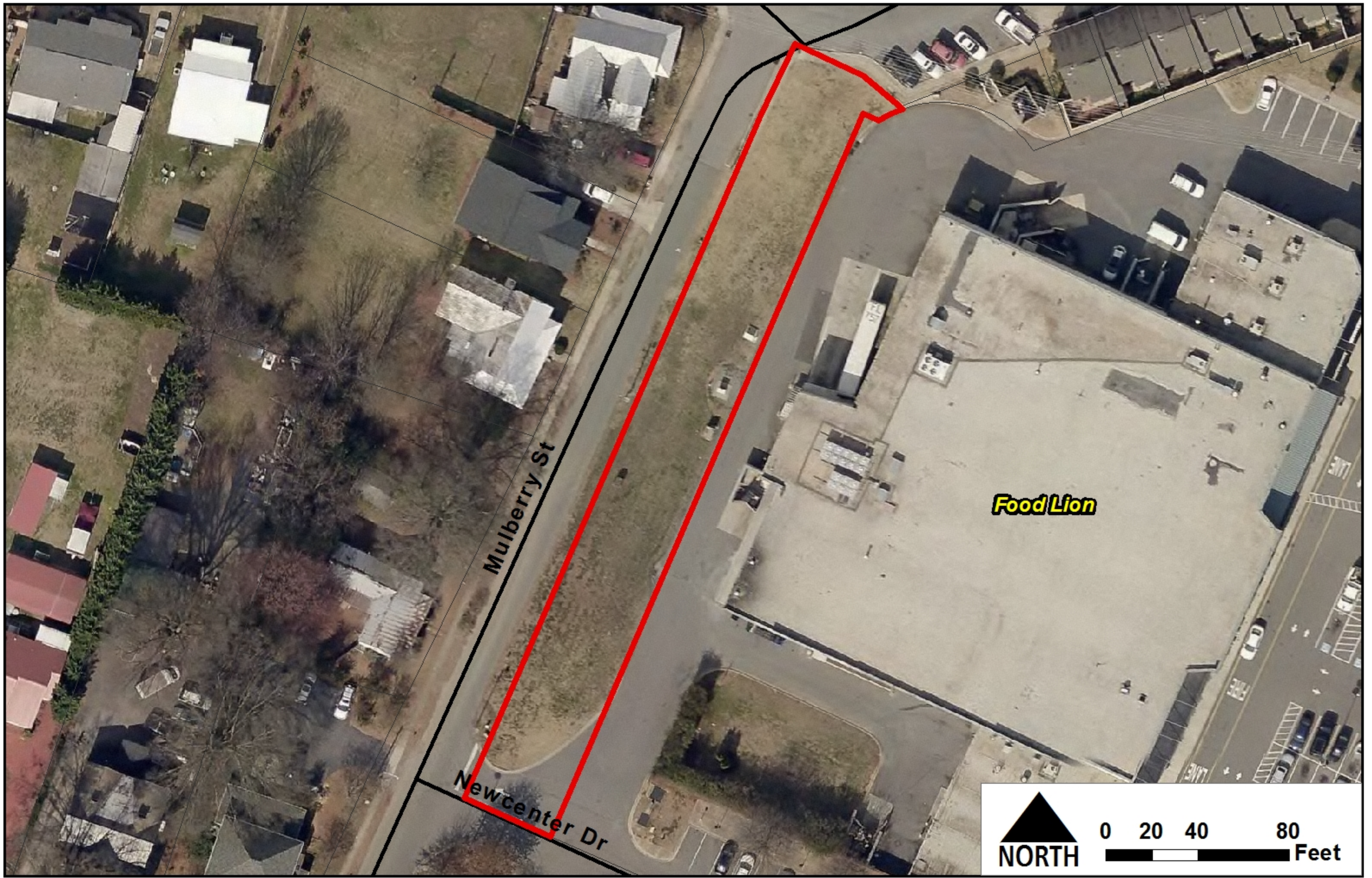
# REZ 02-18 Mulberry Townhomes

*Mulberry St*  
*.323 acres*

Public Hearing #1

February 4, 2019

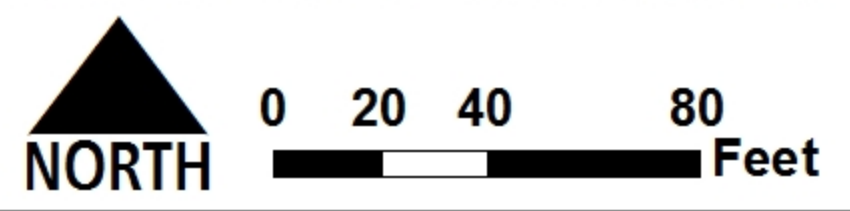




Mulberry St

**Food Lion**

Newcenter Dr





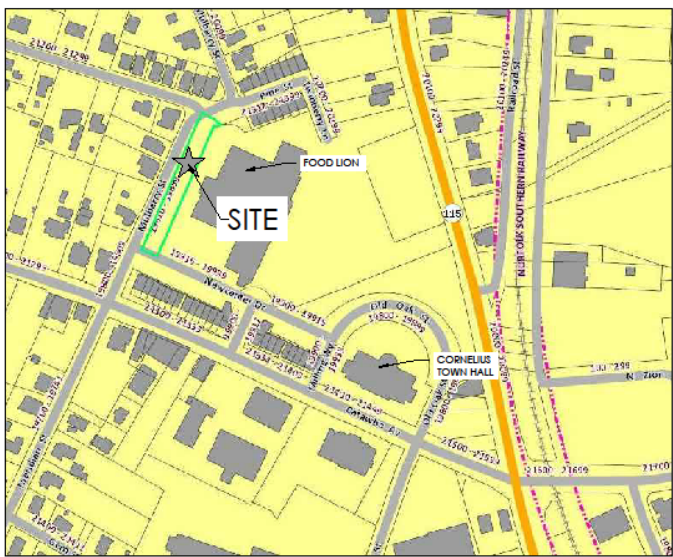
SITE DATA	
LOCATION:	19834 MULBERRY ST, CORNELIUS, MECKLENBURG COUNTY 28031 (PIN #00317725, 00317606)
EXISTING ZONING:	TC PROPOSED ZONING: C2 - MULBERRY TOWNHOMES
USE:	TOWN HOMES
CONTACT:	HENSONFOLEY (JAY HENSON) 704-875-1615
BUILDING TYPE	CIVIC
ITEM	PROVIDED
LOT AREA	0.323 AC
FRONT BUILD TO LINE	10'
MIN. SIDE SETBACK	N/A
MIN. REAR SETBACK	5'
MAX. BUILDING HEIGHT	30'
FEMA MAP NUMBER	3710464300K
FEMA EFFECTIVE DATE	SEPTEMBER 2, 2015
WATERSHED	LAKE NORMAN
SOIL TYPE	U, Cb

ZONING CODE SUMMARY		
ITEM#	ITEM	PROVIDED
1	BUILDING SIZE	810 SF EACH UNIT 102-106 748 SF UNIT 101 4,818 SF TOTAL
2	PARKING SPACES REQUIRED	RESIDENTIAL ATTACHED @ 2 PER HOME = 12 SPACES
3	PARKING SPACES PROVIDED	6 GARAGE, 6 PARALLEL (12 TOTAL)
5	MIN. DRIVE ABLE WIDTH	AS NOTED
6	MIN. DRIVEWAY RADIUS	AS NOTED
7	HANDICAP SPACES	NONE REQUIRED
8	BUILDING HEIGHTS	2 STORY (30 FT MAX.)

SITE PLAN NOTES	
1.	NO CERTIFICATE OF OCCUPANCY WILL BE ISSUED UNTIL THE PROPOSED DEVELOPMENT IS IN COMPLIANCE WITH THE APPROVED PLAN IN ACCORDANCE WITH SECTION 9.9.3 OF THE TOWN OF CORNELIUS
2.	SITE LIGHTING WILL BE SUBMITTED AND APPROVED AT TIME OF SITE PLAN REVIEW
3.	SIGN PERMITS WILL BE PER SEPARATE SUBMITTAL
4.	ARCHITECTURAL FOOTPRINT IS FOR INFORMATIONAL PURPOSES ONLY. REFER TO ARCHITECT'S PLANS FOR FINAL LAYOUT AND DIMENSIONS
5.	ROLL OUT CONTAINERS WILL BE PLACED AT REAR OF THE TOWNHOMES, SCREENING PROVIDED
POST CONSTRUCTION/DETENTION	
1.	THIS PROJECT IS LESS THAN 1 ACRE (DISTURBED AND PARCEL SIZE) AND IS EXEMPT FROM POST CONSTRUCTION/ WATER QUALITY
2.	STORMWATER DETENTION IS NOT REQUIRED SINCE THE BUA INCREASE IS LESS THAN 20,000 SF FROM EFFECTIVE DATE

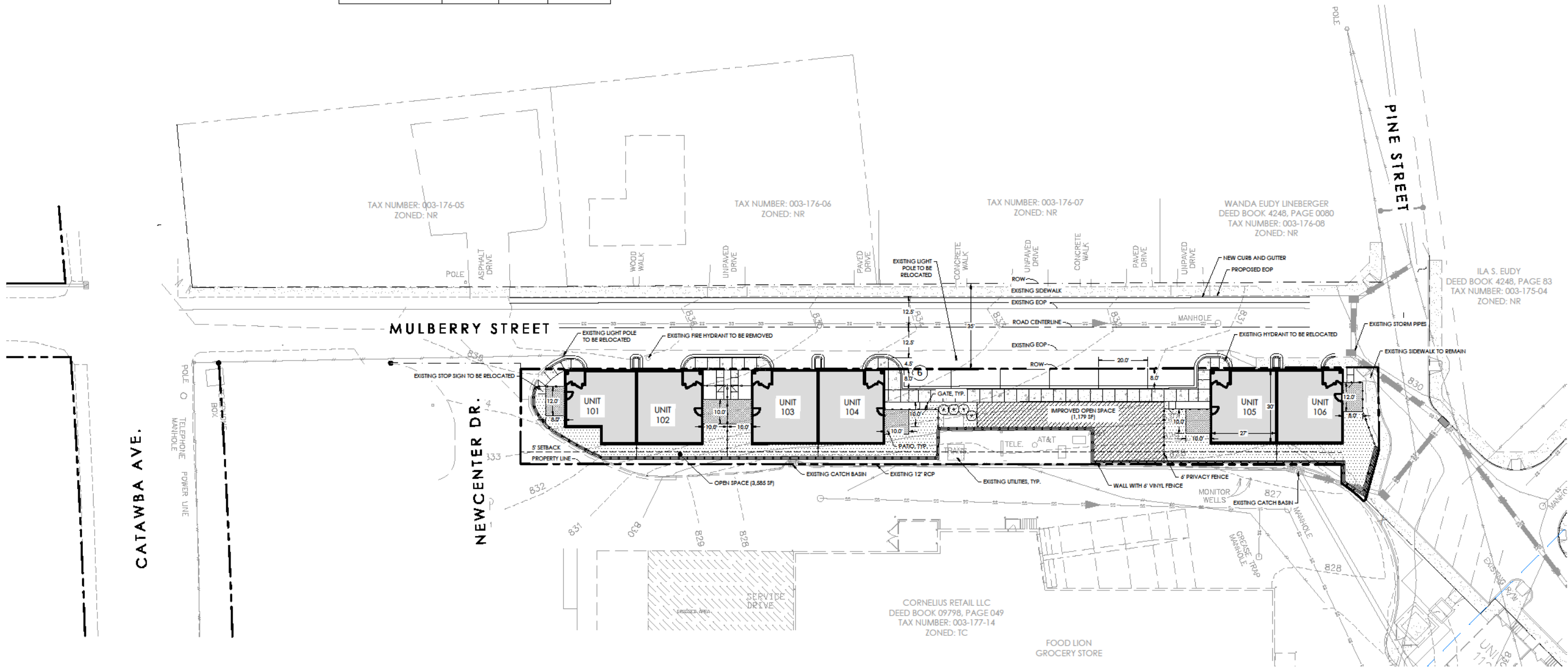
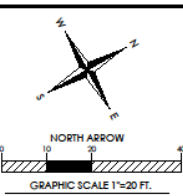
IMPERVIOUS SUMMARY			
ITEM	SQUARE FOOT	ACRES	PERCENTAGE OF TOTAL SITE
TOTAL SITE AREA	14069.88	0.3230	N/A
EXISTING IMPERVIOUS	0	0.00 AC	0.00 %
PROPOSED BUILDING (BUA)	4,818 SF	0.11 AC	34.24 %
PROPOSED ASPHALT/CONCRETE (BUA)	1,942 SF	0.04 AC	13.80 %
TOTAL OFF-SITE IMPERVIOUS	2,163 SF	0.05 AC	15.37 %
TOTAL BUA ON-SITE	6,760 SF	0.16 AC	48.05 %
TOTAL BUA (ON AND OFF SITE)	10,099 SF	0.23 AC	N/A
TOTAL PERVIOUS	7,309.88 SF	0.17 AC	51.95 %

OPEN SPACE REQUIREMENTS	
ITEM	PROVIDED
LOT AREA	0.323 AC (14,069 SF)
OPEN SPACE REQUIRED	15% OF SITE = 2,110 SF
OPEN SPACE PROVIDED	3,585 SF
IMPROVED OPEN SPACE REQUIRED	50% OF REQUIRED OPEN SPACE = 1,055 SF
IMPROVED OPEN SPACE PROVIDED	1,179 SF



VICINITY MAP  
SCALE: N.T.S.

**HensonFoley**  
Landscapes Architecture | Civil Engineering | Surveying  
8712 Lindholm Dr Suite 202A, Huntersville NC 28078  
p: 704.875.1615 | www.hensonfoley.com  
NC ENGINEERING BOARD LICENSE # 339  
NC LAND SURVEYING BOARD LICENSE # F1380



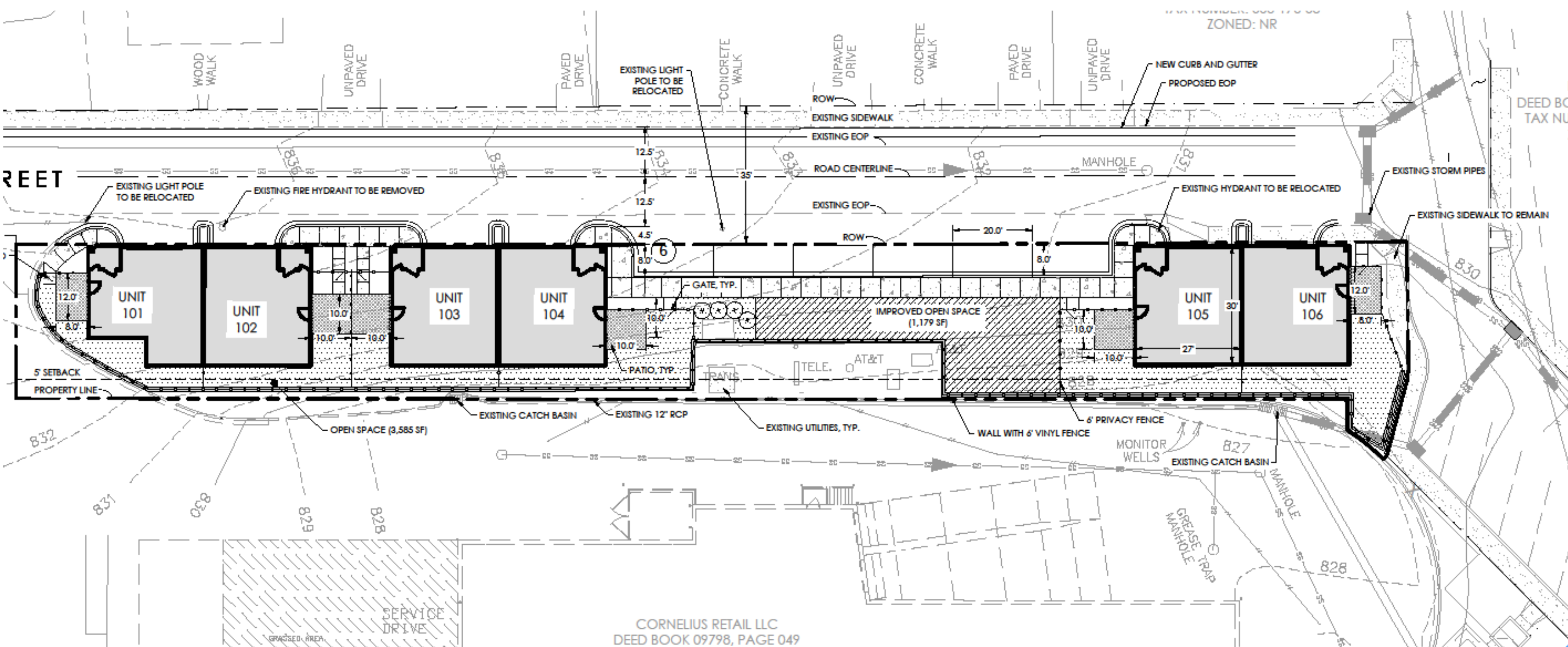
**MULBERRY STREET TOWNHOMES**  
PIN # 00317725, 00317606  
19834 MULBERRY ST, CORNELIUS, NC  
**SITE PLAN**

REVISIONS:	



- CONTRACTOR IS FULLY RESPONSIBLE FOR CONTACTING APPROPRIATE PARTIES AND ASSURING THAT EXISTING UTILITIES ARE LOCATED PRIOR TO BEGINNING CONSTRUCTION.
- CONTRACTOR IS RESPONSIBLE FOR PLACING BARRICADES USING FLAGMEN, ETC., AS NECESSARY TO INSURE SAFETY TO THE PUBLIC.
- ALL PAVEMENT CUTS, CONCRETE OR ASPHALT, ARE TO BE REPLACED ACCORDING TO STANDARDS OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.
- SHORING WILL BE ACCORDING TO OSHA TREXING STANDARDS PART 1926 SUBPART P, OR AS AMENDED.

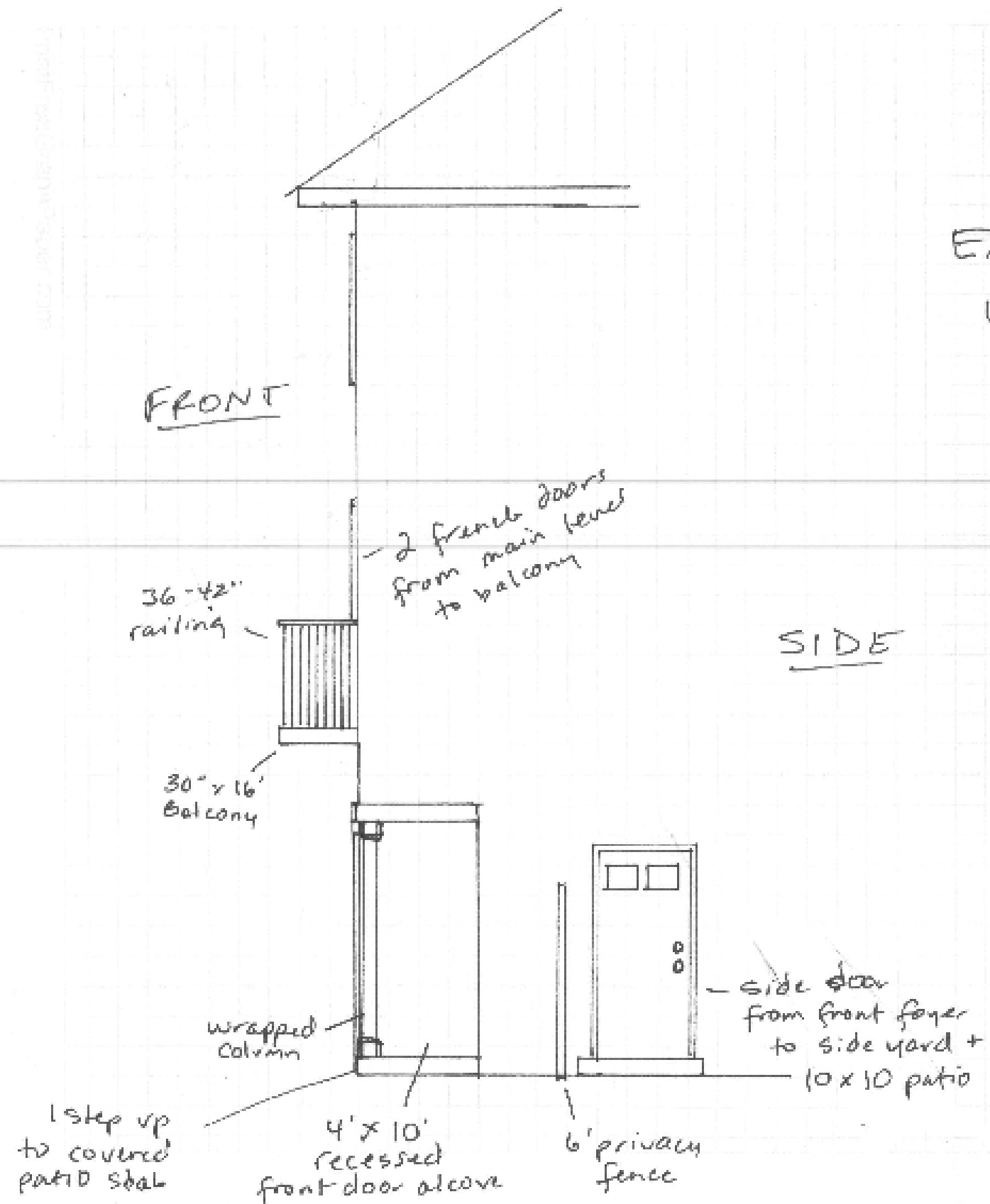








Example  
Unit 103



# REZ 02-18 Mulberry Townhomes

- Community Meeting held on January 30th
- Planning Board - TBD
- Town Board public hearing #2 and potential final decision – TBD

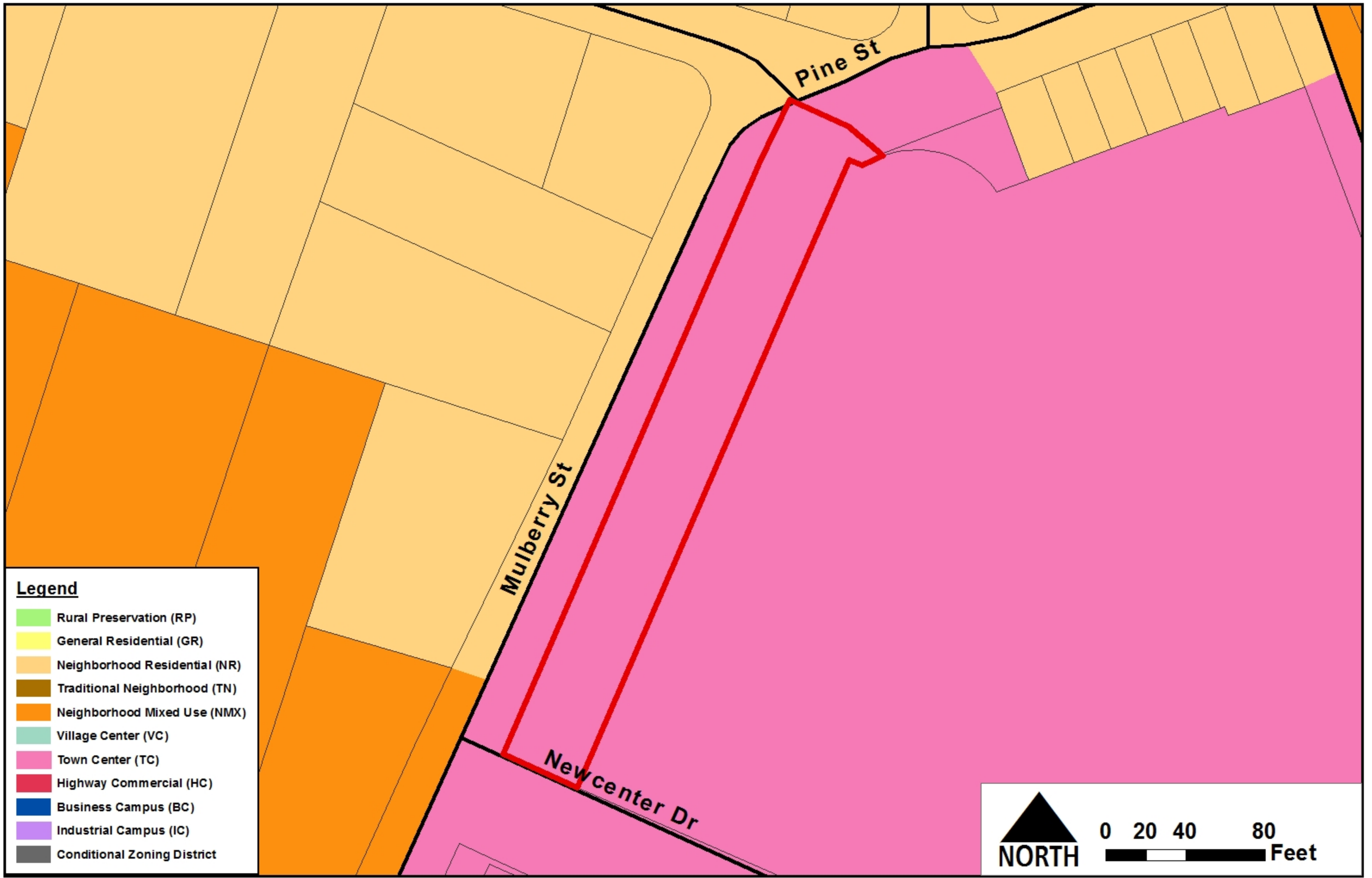


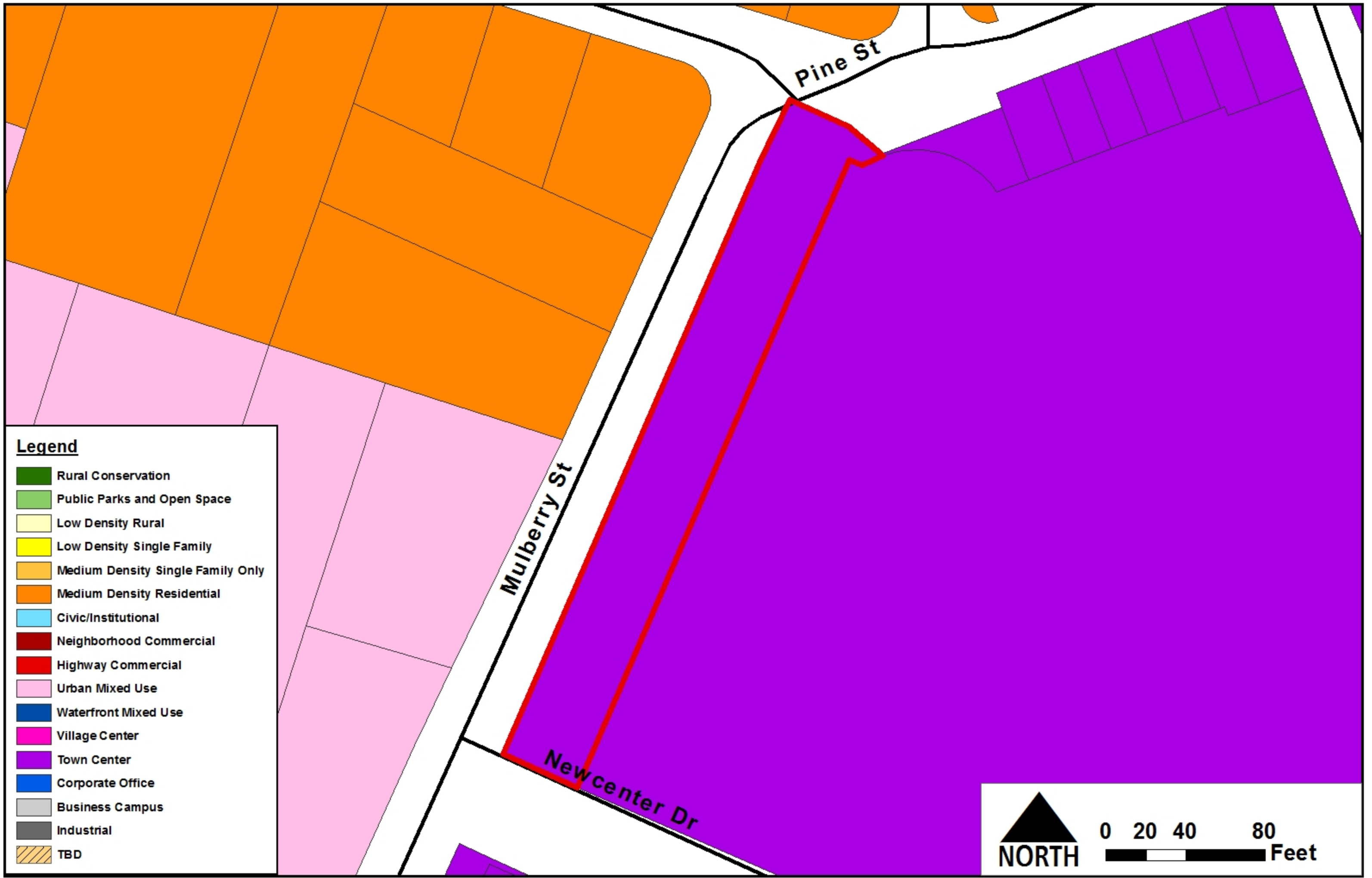


# REZ 02-18 Mulberry Townhomes

- Location: Mulberry St.(PID: 00317725)
- Property size: .323 acres
- Existing Zoning: Town Center (TC)
- Proposed Use: 6 Town Homes
- Land Use Plan allows for an average of 6 units/acre
- Project proposes 18.5 units/acre











NORTH

0 62.5 125 250 Feet











## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: February 4, 2019

To: Mayor and Board of Commissioners

From: Troy Fitzsimmons, PARC Director

**Action Requested:**



Consider the following PARC Commissioner appointments for new three-year terms, to run February 2019 - January 2022:

1. Chris Kolkhorst: Reappoint to Seat 5. Mr. Kolkhorst has served on the board since June 2016.
2. Travis Dancy: Reappoint to Seat 9. Mr. Dancy has served on the board since February 2007 as the standing representative from Visit Lake Norman.
3. Meghan Stamper: Appoint to fill vacant Seat 3. Ms. Stamper was interviewed by the PARC Commission selection committee and unanimously recommended. Her application is attached.

**Manager's Recommendation:**

Approve PARC appointments.

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">PARC_Commission_1.31.2019.pdf</a>	Current PARC Commission Roster	Backup Material
 <a href="#">MStamper.Application.pdf</a>	Meghan Stamper Application	Backup Material

---





# CORNELIUS PARC COMMISSION



NAME	LOCATION	ADDRESS	PHONE	E-MAIL	TERM	APPT DATE
Robert McCloskey, Vice-Chair - (Seat 1)	West	16526 Redding Park Lane	704-953-7923	<a href="mailto:rmccloskey44@yahoo.com">rmccloskey44@yahoo.com</a>	2/18-1/21	Feb 2013 (P)
Trey Fouche - (Seat 2)	East	21265 Summerbrook	864-569-9393	<a href="mailto:iwfouche@yahoo.com">iwfouche@yahoo.com</a>	2/17-1/20	Sept 2017 (P)
VACANT - (Seat 3)					2/20-2/23	
Carol Livingston - (Seat 4)	East	8618 Preserve Pond Road	704-661-1449	<a href="mailto:livingstonfamily@netzero.net">livingstonfamily@netzero.net</a>	2/18-1/21	Nov 2014 (P)
Chris Kolkhorst - (Seat 5)	East	9704 Willow Leaf Lane	704-770-8426	<a href="mailto:chriskolkhorst@lknll.com">chriskolkhorst@lknll.com</a>	2/16-1/19	Jun 2016 (P)
Scott Higgins, Chair - (Seat 6)	East	22354 Market Street	828-507-1122	<a href="mailto:scott.higgins.sh@gmail.com">scott.higgins.sh@gmail.com</a>	2/18-1/21	Apr 2015 (P)
Andrew Heywood - (Seat 7)	West	16606 Mizzen Court	617-222-0153	<a href="mailto:aheywood21@yahoo.com">aheywood21@yahoo.com</a>	2/17-1/20	Feb 2018 (P)
David Rusk - (Seat 8)	West	20907 Island Forest Drive	704-877-3612	<a href="mailto:davidrusk@rocketmail.com">davidrusk@rocketmail.com</a>	2/17-1/20	Feb 2017
Travis Dancy - (Seat 9)	West	19900 W. Catawba Ave. Ste 102	704-987-3300	<a href="mailto:tdancy@lakenorman.org">tdancy@lakenorman.org</a>	2/16-1/19	Feb 2007

## Lori Harrell

---

**From:** noreply@civicplus.com  
**Sent:** Tuesday, August 07, 2018 11:26 AM  
**To:** Lori Harrell  
**Subject:** Online Form Submittal: Committee Appointment Form

### Committee Appointment Form

#### Contact Information

First Name	Meghan
Last Name	Stamper
Residence Address	20208 Riverchase Drive
Mailing Address (if different from above)	<i>Field not completed.</i>
Contact Number	704.433.8871
Description	Cell
Email Address	meghan.stamper@bankofamerica.com
I Live:	Inside the Town of Cornelius
I Am Interested In Serving On The Following Board(s)	Library Endowment Committee, PARC Commission, Planning Board

Please list qualifications and/or reasons why you would like to serve.

I have a passion for community development as seen by the work I've done with Bank of America to connect the organization more deeply to my alma mater, UNC Charlotte. I've spent five years building a pipeline of junior talent from the university into the bank, resulting in hundreds of opportunities for job placement and economic mobility for students. The work I've done to deepen the relationship between our two institutions was acknowledged by my receipt of the 2018 UNC Charlotte Outstanding Young Alumna Award. Additional to my day job, I've been responsible for large-scale diversity & inclusion initiatives across the bank's global footprint, allowing me to see the importance of serving a diverse population and embracing those differences for greater value. Early in my career I spent time supporting the grant process for local non-profits including Levine Museum of the New South and Blumenthal Performing Arts Center, which initiated my passion



for community support and connectedness. My family (husband and 3 children - ages 7, 5, 1.5) and I moved to Cornelius just last year from North Charlotte and I'm eager to plant strong roots in the community. I would love to be considered for future Board opportunities and am particularly passionate about areas that impact the type of environment mine and other children will grow up in by being members of our community.

Additional Information  
(\*optional)

*Field not completed.*

Date

08/07/2018

Signature

Meghan Stamper

Note:

*You may fax this form to the Town Clerk at 704-896-2462 or mail to PO Box 399, Cornelius, NC 28031*

Email not displaying correctly? [View it in your browser.](#)

## REQUEST FOR BOARD ACTION

 [Print](#)

**Date of Meeting:** February 4, 2019

**To:** Mayor and Board of Commissioners

**From:** Tyler Beardsley, Assistant Town Manager/Public Works Director

**Action Requested:**


The Bailey Road realignment project will continue Bailey Road straight from the sharp curve at Poole Place Drive to US 21 (Statesville Road). This Municipal Agreement outlines the project and responsibilities of both NCDOT and the Town. The NCDOT will take the lead on all phases of this project (design, right-of-way, and construction).

The Town received STBG-DA funding totaling \$3,521,000 with a Town match of \$3,665,000, for a total project cost of \$7,186,000. The Town's match portion will be paid out of phase 2 of the 2013 bonds. Milestones for each phase of the project have been established. The Town must provide approval prior to NCDOT commencing each milestone.

**Manager's Recommendation:**

Approve the Municipal Agreement and authorize the Town Manager and Town Attorney to finalize the terms and conditions of the agreement.

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">NCDOT_Municipal_Agreement--REBA.pdf</a>	Municipal Agreement	Cover Memo

---



NORTH CAROLINA

**TRANSPORTATION IMPROVEMENT PROJECT –  
MUNICIPAL AGREEMENT**

MECKLENBURG COUNTY

DATE: 1/3/2019

NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION

TIP #: U-6105

WBS Elements: PE 48173.1.1

ROW 48173.2.1

CON 48173.3.1

AND

FEDERAL-AID NUMBER: STBGDA-2415 (001)

TOWN OF CORNELIUS

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the Town of Cornelius, a local government entity, hereinafter referred to as the "Municipality".

**WITNESSETH:**

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under Project U-6105, in Mecklenburg County; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following legislation: General Statutes of North Carolina (NCGS), Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

## **SCOPE OF THE PROJECT**

1. The project consists of the realignment of SR 2415 (Bailey Road) from Poole Place Drive to US 21 (Statesville Road).

## **PLANNING AND DESIGN**

2. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

## **RIGHT OF WAY**

3. The Department shall be responsible for acquiring any needed right of way required for the Project. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.

## **UTILITIES**

4. The Municipality, without any cost or liability whatsoever to the Department, shall relocate and adjust all municipally-owned utilities in conflict with the Project and shall exercise any rights which it may have under any franchise to effect all necessary changes, adjustments, and relocations of telephone, telegraph, and electric power lines; underground cables, gas lines, and other pipelines or conduits; or any privately- or publicly-owned utilities.
  - A. Said work shall be performed in a manner satisfactory to the Department prior to the Department beginning construction of the Project. The Municipality shall make every effort to promptly relocate said utilities in order that the Department will not be delayed in the construction of the Project.
  - B. The Municipality shall make all necessary adjustments to house or lot connections or services lying within the right of way or construction limits, whichever is greater, of the Project.
  - C. The Department, where necessitated by construction, will make vertical adjustments of two (2) feet or less to the existing manholes, meter boxes, and valve boxes at no expense to the Municipality.



- D. If applicable, the Department shall reimburse the Municipality in accordance with the Municipally Owned Utility Policy of the Department approved by the Board of Transportation.
- E. If the Municipality requests the Department to include the relocation and/or adjustment of municipally owned utilities in its construction contract provisions, the Municipality shall reimburse the Department all costs associated with said relocation. Reimbursement will be based on final project plans and actual costs of relocation. If a request is received from the Municipality, a separate Utility Agreement will be prepared to determine the reimbursement terms and an updated cost estimate.

## **CONSTRUCTION**

- 5. The Department shall construct, or cause to be constructed, the Project in accordance with the plans and specifications of said Project as filed with, and approved by, the Department. The Department shall administer the construction contract for said Project.

## **MAINTENANCE**

- 6. Upon completion of the Project:
  - A. The Department shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highways", and departmental criteria.
  - B. The improvement(s) shall be a part of the State Highway System and owned and maintained by the Department.
- 7. The Municipality, at no expense to the Department, shall assume all maintenance responsibilities for sidewalk and release the Department from all liability relating to such maintenance.

## **FUNDING**

- 8. The Municipality shall participate in the cost of the Project as follows:
  - A. Subject to compliance by the Municipality, with the provisions set forth in this Agreement and the availability of federal funds, the Department shall participate in (49%) of the costs of the

project, up to a maximum amount of \$3,521,000 as detailed below. The Municipality shall provide a local match of 51% of project costs as detailed in the FUNDING TABLE below, pursuant to Provisions 8B, 8C and 8D. Costs that exceed the total available funding shall be borne by the Municipality. In the event costs exceed available funding and additional funding is secured by the Municipality, with participation by the Department, then a supplemental agreement would be required.

**FUNDING TABLE**

PHASE	FEDERAL FUNDS (STBG-DA)	LOCAL FUNDS
PE	\$245,000	\$245,000
RIGHT OF WAY	\$1,032,000	\$1,032,000
CONSTRUCTION	\$2,244,000	\$2,388,000
<b>Totals</b>	<b>\$3,521,000</b>	<b>\$3,665,000</b>
<b>Total Available Funding</b>		<b>\$7,186,000</b>

- B. Upon partial execution of the Agreement, the Municipality shall submit a check for \$245,000 to the Department's Division Engineer to cover the local match for the Preliminary Engineering Phase.
- C. Prior to the Department requesting authorization for the Right of Way (ROW) phase, the Department shall request a check in the amount of \$1,032,000 to cover the local match for the ROW phase.
- D. Prior to the Department requesting authorization for the Construction phase, the Department shall request a check in the amount of \$2,388,000 to cover the local match for the Construction phase.
- E. At the end of the Project, the Department will calculate the actual costs of the work and will bill the Municipality 100% of any costs that exceed the total available funding of \$7,186,000. Reimbursement to the Department shall be made within sixty (60) days of invoicing by the Department. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with G.S. 147-86.23. If actual costs are less than \$7,186,000, the Department will return to the Municipality the overpayment.
- F. In the event the Municipality fails for any reason to pay the Department in accordance with the provisions for payment herein above provided, NCGS § 136-41.3 authorizes the Department to withhold so much of the Municipality's share of funds allocated to said



Municipality by NCGS § 136-41.1 until such time as the Department has received payment in full under the reimbursement terms set forth in this Agreement.

## **COMMUNICATION AND COORDINATION BETWEEN DEPARTMENT AND MUNICIPALITY**

9. The Department shall confer with the Municipality on an ongoing basis to communicate project cost estimates as they are developed, and receive acknowledgement in accordance with the following provisions:
  - A. Prior to authorizing right of way funds, the Department shall inform the Municipality of the estimated right of way costs and receive written acknowledgement of the costs from the Municipality prior to proceeding with the right of way phase.
  - B. Prior to authorizing construction funds, the Department shall inform the Municipality of the estimated construction costs and shall receive written acknowledgement of the costs from the Municipality, prior to the Department advertising the construction contract.
  - C. Prior to awarding the construction contract, the Department shall inform the Municipality of contract amount and shall receive written acknowledgement of the costs from the Municipality.
  - D. If during the construction of the Project, the Department determines that costs will exceed 4% of the awarded construction contract, then the Department shall immediately notify the Municipality.

## **ADDITIONAL PROVISIONS**

10. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
11. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.

12. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
13. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
14. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
15. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
16. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor ( i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.



IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

TOWN OF CORNELIUS

BY: \_\_\_\_\_ BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by \_\_\_\_\_ of the local governing body of the Town of Cornelius  
as attested to by the signature of Clerk of said governing body on \_\_\_\_\_ (Date)

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

BY: \_\_\_\_\_  
(FINANCE OFFICER)

Federal Tax Identification Number

\_\_\_\_\_

Remittance Address:

Town of Cornelius

Attn: Mr. Andrew Grant

PO Box 399

Cornelius, NC 28031

DEPARTMENT OF TRANSPORTATION

BY: \_\_\_\_\_  
(CHIEF ENGINEER)

DATE: \_\_\_\_\_

APPROVED BY BOARD OF TRANSPORTATION ITEM O: \_\_\_\_\_ (Date)

## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: February 4, 2019

**To:** Mayor and Board of Commissioners

**From:** Lori Harrell, Town Clerk


**Action Requested:**

Review the minutes from the Jan. 22nd Regular Meeting.

**Manager's Recommendation:**

Approve minutes.

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">01-22-19_Regular_Meeting_draft.pdf</a>	Regular Minutes	Cover Memo

---





## BOARD OF COMMISSIONERS

January 22, 2019  
MINUTES

### PRE-MEETING – 5:45PM

❖ FY19 Operating Goals and Capital Update

Manager Grant gave an update on the FY19 operating goals and capital projects.

❖ Closed Session

Mayor Washam called for a motion to go into Closed Session to discuss a contract matter under attorney-client privilege and a potential real estate acquisition matter.

*Commissioner Naas made a motion to go into Closed Session at 6:12PM. Commissioner Miltich seconded the motion and it passed unanimously, 5-0.*

Upon return from Closed Session at 7:01PM, Mayor Washam dismissed everyone to go downstairs for the Regular Meeting.

### REGULAR MEETING – 7:00PM

1. CALL TO ORDER

Mayor Washam called the meeting to order at 7:06PM.

2. DETERMINATION OF QUORUM

All commissioners were present for the meeting.

3. APPROVAL OF AGENDA

*Commissioner Miltich made a motion to approve the agenda as presented. Commissioner Ross seconded the motion and it passed unanimously, 5-0.*

4. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Major David Baucom led the pledge after a moment of silence was observed.

5. MAYOR/COMMISSIONERS/MANAGER REPORTS

Commissioner Bilodeau reported on the following:

- Attended the ASC meetings on Jan. 16<sup>th</sup>
- Connect with Culture Day will be held on Jan. 26<sup>th</sup> at Town Hall (10AM-5PM)
- A community meeting will be held on Jan. 23<sup>rd</sup> (6:30PM-8:30PM) to discuss canoe/kayak public access on Lake Cornelius. An online survey on the Town's website will be open until February 23<sup>rd</sup>

Commissioner Ross reported on the following:

- Attended the annual Chamber Awards Banquet
- Attended the quarterly ElectriCities Board meeting

Commissioner Gilroy reported on the following:

- Met with some neighbors on the Lake Cornelius public access area
- Attended the Chamber's Focus Friday

Commissioner Miltich reported on the following:

- Attended the TAB meeting held on Jan. 8<sup>th</sup>
- Attended the NC Transportation Summit on Jan. 9<sup>th</sup> & 10<sup>th</sup> in Raleigh
- Attended the MEAC meeting held at Town Hall on Jan. 15<sup>th</sup>
- Attended the CRTPO meeting on Jan. 16<sup>th</sup>
- Attended the Hydrilla Working Group meeting on Jan. 17<sup>th</sup>
- Attended the NC Dept. of Environmental Quality meeting regarding the coal ash issue at the Marshall Steam Plant
- Attended the Chamber's Focus Friday on Jan. 18<sup>th</sup>

Commissioner Naas reported on the following:

- Attended the CEOSC meeting on Jan. 16<sup>th</sup>
- Attended the TAB meeting on Jan. 8<sup>th</sup>
- Attended the Chamber's Focus Friday on Jan. 18<sup>th</sup>

Manager Grant reported on the following:

- The Town will be hosting a community meeting on Jan. 23<sup>rd</sup> at Town Hall to discuss Duke Energy building a recreation access area on Lake Cornelius
- Leaf collection will wrap up on Feb. 1<sup>st</sup>; Republic will continue to collect bagged leaves year-round
- Connecting Cornelius will be held at Harvey's on Feb. 4<sup>th</sup> at 8:30AM

Mayor Washam reported on the following:

- Attended the CMS Retreat (dinner portion) at Jetton Park
- Black History Month Celebration will be held on Feb. 23<sup>rd</sup> at Town Hall (1PM)
- EDC – Cornelius has 5 projects, the region has 24 projects
- Met with Mayor Adkins, Aneralla and Knox for lunch at Table 31
- Met with U.S. Congresswoman Alma Adams on Jan. 18<sup>th</sup>
- Attended the annual Chamber Awards Banquet on Jan. 18<sup>th</sup>
- Visited the construction site for Watermark Condos
- The Urban Institute will be presenting the North Mecklenburg Demographic and Housing Study on Jan. 30<sup>th</sup> at Town Hall (2:30PM)

## 6. CITIZEN CONCERNS/COMMENTS

Sean Herndon – 18714 Westmoreland Lake Drive, thanked Mayor Washam for attending the Keller Williams meeting and giving an update on the upcoming projects around Town.



7. PUBLIC HEARING

A. REZ 10-18 Retreat at West Catawba

Deputy Manager Herron explained that the applicant has requested that the public hearing be opened and continued to evaluate the uses and designs that will work with the recent West Catawba improvements received by NCDOT that has significant impacts on their original plan.

*Commissioner Miltich made a motion to open the public hearing for REZ 10-18 and continue it until February 18<sup>th</sup>. Commissioner Ross seconded the motion and it passed unanimously, 5-0.*

8. CONSIDERATION OF APPROVAL

A. Regional Law Enforcement Mutual Aid Agreement

Manager Grant explained that the Resolution will allow for the Cornelius Police Department to enter into a regional mutual aid assistance agreement between local law enforcement agencies.

*Commissioner Miltich made a motion to approve Resolution #2019-00915 authorizing the Cornelius Police Department entering into a Regional Law Enforcement Mutual Aid Agreement. Commissioner Ross seconded the motion and it passed unanimously, 5-0.*

**Resolution #2019-00915 is hereby made part of the minutes by reference.**

9. CONSENT AGENDA

A. Approve Regular Meeting Minutes (Jan. 7<sup>th</sup>) (Approved 5-0)

B. Approve Closed Session Minutes (Jan. 7<sup>th</sup>) (Approved 5-0)

*Commissioner Miltich made a motion to approve the Consent Agenda as presented. Commissioner Gilroy seconded the motion and it passed unanimously, 5-0.*

10. COMMISSIONER CONCERNS

No concerns were expressed.

11. ADJOURNMENT

*There being no further business to discuss, Commissioner Miltich made a motion to adjourn at 7:39PM. Commissioner Bilodeau seconded the motion and it passed unanimously, 5-0.*

## REQUEST FOR BOARD ACTION

 [Print](#)

Date of Meeting: February 4, 2019

To: Mayor and Board of Commissioners

From: Lori Harrell, Town Clerk

**Action Requested:**

Review the minutes from the Jan. 22nd Closed Session meeting.

**Manager's Recommendation:**

Approve minutes.

**ATTACHMENTS:**

Name:	Description:	Type:
 <a href="#">01-22-19_Closed_Session_draft.pdf</a>	Closed Session	Backup Material

---